



675 East Broad St. , Bethlehem, PA 18018 610-868-2971 Email: cschurz@lvpa.org

## Thursday, June 21, 2012 MINUTES

MEETING PLACE: 675 E. Broad St., Bethlehem, PA 18018 Room 118 6:00pm

The President will call the meeting to order.

- I. Pledge of Allegiance:
- II. Moment of Silence:
- III. Roll Call:

Present:

Mario Acerra	Marc Basist	Paul Braden
Jon Drescher	Otto Ehrsam Jr.	Mark Ferguson
Thomas Kartsotis	Nancy Mikkelsen	Gerry Pandaleon
Len Perrett		

Also Present:

Diane LaBelle (Executive Director)  
Debra Storm (Development)

- IV. Opening Remarks – Mr. Acerra, Board President - Congratulations to the graduation class of 2012!  
Ms. LaBelle, Executive Director
- V. Public Comments: (limited to 3 minutes per individual)

VI. Executive Director’s Report : Ms. LaBelle reminded the Board about the upcoming meeting at Northampton School District for the school board meeting on June 25, 2012 at 6:30pm. The final vote on the renewal of the Charter will be held at that time.. Ms. LaBelle has been in contact with Dr. Ott at NASD and all paperwork is prepared and ready for the meeting. Ms. LaBelle will attend the NASD board meeting with Mrs. Schurz.

VIII Acceptance of Consent Agenda Items:

- i. Acceptance of 5/3/12 Meeting Minutes and Closed Session Minutes
- ii. Facility Report - Schurz
- iii. Technology Report – Scheinblum
- iv. Development Report – Nonnemacher
- v. Principal’s Report – Fehlinger

The Development Report was pulled from the consent agenda to discuss the definition of the proposals that were refused. Mrs. Storm clarified that the proposals listed as “refused” were “declined.”

**Motion:** Based upon the recommendation of the Executive Director, the Board of Directors approves the Consent Agenda items.

**MM:** Marc Basist

**SM:** Paul Braden

**ACTION REQUIRED:** carried 10-0

**Motion:** Based upon the recommendation of the Executive Director, the Board of Directors approves the Development Report.

**MM:** Len Perrett

**SM:** Paul Braden

**ACTION REQUIRED:** carried 10-0

**IX. Motion to go to closed session at 6: 15 p.m. for personnel discussion**

**MM:** Mark Ferguson

**SM:** Marc Basist

**ACTION REQUIRED:** carried 10-0

**The Board returns to open session at 7:15p.m.**

**X. Personnel**

**Motion:** Based upon the recommendation of the Executive Director and the Principal, the Board of Directors accepts the resignation of Patricia Blaszkowski, Gary Noll, and Kelly Wilson-Kelly.

**MM:** Mark Ferguson

**SM:** Jon Drescher

**ACTION REQUIRED:** carried 10-0

**Motion:** Based upon the recommendation of the Executive Director and the Finance Committee, the Board of Directors approves the updated 2012-2013 salary roster.

**MM:** Jon Drescher

**SM:** Tom Kartsotis

**ACTION REQUIRED:** carried 10-0

**Motion:** Based upon the recommendation of the Executive Director and the Principal, the Board of Directors moves to hire Melissa Garner as full time French teacher, Julie Bougher as full time Music teacher, and Paul Walsh as full time English teacher.

**MM:** Nancy Mikkelson

**SM:** Marc Basist

**ACTION REQUIRED:** carried 10-0

**XI. Old Business**

**Approval of Budgets**

Discussion: Mrs. Pandleon requested that, in the future, the final budget be presented to the board with only the budget numbers.

Ms. LaBelle noted that all staff received an increase this year as well as the same health care plan as last year and she thanked the staff for their understanding.

**Motion:** Based upon the recommendation of the Executive Director and the Finance Committee, the Board of Directors approves the General and Development budgets for 2012-2013.

**MM:** Paul Braden

**SM:** Marc Basist

**ACTION REQUIRED:** carried 10-0

**XII. New Business**

**Finance Committee**

**Approval of April 2012 Financial Statements**

**Motion:** Based upon the recommendation of the Executive Director and the Finance Committee, the Board of Directors accepts the financial statements ending April 30, 2012.

**MM:** Paul Braden

**SM:** Gerry Pandelon

**ACTION REQUIRED:** carried 10-0

**Approval of Assigned Fund Balance**

**Motion:** Based upon the recommendation of the Executive Director and the Finance Committee, the Board of Directors approves the designation of \$137,936.23 of the Unassigned General Fund Balance to the Assigned General Fund Balance for operations of the 2012-2013 fiscal year.

**MM:** Gerry Pandelon

**SM:** Paul Braden

**ACTION REQUIRED:** carried 10-0

**Curriculum Committee**

**Approval of 2012-2013 Course Guide**

Mrs. Mikkelson applauded the Principal and the Curriculum Committee for the timely completion of the course guide.

**Motion:** Based upon the recommendation of the Curriculum Committee and the Principal, the Board of Directors approves the 2012-2013 Course Guide.

**MM: Len Perrett**

**SM:Jon Drescher**

**ACTION REQUIRED: carried 10-0**

#### **Resource Development Committee**

Mr. Ersham reported that he received no response from his requests for meetings, but will work with Mrs. Storm on others.

#### **Board Development Committee**

Mrs. Mikkelson reported that she met with Ms. LaBelle to review the status of the Strategic Plan. The plan is nearing the 5 year mark and therefore will need to be reviewed more extensively as the board acknowledges goals met and new goals for the future. The Strategic Plan format is under review by PDE and LVPA will need to update the existing. Mrs. Mikkelson asked board members to reserve October 23, 2012 at 5:30pm for a board retreat to review the strategic plan.

#### **Executive Committee**

##### **Marketing Report:**

Mr. Acerra asked about the progress with the LVPA logo. Mrs. Storm responded that a meeting had occurred with designers recommended to LVPA and they were planning to submit a proposal. The original logo did not fit with the new website so an interim logo appears on the site. LVPA and the marketing committee are hopeful to have a new logo for review for the upcoming 10<sup>th</sup> anniversary year. Mr. Ferguson requested that more than one company submit proposals.

##### **Approval of 2012-2013 Meeting Dates**

**Motion:** Based upon the recommendation of the Executive Director, the Board of Directors approves the calendar dates for next year's board meeting with one change. Executive Committee meeting in August will be on Monday, August 13 at 4pm rather than August 20, 2012.

**MM: Mark Ferguson**

**SM: Marc Basist**

**ACTION REQUIRED: carried 10-0**

#### **X. Public Comments: (limited to 3 minutes per individual)**

Science teacher Ms. Wilde expressed her concern with Middle States preparation and planning given the departure of faculty members who were on the committee.

#### **XI. Adjournment:**

Motion to adjourn made at 8:13pm:

**MM: Nancy Mikkelsen**

**SM: Marc Basist**

**Action: carried 10-0**

**Next Meeting Date and Time: Thursday, August 23, 2012, 6pm**

