



675 East Broad St. Bethlehem, PA 18018 610-868-2971 Email: cschurz@lvpa.org

**Thursday, August 25, 2011 Meeting Minutes**

**MEETING PLACE: 675 E. Broad St., Bethlehem, PA 18018 Math Room 118**

The President will call the meeting to order.

- I. Pledge of Allegiance:
- II. Moment of Silence: The Board remembered and honored Officer Robert Lasso and his family.
- III. Roll Call:

Present:

Mario Acerra Paul Braden Otto Ehram Jr.  
Tom Kartotis Gerry Pandaleon Len Perrett

Sharon Fehlinger (Principal) Diane LaBelle (Executive Director)  
Debra Nonnemacher (Director of Development) Cheryl Schurz (Director of Finance)

Absent:

Marc Basist Sharon Lee Glassman Nancy Mikkelsen (Voted by email)

- IV. Opening Remarks – Mr. Acerra, Board President – Welcome to a new school year!  
Ms. LaBelle, Executive Director – Reported that the faculty returned this week for in-service days. Terra Nova testing is tomorrow (Friday, August 26) and the full student body reports Monday, August 29.
- V. Public Comments: (limited to 5 minutes per individual) None.
- VI. Approval of new Board member:  
**Motion:** Based upon the recommendation of the Board Development Committee Chair, Nancy Mikkelsen, the Board approves Mr. Mark Ferguson to the Board of Directors to fill Mrs. Connelly-Weida's term expiring in May 2012.  
**MM: Braden SM: Kartotis ACTION CARRIED: 7-0**
- VII. Executive Director's Report – Calendar of Performances is in your Board packet. School theme this year is kindness.
- VIII. Personnel Roster  
**Motion:** Based upon the recommendation of the Executive Director, the Board of Directors approves Sharon Fehlinger as Principal of LVPA for the term August 1, 2011 through June 30, 2012.  
**MM: Perrett SM: Pandaleon ACTION CARRIED: 8-0**  
  
**Motion:** Based upon the recommendation of the Executive Director, the Board of Directors approves the Personnel Roster.  
**MM: Braden SM: Pandaleon ACTION CARRIED: 8-0**
- IX. Old Business: None
- X. Acceptance of Consent Agenda Items:
  - i. Acceptance of 6/16/11 Meeting Minutes and Closed Session Minutes
  - ii. Facility Report - Schurz
  - iii. Technology Report – Scheinblum
  - iv. Development Report – Nonnemacher

**Motion:** Based upon the recommendation of the Executive Director, the Board of Directors approves the Consent Agenda Items.

**MM: Ehram**

**SM: Ferguson**

**ACTION CARRIED: 8-0**

XI. New Business

**Finance Committee**

**Financial Statements:**

**Motion:** Based upon the recommendation of the Finance Committee, the Board of Directors accepts the preliminary financial statements ending 6/30/11, audit for 2010-2011 will be conducted September 22,23 2011. The Board of Directors accepts the financial statements ending 7/31/11.

**MM: Braden**

**SM: Pandaleon**

**ACTION CARRIED: 8-0**

**Approval of Healthcare Insurance Broker:**

**Motion:** Based upon the recommendation of the Finance Committee and the Executive Director, the Board of Directors approves Equinox as Benefits Broker (health, dental, vision, life, disability) of record.

**Voted via email 6/25/11**

**ACTION CARRIED: 9-0**

**Approval of Van Policy**

**Tabled until next meeting, but school can temporarily use the van pending Van Policy approval.**

**MM: Pandeleon**

**SM: Braden**

**ACTION REQUIRED:7-0 (not Mikkelsen)**

**Curriculum Committee Report** – Mr. Perrett to meet with Ms. Fehlinger to schedule dates and establish goals. Mr. Perrett remarked that he is proud of the growth of curriculum and sophistication in the Theatre Department. Mr. Perrett said that Ms. Diane Wagner is doing a tremendous job and is pleased with the theatre department's inclusion of performance by all students.

**Approval of Student Clubs for 2011-2012**

**Motion:** Based upon the recommendation of the Principal, the Board of Directors approves the following clubs for 2011-2012.

**MM: Braden**

**SM: Perrett**

**ACTION REQUIRED: 8-0**

<b>LVPA 2011-2012 STUDENT CLUBS</b>
<b><u>Club</u></b>
Anime
Art Alliance
French
Gay Straight Alliance
Interact
National Honor Society
Newspaper
Prom
Scholastic Scrimmage
Science
Second Stage

Senior Class Senior Seminar Spanish Student Gov't Wholigans Yearbook Young Artist Ensemble Youth for Christ
--

The Board suggests investigation and written policy on the formation of school clubs. The board also requested that the Board Secretary to remove the Advisor's name and stipend amount from the club list.

**Resource Development Committee Report** – Mr. Ehram complimented Ms. Nonnemacher in her work with the Marketing Advisory Committee, the new website, publications, and the new Parent Association. Ms. Nonnemacher introduced the new website. Launch is scheduled for September 2011.

**Board Development Committee Report** – None.

XII. Public Comments: (limited to 5 minutes per individual) Mrs. Howard commented that Clubs were approved by Student Council. Last year, the Principal approved new Clubs. An application is completed detailing when and where the club will meet. In addition, a minimum of five members are required, with an LVPA adult Advisor. Officers must be elected and the club is to keep minutes.

XIII. Closed Session:

**Motion:** The Board of Directors moves to Closed Session at 7:00pm.

**MM: Ehram                      SM: Braden                      ACTION CARRIED: 7-0**

XIV. Open Session:

The Board returned to Open Session at 7:23 PM.

XV. Adjournment:

**Motion to adjourn: 7:24 PM      MM: Ferguson      SM: Kartotis      ACTION CARRIED: 7-0**

**Next Meeting: October 20, 2011 6pm      NOTE DATE CHANGE**

Respectfully Submitted,

Cheryl Schurz, Board Secretary