



675 East Broad St. Bethlehem, PA 18018 610-868-2971 Email: cschurz@lvpa.org

### Thursday, December 8, 2011 Minutes

**MEETING PLACE: 675 E. Broad St., Bethlehem, PA 18018 Math Room 118**

The President will call the meeting to order.

- I. Pledge of Allegiance:
- II. Moment of Silence:
- III. Roll Call:

Present:

Mario Acerra	Paul Braden	Otto Ehram Jr.
Mark Ferguson	Tom Kartsotis	Nancy Mikkelsen
Len Perrett		

Absent:

Marc Basist	Sharon Lee Glassman	Gerry Pandaleon
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Present:

Sharon Fehlinger (Principal)	Diane LaBelle (Executive Director)
Debra Nonnemacher (Director of Development)	Cheryl Schurz (Director of Finance)

- IV. Opening Remarks – Mr. Acerra, Board President - Welcome and Happy Holidays! Congratulations to LVPA faculty and students for winning an Emmy! Congratulations to Ms. Nonnemacher and her department, the publicity for the Emmy was well done!

Mrs. LaBelle, Executive Director - Thank you for your support in 2011. Included in your packet is an updated profile, and PDE's report card for LVPA.

- V. Public Comments: (limited to 3 minutes per individual) – Miss Haleigh Kling, a LVPA AP English student, expressed her concern about being prepared for the AP Exam in light of the change in teachers in the English Department.

- VII. Executive Director's Report – Following 2 negative articles in the Morning Call regarding Charter Schools, Ms. LaBelle wrote a letter to the Editor about successes at LVPA.

- VIII. Personnel Roster

Motion: Based upon the recommendation of the Executive Director, the Board of Directors approves the Personnel Roster.

**MM: Mikkelsen**

**SM: Braden**

**ACTION CARRIED: 7-0**

- IX. Old Business: None

- X. Acceptance of Consent Agenda Items:

- i. Acceptance of 10/20/11 Meeting Minutes and Closed Session Minutes
- ii. Facility Report - Schurz
- iii. Technology Report – Scheinblum
- iv. Development Report – Nonnemacher

**Motion:** Based upon the recommendation of the Executive Director, the Board of Directors approves the Consent Agenda Items.

**MM: Ferguson**

**SM: Kartotis**

**ACTION CARRIED: 7-0**

XI. New Business

**Finance Committee**

**Financial Statements:**

**Motion:** Based upon the recommendation of the Finance Committee and the Executive Director, the Board of Directors accepts the financial statements ending 10/31/11.

**MM:Braden (for the Finance Committee)**

**ACTION CARRIED: 7-0**

**Motion:** Motion: Based upon the recommendation of the Finance Committee and the Executive Director, the Board of Directors restricts \$13,938.02 (see attached worksheet) of the fund balance in the Development account based on restrictions by the donors.

**MM:Braden (for the Finance Committee)**

**ACTION CARRIED: 7-0**

**Audit and Form 990:**

**Motion:** Motion: Based upon the recommendation of the Finance Committee and the Executive Director, the Board of Directors accepts the 2011 Audit Report.

**MM:Braden (for the Finance Committee)**

**ACTION CARRIED: 7-0**

**Motion:** Motion: Based upon the recommendation of the Finance Committee and the Executive Director, the Board of Directors accepts the 2011 Form 990.

**MM:Braden (for the Finance Committee)**

**ACTION CARRIED: 7-0**

**Curriculum Committee Report – Mr. Perrett reported that the committee is working with Ms. Fehlinger on curriculum.**

**Approval of Student Trips:**

**Approval of District 10 Choir**

**Motion:** Based upon the recommendation of the Executive Director and the Principal, the Board of Directors approves the District 10 Choir Festival, January 26-28, 2012 at Bangor Area High School. Students will be staying overnight with host families

**Approval of National High School Dance Festival**

**Motion:** Based upon the recommendation of the Executive Director and the Principal, the Board of Directors approves the National High School Dance Festival, March 7-11, 2012 in Philadelphia, PA.

**Approval of Women's Choir Performing and Touring in New York City**

**Motion:** Based upon the recommendation of the Executive Director and the Principal, the Board of Directors approves the Women's Choir to Perform and Tour in New York City, April 13 – 14, 2012.

**(Carried with strict adherence to Field Trip Policy regarding chaperones)**

**Approval of London Theatre Trip**

**Motion:** Based upon the recommendation of the Executive Director and the Principal, the Board of Directors approves the London Theatre Trip, June 24-July 1, 2012.

**MM: Braden**

**SM: Ehram**

**ACTION CARRIED: 7-0**

**(Carried with strict adherence to Field Trip Policy regarding chaperones)**

**Resource Development Committee Report** – Mr. Ehrsam reported that the Committee met on December 8, 2011 and that the current focus is establishing the LVPA Foundation and launching a Capital Campaign. The LVPA Parent Association is working well on fund raisers. The LVPA Parent Association will also be working with Ms. Nonnemacher on planning a new fashion show and the LVPA Gala.

**Board Development Committee Report - none**

**Approval of Policies:**

**Approval of Controlled Substance Policy**

**Motion:** Based upon the recommendation of the Executive Director, the Board of Directors approves the Controlled Substance Policy

**MM: Braden                      SM: Ferguson                      ACTION CARRIED: 7-0**

**Approval of Use of Dogs to Search School Property**

**Motion:** Based upon the recommendation of the Executive Director, the Board of Directors approves the Use of Dogs to Search School Property

**MM: Ehrsam                      SM: Mikkelsen                      ACTION CARRIED: 7-0**

**Approval of Homeless Students Policy**

**Motion:** Based upon the recommendation of the Executive Director, the Board of Directors approves the Homeless Students Policy.

**MM: Mikkelsen                      SM: Ferguson                      ACTION CARRIED: 7-0**

**Bylaws:**

**Approval of Revised Bylaws**

**Motion:** Based upon the recommendation of the Executive Director, the Board of Directors approves the Revised By-Laws. (This approval will be finalized at the February 9, 2012 Board meeting.)

**MM: Braden                      SM: Ehrsam                      ACTION CARRIED: 7-0**

**Approval of LVPA Foundation Bylaws**

**Motion:** Based upon the recommendation of the Executive Director, the Board of Directors approves the LVPA Foundation By-Laws.

**MM: Ehrsam                      SM: Kartotis                      ACTION CARRIED: 7-0**

XII. Public Comments: (limited to 3 minutes per individual) – Miss Haleigh Kling, a LVPA AP English student, requested the Board consider adding a student to the Board of Directors.

XIII. Closed Session:

**Motion:** The Board of Directors moves to Closed Session at 6:49pm.

**MM: Braden                      SM: Mikkelsen                      ACTION CARRIED: 7-0**

XIV. Open Session: The Board returns to Open Session at 7:15pm.

XV. Adjournment:

**Motion to adjourn:    7:16PM    MM: Ferguson    SM: Mikkelsen    ACTION CARRIED: 7-0**

**Next Meeting: February 9, 2012, 6pm**