

Thursday, December 10, 2015 Minutes

MEETING PLACE: 675 E. Broad St., Bethlehem, PA 18018

Second Floor Conference Room

6:00pm

The President called the meeting to order at 6:05pm.

- I. Pledge of Allegiance:
- II. Moment of Silence:
- III. Roll Call:

Present:

Mario Acerra	Paul Braden	
Otto Ehram	Mark Ferguson	John Filipos
Yvette Johnson	William Moran	Rosemary Murdy-Haber
Len Perrett	Charles Stinner	

Absent:

Marc Basist

Also Present:

Administration:

Diane LaBelle, Executive Director

Sharon Fehlinger-Ricker, Principal

Cheryl Schurz, Director of Finance

AJ Kise, Supervisor of Special Programs

Debra Storm, Director of Development

IV. **Executive Session:**

Motion: The Board of Directors moves to go into Executive Session at 6:11 pm.

MM: Ferguson **SM: Ehram** **ACTION CARRIED: 10-0**

The Board of Directors returns to Open Session at 6:15 pm.

Opening Remarks –

- Mr. Acerra, Board President – Happy holidays to all. Thanks to Ms. LaBelle and the staff for a smooth transition to our new school.
- Ms. Diane LaBelle, Executive Director- Thanks to the Board for supporting the Administration and the project as we built and moved into the new school.
- Executive Director’s Report

VI. **Public Comments:** (limited to 3 minutes per individual) None.

VII. Acceptance of **Consent Agenda Items:**

- i. Acceptance of October 8, 2015 Meeting Minutes
- ii. Facility and Safety Report - Filchner
- iii. Development Report - Storm
- iv. Public Relations Report - Gillette
- v. Principal’s Report – Fehlinger-Ricker
- vi. Dean of Student Affairs – Schubert
- vii. Technology Report – Levernier

MM: Stinner

SM: Johnson

ACTION CARRIED: 10-0

VIII. Personnel Report

Approval of December 2015 Personnel Report

Motion: Based upon the recommendation of the Executive Director and the Executive Committee, the Board of Directors approves December 2015 Personnel Report.

MM: Murdy-Haber SM: Stinner ACTION CARRIED: 10-0

- IX. Foundation Board Liaison Report – Mr. Mark Ferguson reported that the Fall Cultivation Events and the tours conducted by Ms. LaBelle have added \$40,000 possible donations to the Capital Campaign.

Approval of the Sinking Fund Contract

Motion: Based upon the recommendation of the Executive Director and the Executive Committee, the Board of Directors approves the Sinking Fund Contract.

MM: Ferguson SM: Braden ACTION CARRIED: 10-0

Approval of the AIA Document G701-2001 Change Orders

Motion: Based upon the recommendation of the Executive Director and the Executive Committee, the Board of Directors approves the AIA Document G701-2001 Change Orders.

MM: Ferguson SM: Stinner ACTION CARRIED: 10-0

Approval of the Arc Change Order

Motion: Based upon the recommendation of the Executive Director and the Executive Committee, the Board of Directors approves the Arc Change Order.

MM: Ferguson SM: Stinner ACTION CARRIED: 10-0

- X. **Old Business** – None.

XI. **New Business**

Finance Committee

Acceptance of 2014-2015 School and Foundation Audits

Motion: Based upon the recommendation of the Finance Committee, the Board of Directors accepts the 2014-2015 School and Foundation Audits.

MM: Finance Committee ACTION CARRIED: 10-0

Acceptance of 2014-2015 School and Foundation Form 990s

Motion: Based upon the recommendation of the Finance Committee, the Board of Directors accepts the 2014-2015 School and Foundation Form 990s.

MM: Finance Committee ACTION CARRIED: 10-0

Approval of October 2015 Financial Reports

Motion: Based upon the recommendation of the Finance Committee, the Board of Directors accepts the October 2015 Financial Reports.

MM: Finance Committee ACTION CARRIED: 10-0

Approval of Facility Rental Agreement

Motion: Based upon the recommendation of the Executive Director, the Board of Directors approves the Facility Rental Agreement.

MM: Stinner SM: Johnson ACTION CARRIED: 10-0

Curriculum Committee

Class Trip

Motion: Based upon the recommendation of the Executive Director and the Principal, the Board of Directors approves the Theatre trip to Montreal, Canada, May 27, 2016 to May 29, 2016.

MM: Perrett SM: Ferguson ACTION CARRIED: 10-0

Administration

321 East 3rd Street, Bethlehem, PA 18015
phone (610) 868-2971 | fax (610) 868-1446

Motion: Based upon the recommendation of the Executive Director and the Principal, the Board of Directors approves the Music Club, Sherlock Club, and Disney Club.

MM: Perrett **SM:** Ferguson **ACTION CARRIED: 10-0**

Center for Humanistic Change Contract

Motion: Based upon the recommendation of the Executive Director and the Principal, the Board of Directors approves the 2015-2016 contract with Center for Humanistic Change.

MM: Moran **SM:** Filipos **ACTION CARRIED: 10-0**

Administration of Naloxone in Case of Student Drug Overdose

Motion: Based upon the recommendation of the Executive Director and the Principal, the Board of Directors approves the administration of Naloxone administered by the School Nurse in the case of a student drug overdose.

MM: Stinner **SM:** Johnson **ACTION CARRIED: 10-0**

Board Development Committee - Mrs. Johnson reported that she and Ms. LaBelle are discussing plans for a Strategic Planning Session in the beginning of 2016. The session will be a collaborative work with the Board of Directors and Charter Arts staff.

Executive Committee No report.

XII. **Public Comments:** (limited to 3 minutes per individual) None.

XIII. **Adjournment**

Motion to adjourn: 7:00pm **MM:** Ehrsam **SM:** Johnson **ACTION CARRIED: 10-0**

Next Meeting Date and Time: Thursday, February 11, 2016, 6pm, Conference Room, 2nd Floor

Respectfully Submitted,

Cheryl Schurz
Board Secretary