

Thursday, May 11, 2017 Minutes

REORGANIZATION MEETING

MEETING PLACE: 321 E. Third St, Bethlehem, PA 18015

6:00pm

The CEO called the meeting to order at 6pm.

- I. Pledge of Allegiance:
- II. Moment of Silence:
- III. Roll Call:

Present:

Mario Acerra

Paul Braden

Mark Ferguson

John Filipos

Rosemary Murdy-Haber

Len Perrett

Absent:

Otto Ehram

Charles Stinner

Administration:

Also Present:

Diane LaBelle, Executive Director

Sharon Fehlinger-Ricker, Principal

MaryJo Rosania-Harvie, Dean of Student Services

Cheryl Schurz, Director of Finance

- IV. Reorganization/ Governance Actions:

1. The Board of Directors approves the following **Board Appointments:**
Terms Expire May 2018 - May 2020

MM: Murdy-Haber

SM: Ferguson

ACTION CARRIED: 6-0

BOARD OF DIRECTORS AND ADMINISTRATIVE INFORMATION

Term Expires - May 2018

| | |
|--|---|
| Otto Ehram Bethlehem Steel, Retired | Mark Ferguson Iron Mountain, Marketing |
| OPEN | OPEN |

Term Expires – May of 2019

| | |
|--------------------------------|--------------------------------|
| Mario Acerra NCC, Professor | Paul Braden Pastor, Retired |
|--------------------------------|--------------------------------|

Administration

321 East 3rd Street, Bethlehem, PA 18015
phone (610) 868-2971 | fax (610) 868-1446

| | |
|--|--|
| John Filipos Buckno Lisicky & Co, CPA/Shareholder | Leonard Perrett Dept. Chair of English, Retired |
|--|--|

Term Expires – May 2020

| | |
|--|--|
| Rosemary Murdy-Haber Professor, Music | Charles Stinner Air Products, Vice President, Taxes |
| Open | Open |

The Executive Director welcomes the new board. Action then proceeds to the nomination of officers.

1. After soliciting nominations from the Board, the Executive Director recommends the following **Officer Nominations** for the 2017-2018 school year:

President: Mario Acerra
Vice-President: Paul Braden
Treasurer: John Filipos

If there are no further nominations, the Executive Director entertains a motion to elect the slate of officers.

MM: Ferguson SM: Perrett ACTION CARRIED: 6-0

AT THIS POINT IN THE MEETING THE NEW PRESIDENT TAKES OVER THE CHAIR

2. **Committee Assignments** made by President:

Finance Committee:

John Filipos, Chair Paul Braden Charles Stinner

Curriculum Committee:

Len Perrett, Chair Rosemary Murdy-Haber

Resource Development Committee:

Otto Ehram, Chair Mark Ferguson

Board Development Committee:

Paul Braden, Chair

3. **Foundation Board Assignments:**

Based on the recommendation of the Executive Director, the Board of Directors appoints Mark Ferguson as Liaison to the Foundation Board.

MM: Braden SM: Murdy-Haber ACTION CARRIED: 6-0

- V. Executive Session:

Motion: The Board of Directors moves to go into Executive Session at 6:08pm.

MM: Filipos SM: Ferguson ACTION CARRIED: 6-0

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- VI. Open Session:
The Board of Directors returns to Open Session at 6:21pm.

Opening Remarks –

- Mr. Acerra, Board President
The Board thanks the faculty and staff for another year of education excellence.

- Ms. Diane LaBelle, Executive Director
Ms. LaBelle reported that 630 students are currently registered for the 17-18 school year. We have 10 more literary arts students to audition and a few more instrumental music students to audition.

Last week Ms. LaBelle, Ms. Storm, and Ms. Gillette accompanied Mamie Covell (Student Council President) to Harrisburg for the 20th anniversary of Pennsylvania Charter Schools. Charter Arts was introduced on the floor of the House and we were well received.

Please see handout regarding Venture Academy III. The Venture Academy has banked \$3,500 for \$500 grants to a faculty member who proposes an innovative project. There was only one applicant this spring. The Venture Academy Committee awarded one \$1,000 grant for a theatre faculty member to study in Italy this summer.

- VII. Public Comments: (limited to 3 minutes per individual) none

VIII. **Acceptance of April 27, 2017 Minutes and Executive Committee Minutes**

Motion: Based upon the recommendation of the Executive Director, the Board of Directors approves the April 27, 2017 Minutes and Executive Committee Minutes.

MM: Braden SM: Ferguson ACTION CARRIED: 6-0

IX. **Appointment of Providers 2017-2018**

Based on the recommendation of the Executive Director, the Board of Directors appoints Hutchinson, Gillahan & Freeh, as auditors.

Based on the recommendation of the Executive Director, the Board of Directors appoints the following firms as attorneys at law of record:

Latsha Davis Yohe & McKenna, P.C., Exton, PA, Charter School Specialists
King, Spry, Herman, Freund & Faul, LLC, Bethlehem, PA, Public School Law Specialists
Worth, Magee & Fisher, Allentown, PA, Public School Law Specialists
Fitzpatrick, Lentz, Bubba, Center Valley, PA, Real Estate Specialists
Flamm, Walton PC, Allentown, PA, Employment Specialist
Marshall, Dennehey, Warner, Coleman & Goggin, Allentown, PA, Employment Specialist
Fellheimer & Eichen LLP, Philadelphia, PA, Real Estate Specialists

Based on the recommendation of the Executive Director, the Board of Directors appoints Equinox as benefits broker.

Based on the recommendation of the Executive Director, the Board of Directors appoints HMK as liability insurance broker.

Based on the recommendation of the Executive Director, the Board of Directors appoints PenServ as 403b Administrator.

Based on the recommendation of the Executive Director, the Board of Directors appoints Carbon Lehigh IU 21

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as Technology Support and PowerSchool support.

Based on the recommendation of the Executive Director, the Board of Directors appoints St Luke's University Health Network as Athletic Trainer and School Physician.

Based on the recommendation of the Executive Director, the Board of Directors appoints Source 4 Teachers as sub service provider.

MM: Ferguson

SM: Filipos

ACTION CARRIED: 6-0

X. Personnel

May 2017 Personnel Report and Proposed 2017-2018 Staff Roster

Motion: Based upon the recommendation of the Executive Director and the Executive Committee, the Board of Directors approves the May 2017 Personnel Report and Proposed 2017-2018 Staff Roster.

MM: Filipos

SM: Ferguson

ACTION CARRIED: 6-0

XI. **Foundation Report**

Mr. Ferguson reported that he is very encouraged in increased independence of the soliciting for Foundation donations. A cultivation database has been developed. Marna Hayden is very organized and the new members have brought new energy to the Foundation Board.

XII. Old Business None.

XIII. **New Business**

Finance Committee

Presentation of 2017-2018 Development, School and Foundation Budgets

Curriculum Committee - no report

Executive Committee

Proposed 2017-2018 Meeting Schedule

Motion: Based upon the recommendation of the Executive Director and the Executive Committee, the Board of Directors approves the proposed 2017-2018 Meeting Schedule.

TABLED UNTIL THE JUNE 2017 MEETING.

Resource Development Committee - no report

Board Development Committee - no report

XIV. Public Comments: (limited to 3 minutes per individual) None

XV. Adjournment

Motion to adjourn: 6:55PM

MM: Ferguson

SM: Braden

ACTION CARRIED: 6-0

Next Meeting Date and Time: Thursday, June 8, 2017, 6pm

Respectfully Submitted,

Cheryl Schurz

THE
LEHIGH VALLEY
CHARTER HIGH SCHOOL
FOR THE **ARTS**

www.CharterArts.org

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Board Secretary