

## Thursday, October 8, 2015 Agenda

MEETING PLACE: 675 E. Broad St., Bethlehem, PA 18018

Second Floor Conference Room

6:00pm

**The President will call the meeting to order.**

- I. Pledge of Allegiance:
- II. Moment of Silence:
- III. Roll Call:

Mario Acerra	Marc Basist	Paul Braden
Otto Ehram	Mark Ferguson	John Filipos
Yvette Johnson	William Moran	Rosemary Murdy-Haber
Len Perrett	Charles Stinner	

Administration:

Diane LaBelle, Executive Director	
Carise Comstock, Dean of Academic Affairs	Sharon Fehlinger-Ricker, Principal
AJ Kise, Supervisor of Special Programs	Joey Schubert, Dean of Student Services
Cheryl Schurz, Director of Finance	Debra Storm, Director of Development

IV. **Executive Session:**

**Motion:** The Board of Directors moves to go into Executive Session at \_\_\_\_\_pm.

**MM:**                      **SM:**                      **ACTION REQUIRED:**

V. **Open Session:**

The Board of Directors returns to Open Session at \_\_\_\_\_ pm.

Opening Remarks –

- Mr. Acerra, Board President
- Ms. Diane LaBelle, Executive Director
- Executive Director's Report

VI. **Public Comments:** (limited to 3 minutes per individual)

VII. Acceptance of **Consent Agenda Items:**

- i. Acceptance of August 27, 2015 and September 16, 2015 Meeting Minutes
- ii. Facility and Safety Report - Filchner
- iii. Development Report - Storm
- iv. Public Relations Report - Gillette
- v. Principal's Report – Fehlinger-Ricker
- vi. Dean of Academic Affairs – Comstock
- vii. Dean of Student Affairs – Schubert

**MM:**                      **SM:**                      **ACTION REQUIRED:**

VIII. Personnel Report

**Approval of October 2015 Personnel Report and Lincoln Tech Fall Semester Students Interning at Charter Arts.**

**Motion:** Based upon the recommendation of the Executive Director and the Executive Committee, the Board of Directors approves the October 2015 Personnel Report and Lincoln Tech Fall Semester Students Interning at Charter Arts.

MM: SM: ACTION REQUIRED:

- IX. Foundation Board Liaison Report – Mr. Mark Ferguson  
**Approval of the Following Contracts and Purchase Orders:**  
Colonial Electric Supply Co, Inc.  
Marcus Michael

MM: SM: ACTION REQUIRED:

**Approval of the Following New Market Tax Credit Financing Contracts:**

Chase  
City First  
Community First  
TRF

MM: SM: ACTION REQUIRED:

**Approval of appointing Lisa Jeffrey and Karin Wagner, Parent Liaisons, to the Foundation Board for a period of 3 years each beginning September 2015.**

MM: SM: ACTION REQUIRED:

- X. Old Business – none.

- XI. New Business  
Finance Committee

**Acceptance of August 2015 Financial Reports**

**Motion:** Based upon the recommendation of the Finance Committee, the Board of Directors accepts the August 2015 Financial Reports.

MM: ACTION REQUIRED:

**Colonial IU 20 Contracts**

**Motion:** Based upon the recommendation of the Executive Director, the Board of Directors approves the Colonial IU IDEA contract and the Colonial IU Interpreting Service contract.

MM: SM: ACTION REQUIRED:

**Steel Ice Center Contract**

**Motion:** Based upon the recommendation of the Executive Director, the Board of Directors approves the Steel Ice Center for the 2015-2016 school year.

MM: SM: ACTION REQUIRED:

**School Relocation**

**Motion:** Based upon the recommendation of the Executive Director, the Board of Directors approves the relocation of the school to 321 E. Third St, Bethlehem, PA 18015.

MM: SM: ACTION REQUIRED

**Address Change**

**Motion:** Based upon the recommendation of the Executive Director, the Board of Directors directs the Director of Finance and Administration to change the School and Foundation's address with all banks which the School or Foundation have an account, the IRS, the PA Bureau of Business Trust Fund taxes, and the PA Bureau of Charitable Organizations and any other PA Departments needing an updated address.

MM: SM: ACTION REQUIRED:

Curriculum Committee

**Class Trip**

**Motion:** Based upon the recommendation of the Executive Director and the Principal, the Board of Directors approves the Touring Choirs trip to Walt Disney World, Orlando Florida, December 28, 2015 – January 1, 2016.

**MM:**                      **SM:**                      **ACTION REQUIRED:**

**Clubs**

**Motion:** Based upon the recommendation of the Executive Director and the Principal, the Board of Directors approves the attached list of student clubs.

**MM:**                      **SM:**                      **ACTION REQUIRED:**

Board Development Committee

Executive Committee

XII.    **Public Comments:** (limited to 3 minutes per individual)

XIII.   **Adjournment**

**Motion to adjourn:** **MM:**                      **SM:**                      **ACTION REQUIRED:**

**Next Meeting Date and Time:** Thursday, December 10, 2015, 6pm, Conference Room, 1st Floor