

**No. 140**

**SECTION: PROGRAMS**

**TITLE: CHILD FIND AND PUBLIC OUTREACH AWARENESS**

**ADOPTED:**

**REVISED: November 28, 2017**

**No. 140 CHILD FIND AND PUBLIC OUTREACH AWARENESS**

**Purpose**

In accordance with Chapter 711 of Title 22 of the Pennsylvania Code, the Executive Director or her designee shall ensure that children with disabilities, regardless of the severity of their disabilities, and who are enrolled at the charter school and are in need of special education and related services, are identified, located, and evaluated and a practical method is developed and implemented to determine which children with disabilities are currently receiving needed special education and related services.

Child find includes children who are suspected of having a disability under Section 300.8 of the federal regulations that implement IDEA 2004 and in need of special education, even though they are advancing from grade to grade; and highly mobile children, including migrant children, homeless youth and parentally placed private students, as appropriate.

**Public Awareness**

The Executive Director or her designee shall ensure that the following public awareness activities occur concerning programs and services for children with disabilities who are enrolled at Lehigh Valley Charter High School for the Arts ("Charter Arts").

Charter Arts shall publish annually a written notice (attached hereto), in means accessible to Charter Arts families. Such notice must be included in Charter Arts' Handbook and on its website. The Notice may also be made available in means accessible to the public, such as: at Charter Arts' main office, in Charter Arts's special education office, through local Intermediate Units and/or through other generally accessible print and electronic media, and with the Board meeting minutes a description of: child identification activities, of Charter Arts' special education services and programs, of the manner in which to request services and programs, and of the

procedures followed by Charter Arts to ensure the confidentiality of student information pertaining to students with disabilities pursuant to state and federal law.

### **Outreach Activities**

The Executive Director & CEO or his/her designee shall ensure that the following outreach activities occur concerning programs and services for children with disabilities who attend Charter Arts:

1. Offer parents and family (including foster and surrogate parents) information regarding training activities and publicize the availability of such activities to all parents (trainings in the areas of behavior support, response to intervention, inclusive practices, transition, assistive technology, autism, and interagency coordination are important and parents may also be directed to PaTTAN training opportunities). Parent input is to be sought to determine what parent trainings are needed/ desired;
2. Provide to interested health and mental health professionals, daycare providers, county agency personnel and other interested professionals, including: professionals and agencies who work with homeless and migrant or other highly mobile youth, wards of the state, as well as to students attending private schools (where applicable), information concerning the types of special education programs and services available in and through Charter Arts and information regarding the manner in which parents can request and access those services.
3. Provide or obtain periodic training for Charter Arts' regular education staff and special education staff concerning the identification and evaluation of, and provision of special education programs and services to students with disabilities.
4. The public outreach awareness system utilized by Charter Arts shall include methods for reaching homeless children, wards of the state, children with disabilities attending private schools, and highly mobile children, including migrant children.
5. Charter Arts shall conduct child find activities to inform the public of its special education services and programs and the manner in which to request them.
6. Charter Arts' child find effort must include information regarding potential signs of developmental delays and other risk factors that could indicate disabilities.
7. Efforts must be made to identify enrolled students who have a native language other than English and to ensure that notices and other outreach efforts are available to them in their native language as required by law and unless it is clearly and absolutely not feasible to do so.

### **Screening**

The Executive Director & CEO or his/her designee shall establish a system of screening in order to:

1. Identify and provide screening for students prior to referral for an initial special education multidisciplinary team evaluation;
2. Provide peer support for teachers and other staff members to assist them in working effectively with students in the general education curriculum;
3. Conduct hearing and vision screening in accordance with the Public School Code of 1949 for the purpose of identifying students with hearing or vision difficulty so that they can be referred for assistance or recommended for evaluation for special education if necessary;
4. Identify students who may need special education services and programs.
5. Maintain the confidentiality of information in accordance with applicable state and federal regulations.

### **Pre-Evaluation Screening**

The pre-evaluation screening process shall include:

1. For students with academic concerns, an assessment of the student's functioning in the curriculum including curriculum-based or performance-based assessments;
2. For students with behavioral concerns, a systematic observation of the student's behavior in the classroom or area in which the student is displaying difficulty ("FBA" or functional behavior assessment);
3. An intervention based on the results of the assessments conducted;
4. An assessment of the student's response to the intervention, if applicable;
5. A determination of whether or not the assessed difficulties of the student are the result of a lack of instruction or limited English proficiency;
6. A determination of whether or not the student's needs exceed the functional capacity of the regular education program, without special education programs and services, to maintain the student at an instructional level appropriate to the level and pace of instruction provided in that program;
7. Activities designed to gain the participation of parents;
8. Controls to ensure that if screening activities have produced little or no improvement within the specified timeframe after initiation, the student shall be referred for a multidisciplinary team evaluation.

The screening activities shall not serve as a bar to the right of a parent to request a multidisciplinary team evaluation at any time. When the completion of screening activities prior

to referral for a multidisciplinary team evaluation will result in serious mental or physical harm, or significant educational regression, to the student or others, Charter Arts may initiate a multidisciplinary team reevaluation without completion of the screening process in accordance with Chapter 711. Whenever an evaluation is conducted without a pre-evaluation screening, the activities described shall be completed as part of that evaluation whenever possible.

**TO THE EXTENT THAT ANYTHING IN THIS POLICY COULD BE CONSTRUED TO CONFLICT WITH THE SCHOOL'S CHARTER OR APPLICABLE STATE AND/OR FEDERAL LAWS, THE APPLICABLE STATE AND/OR FEDERAL LAWS AND/OR CHARTER CONTROL.**

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