

Thursday, August 28, 2014 Agenda

MEETING PLACE: 675 E. Broad St., Bethlehem, PA 18018

Room 118

6:00pm

The President will call the meeting to order.

- I. Pledge of Allegiance:
- II. Moment of Silence:
- III. Roll Call:

Present:

Mario Acerra	Marc Basist	Paul Braden
Otto Ehram	Mark Ferguson	John Filipos
Yvette Johnson	Nancy Mikkelsen	William Moran
Rosemary Murdy-Haber	Len Perrett	Charles Stinner

Diane LaBelle, Executive Director
Sharon Fehlinger-Ricker, Principal
Debra Storm, Director of Development

Carise Comstock – Dean of Academic Affairs
Cheryl Schurz, Director of Finance

IV. **Executive Session:**

Motion: The Board of Directors moves to go into Executive Session at ____pm.

MM: **SM:** **ACTION REQUIRED:**

V. **Open Session:**

The Board of Directors returns to Open Session at ____ pm.

Opening Remarks –

- Mr. Acerra, Board President
- Ms. Diane LaBelle, Executive Director
- Executive Director's Report

VI. **Public Comments:** (limited to 3 minutes per individual)

VII. Acceptance of **Consent Agenda Items:**

- i. Acceptance of June 12, 2014 Meeting Minutes.
- ii. Facility and Safety Report - Filchner
- iii. Development Report - Storm
- iv. Public Relations Report - Gillette
- v. Principal's Report – Fehlinger-Ricker
- vi. Dean of Academic Affairs – Comstock

MM: **SM:** **ACTION REQUIRED:**

VIII. **Appointment of Vice President**

After soliciting nominations from the Board, the Board Development committee recommends appointing Yvette Johnson to the Office of Vice President.

MM: **SM:** **ACTION REQUIRED:**

Administration

675 East Broad Street, Bethlehem, PA 18018
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- IX. Personnel Report and Update to 2014-2015 Staff Roster
Approval of June 2014 Personnel Report and Update to 2014-2015 Staff Roster
Motion: Based upon the recommendation of the Executive Director and the Executive Committee, the Board of Directors approves the August 2014 Personnel Report and update to 2014-2015 Staff Roster.
MM: **SM:** **ACTION REQUIRED:**
- X. Foundation Board Liaison Report – Mr. Mark Ferguson
Approval of Julie Wagner Burkhardt to the Charter Arts Foundation Board
Motion: Based upon the recommendation of the Foundation Board President, Scott Hawk, and the Executive Director, the Board of Directors appoints Julie Wagner to the Charter Arts Foundation Board.
MM: **SM:** **ACTION REQUIRED:**
- XI. **Old Business**
Approval of Proxy Vote Amendment to the Bylaws
Motion: Based upon the recommendation of the Board Development Committee, the Board of Directors approves the Proxy Vote Amendment to the Bylaws (tabled at June 2014 Board meeting).
MM: **SM:** **ACTION REQUIRED:**
- XII. **New Business**
Finance Committee
Approval of July 2014 Financial Reports
Motion: Based upon the recommendation of the Finance Committee, the Board of Directors accepts the July 2014 Financial Reports.
MM: Finance Committee **ACTION REQUIRED:**
- Approval of AXA Advisors, NorthEast Financial Group, and MG Trust, additional 403b Plan Providers**
Motion: Based upon the recommendation of the Finance Committee, the Board of approves AXA Advisors, NorthEast Financial Group, and MG Trust as additional 403b Plan Providers.
MM: Finance Committee **ACTION REQUIRED:**
- Curriculum Committee
Approval of IU 21 Technology Contract
Motion: Based upon the recommendation of the Executive Director and the Principal, the Board of Directors approves the IU 21 Technology Contract.
MM: **SM:** **ACTION REQUIRED:**
- Approval of Center for Humanistic Change Contract**
Motion: Based upon the recommendation of the Executive Director and the Principal, the Board of Directors approves the Center for Humanistic Change Contract.
MM: **SM:** **ACTION REQUIRED:**
- Approval of Colonial IU 20 Contract For Service**
Motion: Based upon the recommendation of the Executive Director and the Principal, the Board of Directors approves the Colonial IU 20 Contract for Service.
MM: **SM:** **ACTION REQUIRED:**

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Approval of 2014-2015 Student Parent Handbook

Motion: Based upon the recommendation of the Executive Director and the Principal, the Board of Directors approves the 2014-2015 Student Parent Handbook.

MM: **SM:** **ACTION REQUIRED:**

Presentation – Mrs. Carise Comstock

2013-2014 Keystone and AP Exams PowerPoint

Board Development Committee

Development Committee

Executive Committee

Proposed By-Law Changes

Motion: Based upon the recommendation of the Executive Committee and the Executive Director, the Board of Directors approves Proposed By-Law Changes (Name Change).

MM: **SM:** **ACTION REQUIRED:**

Charter Arts Foundation Lease Agreement

Motion: Based upon the recommendation of the Executive Committee and the Executive Director, the Board of Directors approves the Charter Arts Foundation Lease Agreement

MM: **SM:** **ACTION REQUIRED:**

Charter Arts Updated Employee Handbook Version 5 Effective September 1, 2014

Motion: Based upon the recommendation of the Executive Committee and the Executive Director, the Board of Directors approves the Updated Employee Handbook Version 5 Effective September 2014.

MM: **SM:** **ACTION REQUIRED:**

XIII. **Public Comments:** (limited to 3 minutes per individual)

XIV. Adjournment

Motion to adjourn: PM **MM:** **SM:** **ACTION REQUIRED:**

Next Meeting Date and Time: Thursday, October 9, 2014, 6pm