

Thursday, August 28, 2014 Minutes

MEETING PLACE: 675 E. Broad St., Bethlehem, PA 18018 Room 118 6:00pm

The President called the meeting to order at 6:03pm .

- I. Pledge of Allegiance:
- II. Moment of Silence:
- III. Roll Call:

Present:

Mario Acerra	Marc Basist	Paul Braden
Otto Ehram	Mark Ferguson	John Filipos
Yvette Johnson	William Moran	Rosemary Murdy-Haber
Charles Stinner		

Absent:

Nancy Mikkelsen Len Perrett

Also Present:

Diane LaBelle, Executive Director	Randy Buck, Dean of Student Services
Carise Comstock, Dean of Academic Affairs	Sharon Fehlinger-Ricker, Principal
Cheryl Schurz, Director of Finance	Debra Storm, Director of Development

IV. **Executive Session:**

Motion: The Board of Directors moves to go into Executive Session at 6:05 pm.

MM: Ehram SM: Basist ACTION CARRIED: 10-0

Mario Acerra - Yes	Marc Basist - Yes	Paul Braden - Yes
Otto Ehram - Yes	Mark Ferguson - Yes	John Filipos - Yes
Yvette Johnson - Yes	William Moran - Yes	Rosemary Murdy-Haber - Yes
Charles Stinner - Yes		

V. **Open Session:**

The Board of Directors returns to Open Session at 6:15 pm.

Opening Remarks –

- Mr. Acerra, Board President - Welcome to Mr. Moran, new Board member. Mrs. Mikkelsen is currently on vacation. Mrs. Mikkelsen will work with Mrs. Johnson to transition her to the Vice President role. Welcome to Randy Buck, new Dean of Student Services.
- Ms. Diane LaBelle, Executive Director – Welcome to Mr. Moran. Thanks to Mrs. Johnson for assuming the position as our new Board Vice President. Welcome to Mr. Buck. School opened August 25, 2014 with 495 students.
- Executive Director's Report

VI. **Public Comments:** (limited to 3 minutes per individual) None.

VII. Acceptance of **Consent Agenda Items:**

- i. Acceptance of June 12, 2014 Meeting Minutes.
- ii. Facility and Safety Report - Filchner
- iii. Development Report - Storm

Administration

675 East Broad Street, Bethlehem, PA 18018
phone 610-868-2971 | fax 610-868-1446

- iv. Public Relations Report - Gillette
- v. Principal's Report – Fehlinger-Ricker
- vi. Dean of Academic Affairs – Comstock

MM: Basist	SM: Braden	ACTION CARRIED: 10-0
Mario Acerra - Yes	Marc Basist - Yes	Paul Braden - Yes
Otto Ehram - Yes	Mark Ferguson - Yes	John Filipos - Yes
Yvette Johnson - Yes	William Moran - Yes	Rosemary Murdy-Haber - Yes
Charles Stinner - Yes		

VIII. **Appointment of Vice President**

After soliciting nominations from the Board, the Board Development committee recommends appointing Yvette Johnson to the Office of Vice President.

MM: Board Development Committee		ACTION CARRIED: 10-0
Mario Acerra - Yes	Marc Basist - Yes	Paul Braden - Yes
Otto Ehram - Yes	Mark Ferguson - Yes	John Filipos - Yes
Yvette Johnson - Yes	William Moran - Yes	Rosemary Murdy-Haber - Yes
Charles Stinner - Yes		

IX. Personnel Report and Update to 2014-2015 Staff Roster

Approval of June 2014 Personnel Report and Update to 2014-2015 Staff Roster

Motion: Based upon the recommendation of the Executive Director and the Executive Committee, the Board of Directors approves the August 2014 Personnel Report and update to 2014-2015 Staff Roster.

MM: Stinner	SM: Basist	ACTION CARRIED: 10-0
Mario Acerra - Yes	Marc Basist - Yes	Paul Braden - Yes
Otto Ehram - Yes	Mark Ferguson - Yes	John Filipos - Yes
Yvette Johnson - Yes	William Moran - Yes	Rosemary Murdy-Haber - Yes
Charles Stinner - Yes		

X. Foundation Board Liaison Report – Mr. Mark Ferguson

Approval of Julie Wagner Burkhardt to the Charter Arts Foundation Board

Motion: Based upon the recommendation of the Foundation Board President, Scott Hawk, and the Executive Director, the Board of Directors appoints Julie Wagner to the Charter Arts Foundation Board.

MM:Ferguson	SM: Braden	ACTION CARRIED: 10-0
Mario Acerra - Yes	Marc Basist - Yes	Paul Braden - Yes
Otto Ehram - Yes	Mark Ferguson - Yes	John Filipos - Yes
Yvette Johnson - Yes	William Moran - Yes	Rosemary Murdy-Haber - Yes
Charles Stinner - Yes		

Mr. Ferguson invited the Board to attend the October 23, 2014 Foundation Fundraiser. The Whisky Dinner will be held at Lehigh Country Club, \$100 per person.

XI. **Old Business**

Approval of Proxy Vote Amendment to the Bylaws

Motion: Based upon the recommendation of the Board Development Committee, the Board of Directors approves the Proxy Vote Amendment to the Bylaws (tabled at June 2014 Board meeting).

MM: SM: ACTION REQUIRED: Remove motion.

Ms. LaBelle reported that she spoke to the school's solicitor who advised that proxy votes are not allowed by law for a nonprofit board. However, a Board member may participate in meetings via telephone.

XII. **New Business**

Finance Committee

The following was approved as a combined motion and vote.

Acceptance of Preliminary June 2014 and July 2014 Financial Reports

Administration

Motion: Based upon the recommendation of the Finance Committee, the Board of Directors accepts the Preliminary June 2014 and July 2014 Financial Reports.

Approval of AXA Advisors, NorthEast Financial Group, and MG Trust, additional 403b Plan Providers

Motion: Based upon the recommendation of the Finance Committee, the Board approves AXA Advisors, NorthEast Financial Group, and MG Trust as additional 403b Plan Providers.

Approval of Northeast Financial Group Proposal for 403b Plan.

Motion: Based upon the recommendation of the Finance Committee, the Board of approves Northeast Financial Group Proposal for 403b plan.

MM: Finance Committee

Mario Acerra - Yes
Otto Ehrsam - Yes
Yvette Johnson - Yes
Charles Stinner - Yes

Marc Basist - Yes
Mark Ferguson - Yes
William Moran - Yes

ACTION CARRIED: 10-0

Paul Braden - Yes
John Filipos - Yes
Rosemary Murdy-Haber - Yes

Curriculum Committee

Approval of IU 21 Technology Contract

Motion: Based upon the recommendation of the Executive Director and the Principal, the Board of Directors approves the IU 21 Technology Contract.

MM: Stinner

Mario Acerra - Yes
Otto Ehrsam - Yes
Yvette Johnson - Yes
Charles Stinner - Yes

SM: Braden

Marc Basist - Yes
Mark Ferguson - Yes
William Moran - Yes

ACTION CARRIED: 10-0

Paul Braden - Yes
John Filipos - Yes
Rosemary Murdy-Haber - Yes

Approval of Center for Humanistic Change Contract

Motion: Based upon the recommendation of the Executive Director and the Principal, the Board of Directors approves the Center for Humanistic Change Contract.

MM: Ehrsam

Mario Acerra - Yes
Otto Ehrsam - Yes
Yvette Johnson - Yes
Charles Stinner - Yes

SM: Basist

Marc Basist - Yes
Mark Ferguson - Yes
William Moran - Yes

ACTION CARRIED: 10-0

Paul Braden - Yes
John Filipos - Yes
Rosemary Murdy-Haber - Yes

Approval of Colonial IU 20 Contract

Motion: Based upon the recommendation of the Executive Director and the Principal, the Board of Directors approves the Colonial IU 20 Contract for Service.

MM: Stinner

Mario Acerra - Yes
Otto Ehrsam - Yes
Yvette Johnson - Yes
Charles Stinner - Yes

SM: Basist

Marc Basist - Yes
Mark Ferguson - Yes
William Moran - Yes

ACTION CARRIED: 10-0

Paul Braden - Yes
John Filipos - Yes
Rosemary Murdy-Haber - Yes

Approval of 2014-2015 Student Parent Handbook

Motion: Based upon the recommendation of the Executive Director and the Principal, the Board of Directors approves the 2014-2015 Student Parent Handbook.

MM: Ferguson

Mario Acerra - Yes
Otto Ehrsam - Yes
Yvette Johnson - Yes
Charles Stinner - Yes

SM: Basist

Marc Basist - Yes
Mark Ferguson - Yes
William Moran - Yes

ACTION CARRIED: 10-0

Paul Braden - Yes
John Filipos - Yes
Rosemary Murdy-Haber - Yes

Presentation – Mrs. Carise Comstock
2013-2014 Keystone and AP Exams PowerPoint

Board Development Committee - No report.

Development Committee – The Committee is working on a second fundraising event in addition to the Gala. This fundraiser will be in a different season than the Gala.

Mr. Basist left at 7pm.

Executive Committee

Proposed By-Law Changes

Motion: Based upon the recommendation of the Executive Committee and the Executive Director, the Board of Directors approves Proposed By-Law Changes (Name Change). **TABLED.** The Board will discuss at the October 9, 2014 Board meeting.

MM: Johnson	SM: Braden	ACTION TO TABLE CARRIED: 9-0
Mario Acerra - Yes		Paul Braden - Yes
Otto Ehrsam - Yes	Mark Ferguson - Yes	John Filipos - Yes
Yvette Johnson - Yes	William Moran - Yes	Rosemary Murdy-Haber - Yes
Charles Stinner - Yes		

Charter Arts Foundation Lease Agreement

Motion: Based upon the recommendation of the Executive Committee and the Executive Director, the Board of Directors approves the Charter Arts Foundation Lease Agreement.

MM: Ferguson	SM: Stinner	ACTION CARRIED: 9-0
Mario Acerra - Yes		Paul Braden - Yes
Otto Ehrsam - Yes	Mark Ferguson - Yes	John Filipos - Yes
Yvette Johnson - Yes	William Moran - Yes	Rosemary Murdy-Haber - Yes
Charles Stinner - Yes		

Updated Employee Handbook Version 5

Motion: Based upon the recommendation of the Executive Committee and the Executive Director, the Board of Directors approves the Updated Employee Handbook Version 5 Effective September 2014. Please see handout tonight, page 32 to replace the previous version on Google Drive.

MM: Johnson	SM: Filipos	ACTION CARRIED: 9-0
Mario Acerra - Yes		Paul Braden - Yes
Otto Ehrsam - Yes	Mark Ferguson - Yes	John Filipos - Yes
Yvette Johnson - Yes	William Moran - Yes	Rosemary Murdy-Haber - Yes
Charles Stinner - Yes		

XIII. **Public Comments:** (limited to 3 minutes per individual) None.

XIV. **Adjournment**

Motion to adjourn: 7:10PM	MM: Johnson	SM: Filipos	ACTION CARRIED: 9-0
Mario Acerra - Yes		Paul Braden - Yes	
Otto Ehrsam - Yes	Mark Ferguson - Yes	John Filipos - Yes	
Yvette Johnson - Yes	William Moran - Yes	Rosemary Murdy-Haber - Yes	
Charles Stinner - Yes			

Next Meeting Date and Time: Thursday, October 9, 2014, 6pm
Respectfully Submitted,