

### Administration

321 East 3rd Street, Bethlehem, PA 18015 phone (610) 868-2971 | fax (610) 868-1446

# Thursday, February 14, 2019 Minutes

MEETING PLACE: 321 E. Third St., Bethlehem, PA 18015 LL Room 015/030 6:00pm

The President called the meeting to order at 6:04pm.

**I.** Pledge of Allegiance:

II. Moment of Silence:

III. Roll Call:

Present:

Mario AcerraPaul BradenOtto EhrsamMark FergusonJohn FiliposCurlee HoltonRosemary Murdy-HaberLen PerrettMargaret Smith

Charles Stinner

Absent:

Cheryl Mueller

Also Present from Administration:

Diane LaBelle, Executive Director & CEO

MaryJo Rosania-Harvie, Assistant Principal
Cheryl Schurz, Director of Finance

Carise Comstock, Principal
Lauren Sheldon, Assistant Principal
Debra Storm, Director of Development

IV. Executive Session:

Motion: The Board of Directors moves to go into Executive Session at 6:07 pm for Personnel, Legal, and Property

discussion.

MM: Ferguson SM: Stinner ACTION CARRIED: 10-Yes, 0-No, 0-Abstentions

V. Open Session:

The Board of Directors returns to Open Session at 6:23 pm.

#### Opening Remarks -

- Mr. Acerra, Board President
- Ms. Diane LaBelle, Executive Director
- Executive Director's Report
- VII. Public Comments: (limited to 3 minutes per individual) Please see attached summary of responses.
- VIII. Acceptance of Consent Agenda Items:
  - i. Acceptance of December 13, 2018 Meeting Minutes
  - ii. Principal's Report Comstock
  - iii. Facility and Safety Report Filchner
  - iv. Development Report Storm
  - v. Public Relations Report Gillette
  - vi. Technology Report Levernier
  - vii. Outreach Brown
  - viii. Committee Updates Rosania-Harvie

MM: Ferguson SM: Braden ACTION CARRIED: 10-Yes, 0-No, 0-Abstentions

#### IX. Personnel Report

#### Approval of February 2019 Personnel Report

**Motion:** Based upon the recommendation of the Finance Committee, the Board of Directors approves the February 2019 Personnel Report.

The Lehigh Valley Charter High School for the Arts provides a unique environment that fosters a creative, rigorous academic approach to learning and a development of talents in the arts. Built on passion, discipline and a commitment to excellence, this integrative educational experience inspires all student to believe in who they are and in what they can accomplish





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MM: Smith SM: Stinner ACTION CARRIED: 10-Yes, 0-No, 0-Abstentions

X. Charter Arts Foundation

Foundation Report - Mr. Ferguson

**Approval of Community Benefits Report** 

Motion: Based upon the recommendation of the Executive Director, the Board of Directors approves the

Community Benefits Report.

MM: Ferguson SM: Braden ACTION CARRIED: 10-Yes, 0-No, 0-Abstentions

XI. Old Business

Approval of the following Policies:

000, 100, 820

Motion: Based upon the recommendation of the Executive Director, the Board of Directors approves the above

policies.

MM: Braden SM: Smith ACTION CARRIED: 10-Yes, 0-No, 0-Abstentions

XII. New Business

Finance Committee

Acceptance of December 2018 Financial Reports

Motion: Based upon the recommendation of the Finance Committee, the Board of Directors accepts the

October 2018 Financial Reports.

MM: Finance Committee ACTION CARRIED: 10-Yes, 0-No, 0-Abstentions

Approval of 2016-2017 PDE 418 Lease Reimbursement:

Motion: Based upon the recommendation of the Executive Director, the Board of Directors approves the

2016-2017 PDE 418 Lease Reimbursement.

MM: Filipos SM: Ferguson ACTION CARRIED: 10-Yes, 0-No, 0-Abstentions

Development Committee - no report

**Board Development Committee** 

**Act 55 Training** 

Rev. Braden and Mrs. Smith will make presentations during Board meetings. If a professional agency is required to do trainings, Rev. Braden and Mrs. Smith will vet providers.

Curriculum Committee

**English Department Conference** 

Approval English Department Conference Attendance by Mrs. Bruck and Mrs. Fowler

**Motion:** Based upon the recommendation of the Executive Director, the Board of Directors approves Mrs. Bruck and Mrs. Fowler to attend the English Department Conference, 4/8-4/9, 2019 in Washington, DC.

MM: Curriculum Committee ACTION CARRIED: 10-Yes, 0-No, 0-Abstentions

World Language Department Conference

Approval World Language Department Conference Attendance by Mrs. Bardales

Motion: Based upon the recommendation of the Executive Director, the Board of Directors

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Approves Mrs. Bardales to attend the NECTFL East Conference, 2/8-2/9, 2019 in New York City.

**MM: Curriculum Committee** ACTION CARRIED: 10-Yes, 0-No, 0-Abstentions

### **Approval of Student Trips**

Motion: Based upon the recommendation of the Executive Director and the Principal, the Board of Directors

approves the following Student Trips.

PMEA District 10 Orchestra, Boyertown, PA, 1/9/19

PMEA District 10 Choir, Exeter Township, PA, 2/7/19

Dance Festival, Norfolk, VA, 3/20-3/24/19 Theatre Trip, London, UK, 6/17-6/24/19

**MM: Curriculum Committee** ACTION CARRIED: 10-Yes, 0-No, 0-Abstentions

### Student Surveys - Dr. Comstock

Administration surveyed all students in small groups. Currently responses are being analyzed. Dr. Comstock will present survey results at the April Board meeting.

Executive Committee - no report

XIII. **Public Comments:** (limited to 3 minutes per individual)

#### XIV. Adjournment

Motion to adjourn at 7:10pm: MM: Ferguson SM: Filipos ACTION CARRIED: 10-Yes, 0-No, 0-Abstentions

Next Meeting Date and Time: Thursday, April 11, 2019, 6pm, Conference Room, 2nd Floor

Respectfully Submitted,

Cheryl Schurz **Board Secretary**