

Thursday, February 12, 2015 Minutes

MEETING PLACE: 675 E. Broad St., Bethlehem, PA 18018 Room 118 6:00pm

The President called the meeting to order at 6:12pm

- I. Pledge of Allegiance:
- II. Moment of Silence:
- III. Roll Call:

Present:

Mario Acerra	Marc Basist	Paul Braden
Otto Ehram	Mark Ferguson	John Filipos
Yvette Johnson	Nancy Mikkelsen	William Moran
Rosemary Murdy-Haber	Len Perrett	Charles Stinner

Absent:
None

Also Present Administration:

Diane LaBelle, Executive Director	Randy Buck, Dean of Student Services
Carise Comstock, Dean of Academic Affairs	Sharon Fehlinger-Ricker, Principal
Cheryl Schurz, Director of Finance	Debra Storm, Director of Development

IV. **Executive Session:**

Motion: The Board of Directors moves to go into Executive Session at 6:15pm.

MM: Stinner **SM: Basist** **ACTION CARRIED: 12-0**

Mario Acerra - Yes	Marc Basist - Yes	Paul Braden - Yes
Otto Ehram - Yes	Mark Ferguson - Yes	John Filipos - Yes
Yvette Johnson - Yes	Nancy Mikkelsen - Yes	William Moran - Yes
Rosemary Murdy-Haber - Yes	Len Perrett - Yes	Charles Stinner - Yes

V. **Open Session:**

The Board of Directors returns to Open Session at 6:45 pm.

Opening Remarks –

- Mr. Acerra, Board President – Thank you to everyone involved in the tour of the new building this evening. Our new building is very exciting!
- Ms. Diane LaBelle, Executive Director – The construction of the new building is on schedule. Move date is scheduled for August 1.
- Executive Director's Report

VI. **Public Comments:** (limited to 3 minutes per individual) None.

VII. Acceptance of **Consent Agenda Items:**

- i. Acceptance of December 11, 2014 Meeting Minutes
- ii. Facility and Safety Report - Filchner
- iii. Development Report - Storm
- iv. Public Relations Report - Gillette
- v. Principal's Report – Fehlinger-Ricker (**pulled out for discussion**)
- vi. Dean of Academic Affairs – Comstock
- vii. Dean of Student Affairs – Buck

MM: Stinner

Mario Acerra - Yes
Otto Ehram - Yes
Yvette Johnson - Yes
Rosemary Murdy-Haber – Yes

SM: Basist

Marc Basist - Yes
Mark Ferguson - Yes
Nancy Mikkelsen - Yes
Len Perrett – Yes

ACTION CARRIED: 12-0

Paul Braden - Yes
John Filipos - Yes
William Moran - Yes
Charles Stinner - Yes

Principal's Report – Fehlinger-Ricker

President Acerra asked Mrs. Fehlinger-Ricker about all employees updating their clearances every 36 months. Will the employees be reimbursed for these costs? Mrs. Fehlinger-Ricker replied that employees will not be reimbursed for the cost of the clearances. Current clearances are a condition of employment. However, the school will reimburse parent volunteers for their required clearances.

Acceptance of the Principal's Report

MM: Ferguson

Mario Acerra - Yes
Otto Ehram - Yes
Yvette Johnson - Yes
Rosemary Murdy-Haber – Yes

SM: Basist

Marc Basist - Yes
Mark Ferguson - Yes
Nancy Mikkelsen - Yes
Len Perrett – Yes

ACTION CARRIED: 12-0

Paul Braden - Yes
John Filipos - Yes
William Moran - Yes
Charles Stinner - Yes

VIII. Personnel Report

Approval of February 2015 Personnel Report.

Motion: Based upon the recommendation of the Executive Director and the Executive Committee, the Board of Directors approves the February 2015 Personnel Report.

MM: Johnson

Mario Acerra - Yes
Otto Ehram - Yes
Yvette Johnson - Yes
Rosemary Murdy-Haber – Yes

SM: Basist

Marc Basist - Yes
Mark Ferguson - Yes
Nancy Mikkelsen - Yes
Len Perrett – Yes

ACTION CARRIED: 12-0

Paul Braden - Yes
John Filipos - Yes
William Moran - Yes
Charles Stinner - Yes

IX. Foundation Board Liaison Report – Mr. Mark Ferguson

Approval of Foundation Contracts/Agreements

Motion: Based upon the recommendation of the Executive Director and the Foundation Board, the Board of Directors approves the Blue River Solution Agreement.

MM: Stinner

Mario Acerra - Yes
Otto Ehram - Yes
Yvette Johnson - Yes
Rosemary Murdy-Haber – Yes

SM: Basist

Marc Basist - Yes
Mark Ferguson - Yes
Nancy Mikkelsen - Yes
Len Perrett – Yes

ACTION CARRIED: 12-0

Paul Braden - Yes
John Filipos - Yes
William Moran - Yes
Charles Stinner - Yes

Administration

Motion: Based upon the recommendation of the Executive Director and the Foundation Board, the Board of Directors approves the Commonwealth Energy Group Agreement with a fixed fee of \$10,500 + 15% of the total PPL rebates secured by CEG.

MM: Filipos	SM: Basist	ACTION CARRIED: 12-0
Mario Acerra - Yes	Marc Basist - Yes	Paul Braden - Yes
Otto Ehram - Yes	Mark Ferguson - Yes	John Filipos - Yes
Yvette Johnson - Yes	Nancy Mikkelsen - Yes	William Moran - Yes
Rosemary Murdy-Haber – Yes	Len Perrett – Yes	Charles Stinner - Yes

Motion: Based upon the recommendation of the Executive Director and the Foundation Board, the Board of Directors approves the St. Luke’s Hospital Proposal.

MM: Filipos	SM: Basist	ACTION CARRIED: 12-0
Mario Acerra - Yes	Marc Basist - Yes	Paul Braden - Yes
Otto Ehram - Yes	Mark Ferguson - Yes	John Filipos - Yes
Yvette Johnson - Yes	Nancy Mikkelsen - Yes	William Moran - Yes
Rosemary Murdy-Haber – Yes	Len Perrett – Yes	Charles Stinner - Yes

Motion: Based upon the recommendation of the Executive Director and the Foundation Board, the Board of Directors approves UGI service.

MM: Stinner	SM: Basist	ACTION CARRIED: 12-0
Mario Acerra - Yes	Marc Basist - Yes	Paul Braden - Yes
Otto Ehram - Yes	Mark Ferguson - Yes	John Filipos - Yes
Yvette Johnson - Yes	Nancy Mikkelsen - Yes	William Moran - Yes
Rosemary Murdy-Haber – Yes	Len Perrett – Yes	Charles Stinner - Yes

Mr. Basist left at 7pm.

X. Old Business

Approval of District Band Trip and District Orchestra Trip (approved via email)

Motion: Based upon the recommendation of the Executive Director and the Principal, the Board of Directors approves the District Band Trip to Exeter High School, January 7-10, 2015 and the District Orchestra Trip to Blue Mountain High School, February 5-7, 2015.

MM: Moran	SM: Murdy-Haber	ACTION CARRIED: 11-0
Mario Acerra - Yes		Paul Braden - Yes
Otto Ehram - Yes	Mark Ferguson - Yes	John Filipos - Yes
Yvette Johnson - Yes	Nancy Mikkelsen - Yes	William Moran - Yes
Rosemary Murdy-Haber – Yes	Len Perrett – Yes	Charles Stinner - Yes

XI. New Business

Finance Committee

Acceptance of December 2014 Financial Reports

Motion: Based upon the recommendation of the Finance Committee, the Board of Directors accepts the December 2014 Financial Reports.

MM: Finance Committee	ACTION CARRIED: 11-0
Mario Acerra - Yes	Paul Braden - Yes
Otto Ehram - Yes	John Filipos - Yes
Yvette Johnson - Yes	William Moran - Yes
Rosemary Murdy-Haber – Yes	Charles Stinner - Yes

Administration

Approval of Jet Pay Payroll Services ACA Dashboard User License Agreement

Motion: Based upon the recommendation of the Finance Committee, the Board of Directors approves the JetPay Payroll Services ACA Dashboard User License Agreement

MM: Finance Committee

ACTION CARRIED: 11-0

Mario Acerra - Yes		Paul Braden - Yes
Otto Ehram - Yes	Mark Ferguson - Yes	John Filipos - Yes
Yvette Johnson - Yes	Nancy Mikkelsen - Yes	William Moran - Yes
Rosemary Murdy-Haber – Yes	Len Perrett – Yes	Charles Stinner - Yes

Curriculum Committee

Mr. Perrett reported that while there are no new developments, the Committee is encouraging the Administration and student body to write an **Alma Mater** for Charter Arts.

Approval of 2014-2015 Student Clubs

Motion: Based upon the recommendation of the Executive Director and the Principal, the Board of Directors approves the Video Game Club and Alternative Spirituality Club.

MM: Perrett

SM: Ferguson

ACTION CARRIED: 11-0

Mario Acerra - Yes		Paul Braden - Yes
Otto Ehram - Yes	Mark Ferguson - Yes	John Filipos - Yes
Yvette Johnson - Yes	Nancy Mikkelsen - Yes	William Moran - Yes
Rosemary Murdy-Haber – Yes	Len Perrett – Yes	Charles Stinner - Yes

Approval of Regional Band Festival to East Stroudsburg High School. February 12-14, 2015.

Motion: Based upon the recommendation of the Executive Director and the Principal, the Board of Directors approves the Regional Band Festival to East Stroudsburg High School, February 12-14, 2015.

MM: Perrett

SM: Ferguson

ACTION CARRIED: 11-0

Mario Acerra - Yes		Paul Braden - Yes
Otto Ehram - Yes	Mark Ferguson - Yes	John Filipos - Yes
Yvette Johnson - Yes	Nancy Mikkelsen - Yes	William Moran - Yes
Rosemary Murdy-Haber – Yes	Len Perrett – Yes	Charles Stinner - Yes

Additions to the 2015-2016 Course Catalogue

Motion: Based upon the recommendation of the Curriculum Committee and the Principal, the Board of Directors approves the addition of Creative Writing I, Creative Writing II, and Yearbook to the 2015-2016 Course Catalogue.

MM: Perrett

SM: Johnson

ACTION CARRIED: 11-0

Mario Acerra - Yes		Paul Braden - Yes
Otto Ehram - Yes	Mark Ferguson - Yes	John Filipos - Yes
Yvette Johnson - Yes	Nancy Mikkelsen - Yes	William Moran - Yes
Rosemary Murdy-Haber – Yes	Len Perrett – Yes	Charles Stinner - Yes

Board Development Committee No report.

Executive Committee No report.

XII. **Public Comments:** (limited to 3 minutes per individual) None.

Administration

675 East Broad Street, Bethlehem, PA 18018
phone 610-868-2971 | fax 610-868-1446

XIII. **Adjournment 7:16pm**

Motion to adjourn:

MM: Ferguson

Mario Acerra - Yes

Otto Ehram - Yes

Yvette Johnson - Yes

Rosemary Murdy-Haber – Yes

SM: Johnson

Mark Ferguson - Yes

Nancy Mikkelsen - Yes

Len Perrett – Yes

ACTION CARRIED: 11-0

Paul Braden - Yes

John Filipos - Yes

William Moran - Yes

Charles Stinner - Yes

Next Meeting Date and Time: Thursday, April 9, 2015, 6pm

Respectfully Submitted,

Cheryl Schurz, Board Secretary