

Administration

321 East 3rd Street, Bethlehem, PA 18015 phone (610) 868-2971 | fax (610) 868-1446

Thursday, December 14, 2017 Minutes

MEETING PLACE: 321 E. Third St., Bethlehem, PA 18015 Second Floor Conference Room 6:00pm

The Vice President called the meeting to order in the President's absence at 6:05pm.

I. Pledge of Allegiance:

II. Moment of Silence:

III. Roll Call:

Present:

Mario Acerra - arrived 6:10pm Paul Braden Erica Dickson Otto Ehrsam John Filipos Len Perrett

Margaret Smith Charles Stinner

Absent:

Mark Ferguson Cheryl Mueller Rosemary Murdy-Haber

Also Present:

Diane LaBelle, Executive Director

MaryJo Rosania Harvie, Assistant Principal
Cheryl Schurz, Director of Finance

Lauren Sheldon, Assistant Principal
Debra Storm, Director of Development

IV. Executive Session:

Motion: The Board of Directors moves to go into Executive Session at 6:09 pm.

MM: Filipos SM: Stinner ACTION CARRIED: 7-0

V. Open Session:

The Board of Directors returns to Open Session at 6:20 pm.

Opening Remarks -

- Mr. Acerra, Board President
- Ms. Diane LaBelle, Executive Director
- Executive Director's Report

President Acerra wished the Board Happy Holidays.

Ms. LaBelle encouraged the Board to attend upcoming performances this month and next month. Ms. LaBelle also handed out info about the Foundation Wine Event in March 2018.

VI. Public Comments: (limited to 3 minutes per individual) None

VII. Acceptance of Consent Agenda Items:

i. Acceptance of October 19, 2017 Meeting Minutes

ii. Facility and Safety Report - Filchner

iii. Development Report - Storm

iv. Public Relations Report - Gillette

v. Technology Report - Levernier

MM: Ehrsam SM: Stinner ACTION CARRIED: 8-0

VIII. Approval of December 2017 Personnel Report

Motion: Based upon the recommendation of the Executive Director and the Principal, the Board of

Directors approves the December 2017 Personnel Report

MM: Stinner SM: Smith ACTION CARRIED: 8-0

IX. Charter Arts Foundation

Foundation Report - Mr. Ferguson



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X. Old Business

Comprehensive Plan

Motion: Based upon the recommendation of the Executive Director, the Board of Directors approves the

Comprehensive Plan, without changes after public review.

MM: Braden SM: Filipos ACTION CARRIED: 8-0

XI. New Business

Finance Committee

Acceptance of October 2017 Financial Reports

Motion: Based upon the recommendation of the Finance Committee, the Board of Directors accepts the

October 2017 Financial Reports.

MM: Finance Committee ACTION CARRIED: 8-0

Acceptance of 2016-2017 Charter Arts and Charter Arts Foundation Annual Audits.

Motion: Based upon the recommendation of the Finance Committee, the Board of Directors accepts the

2016-2017 Charter Arts and Charter Arts Foundation Annual Audits.

MM: Finance Committee ACTION CARRIED: 8-0

Acceptance of 2016 Charter Arts and Charter Arts Foundation Form 990s.

Motion: Based upon the recommendation of the Finance Committee, the Board of Directors accepts the

2016 Charter Arts and Charter Arts Foundation Form 990s.

MM: Finance Committee ACTION CARRIED: 8-0

Development Committee - No report.

Board Development Committee - No report.

Curriculum Committee

Approval of Charts Student Led Choir and Media Club

Motion: Based upon the recommendation of the Executive Director and the Assistant Principals, the Board of

Directors approves the Charts Student Led Choir and Media Club

MM: Perrett SM: Filipos ACTION CARRIED: 8-0

Executive Committee

Acceptance of Shuman Investigation Document

Motion: Based upon the recommendation of the Executive Director, the Board of Directors accepts the Shuman

Investigation Report.

MM: Filipos SM: Stinner ACTION CARRIED: 8-0

XII. Public Comments: (limited to 3 minutes per individual) None

XIII. Adjournment

Motion to adjourn at 6:40pm: MM: Filipos SM: Smith ACTION CARRIED: 8-0 Next Meeting Date and Time: Thursday, February 8, 2018, 6pm, Conference Room, 2nd Floor

Respectfully Submitted,

Cheryl Schurz Board Secretary





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