

## Thursday, June 8, 2017 Minutes

MEETING PLACE: 321 E. Third St., Bethlehem, PA 18015      Second Floor Conference Room      6:00pm

The President called the meeting to order at 6:03pm.

**I.** Pledge of Allegiance:

**II.** Moment of Silence:

**III.** Roll Call:

Present:

Mario Acerra

Paul Braden

Otto Ehram

Mark Ferguson

John Filipos

Rosemary Murdy-Haber

Len Perrett

Charles Stinner

Also Present:

Diane LaBelle, Executive Director

Cheryl Schurz, Director of Finance

**IV. Executive Session:**

**Motion:** The Board of Directors moves to go into Executive Session at 6:04pm.

**MM: Ferguson**

**SM: Filipos**

**ACTION CARRIED: 8-0**

**V. Open Session:**

The Board of Directors returns to Open Session at 6:24pm.

Opening Remarks –

- Mr. Acerra, Board President, thanks the Board of Directors for their participation and dedication to the Board of Directors and Charter Arts.
- Ms. Diane LaBelle, Executive Director thanks the Board of Directors for all their support this year. 641 students are registered for the 2017-2018 school year. 20 students are leaving for various reasons such as returning to home district (12), foreign exchange (3), transportation issues (3), moving to another state (2).
- Executive Director's Report

**VI. Public Comments:** (limited to 3 minutes per individual) none

**VII. Acceptance of Consent Agenda Items:**

- i. Acceptance of May 11, 2017 Meeting Minutes
- ii. Facility and Safety Report - Filchner
- iii. Development Report - Storm
- iv. Public Relations Report - Gillette
- v. Principal's Report – Interim Principal Comstock
- vi. Dean of Academic Affairs - Comstock

**MM: Stinner**

**SM: Braden**

**ACTION CARRIED: 8-0**

**VIII. Approval of Updated 2017-2018 Personnel Roster and June 2017 Personnel Report**

**Motion:** Based upon the recommendation of the Executive Director and the Principal, the Board of Directors approves the updated 2017-2018 Personnel Roster and June 2017 Personnel Report

**MM: Braden**

**SM: Stinner**

**ACTION CARRIED: 8-0**

**IX. Charter Arts Foundation**

**Foundation Report – Mr. Ferguson**

**Review of Foundation Financial Report**

Administration

321 East 3rd Street, Bethlehem, PA 18015  
phone (610) 868-2971 | fax (610) 868-1446

**X. Old Business**

**Approval of 2017-2018 Meeting Dates**

**Motion:** Based upon the recommendation of the Executive Committee and the Executive Director, the Board of Directors approves the 2017-2018 Meeting Dates.

**MM: Filipos SM: Stinner ACTION CARRIED: 8-0**

**XI. New Business**

Finance Committee

**Acceptance of April 2017 Financial Reports**

**Motion:** Based upon the recommendation of the Finance Committee, the Board of Directors accepts the April 2017 Financial Reports.

**MM: Finance Committee ACTION CARRIED: 8-0**

**Approval of General Assigned Fund Balance**

**Motion:** Based upon the recommendation of the Finance Committee, the Board of Directors approves the 2017-2018 General Assigned Balance as \$164,547.54 as of 6/30/2017.

**MM: Finance Committee ACTION CARRIED: 8-0**

**Approval of 2017-2018 Foundation, School and Development Budgets**

**Motion:** Based upon the recommendation of the Finance Committee, the Board of Directors approves the 2017-2018 Foundation, School and Development Budgets.

**MM: Finance Committee ACTION CARRIED: 8-0**

**Approval of 2017-2018 Center Stage Contract**

**Motion:** Based upon the recommendation of the Executive Director, the Board of Directors approves the 2017-2018 Center Stage Contract.

**MM: Ferguson SM: Filipos ACTION CARRIED: 8-0**

Development Committee No report.

Board Development Committee

Rev. Braden reported according to the Bylaws, the Board must be comprised of 9 individuals, with at least one Board member being a parent. Ms. LaBelle and Rev. Braden will work together and meet with potential Board candidates. Please forward potential candidates' names and contact information to either Ms. LaBelle or Rev. Braden.

Executive Committee

**Approval of 2017-2018 Steel Ice Center Contract**

**Motion:** Based upon the recommendation of the Executive Director, the Board of Directors approves the 2017-2018 Steel Ice Center Contract.

**MM: Stinner SM: Filipos ACTION CARRIED: 8-0**

**XII. Public Comments:** (limited to 3 minutes per individual) None

**XIII. Adjournment**

**Motion to adjourn at 6:55pm: MM: Filipos SM: Ferguson ACTION CARRIED: 8-0**

**Next Meeting Date and Time: Thursday, August 31, 2017, 6pm, Conference Room, 2nd Floor**

Respectfully Submitted.

Cheryl Schurz, Board Secretary

