

Thursday, May 10, 2018 Minutes

REORGANIZATION MEETING

MEETING PLACE: 321 E. Third St, Bethlehem, PA 18015

6:00pm

The CEO called the meeting to order at 6:03pm

- I. Pledge of Allegiance:
- II. Moment of Silence:
- III. Roll Call:

Present:

Mario Acerra

Paul Braden

Erica Dickson

Otto Ehram

Mark Ferguson

John Filipos - arrived at 6:15pm

Cheryl Mueller

Rosemary Murdy-Haber

Len Perrett

Margaret Smith

Absent:

Charles Stinner

Also Present from Administration:

Diane LaBelle, Executive Director

Cheryl Schurz, Director of Finance

IV. Reorganization/ Governance Actions:

1. The Board of Directors approves the following **Board Appointments**:
Terms Expire May 2019- May 2021.

MM: Mueller

SM: Smith

ACTION CARRIED: 9-0

BOARD OF DIRECTORS AND ADMINISTRATIVE INFORMATION

Term Expires – May of 2019

Mario Acerra NCC, Professor	Paul Braden Pastor, Retired
John Filipos Buckno Lisicky & Co, CPA/Shareholder	Leonard Perrett Dept. Chair of English, Retired

Term Expires – May 2020

Rosemary Murdy-Haber Professor, Music	Charles Stinner Air Products, Vice President, Taxes
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Margaret Smith Project Manager	Open
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Term Expires - May 2021

Otto Ehram Bethlehem Steel, Retired	Mark Ferguson Iron Mountain, Marketing
Erica Dickson Music Educator	Cheryl Mueller Financial Controller

The Executive Director welcomes the new board. Action then proceeds to the nomination of officers.

1. After soliciting nominations from the Board, the Executive Director recommends the following **Officer Nominations** for the 2018-2019 school year:

President: Mario Acerra
Vice-President: Paul Braden
Treasurer: John Filipos

If there are no further nominations, the Executive Director entertains a motion to elect the slate of officers.

MM: Mueller SM: Murdy-Haber ACTION CARRIED: 9-0

AT THIS POINT IN THE MEETING THE NEW PRESIDENT TAKES OVER THE CHAIR

2. **Committee Assignments** made by President:

Finance Committee:

John Filipos, Chair Paul Braden Charles Stinner

Curriculum Committee:

Len Perrett, Chair Rosemary Murdy-Haber

Resource Development Committee:

Otto Ehram, Chair Erica Dickson Mark Ferguson
Cheryl Mueller

Board Development Committee:

Paul Braden, Chair Margaret Smith

3. **Foundation Board Assignments:**

Based on the recommendation of the Executive Director, the Board of Directors appoints Mark Ferguson as Liaison to the Foundation Board.

MM: Braden SM: Mueller ACTION CARRIED: 9-0

- V. Executive Session:

Motion: The Board of Directors moves to go into Executive Session to discuss Personnel and Legal Issues at 6:08pm.

MM: Smith SM: Ehram ACTION CARRIED: 9-0

Administration

321 East 3rd Street, Bethlehem, PA 18015
phone (610) 868-2971 | fax (610) 868-1446

- VI. Open Session:
The Board of Directors returns to Open Session at 6:16 pm.

Opening Remarks –

- Mr. Acerra, Board President - Congratulations to Ms. Storm and all involved on a beautiful Gala. Congratulations to teachers and staff on the US News and World Report listing Charter Arts as the best school in the Lehigh Valley and ranked 46 in PA.
- Ms. Diane LaBelle, Executive Director - this week is Teacher Appreciation Week. The teachers have received breakfasts, lunches, and gifts all week long. Graduation is June 11 at Symphony Hall in Allentown, We hope you will attend.

- VII. Public Comments: (limited to 3 minutes per individual) None.

VIII. Acceptance of April 12, 2018 Minutes and Executive Committee Minutes

Motion: Based upon the recommendation of the Executive Director, the Board of Directors approves the April 12, 2018 Minutes and Executive Committee Minutes.

MM: Mueller

SM: Ferguson

ACTION CARRIED: 10-0

IX. Appointment of Providers 2018-2019

Based on the recommendation of the Executive Director, the Board of Directors appoints Hutchinson, Gillahan & Freeh, as auditors.

Based on the recommendation of the Executive Director, the Board of Directors appoints the following firms as attorneys at law of record:

Latsha Davis Yohe & McKenna, P.C., Exton, PA, Charter School Specialists
King, Spry, Herman, Freund & Faul, LLC, Bethlehem, PA, Public School Law Specialists
Worth, Magee & Fisher, Allentown, PA, Public School Law Specialists
Fitzpatrick, Lentz, Bubba, Center Valley, PA, Real Estate Specialists
Flamm, Walton PC, Allentown, PA, Employment Specialist
Marshall, Dennehey, Warner, Coleman & Goggin, Allentown, PA, Employment Specialist
Fellheimer & Eichen LLP, Philadelphia, PA, Real Estate Specialists

Based on the recommendation of the Executive Director, the Board of Directors appoints Equinox as benefits broker.

Based on the recommendation of the Executive Director, the Board of Directors appoints HMK as liability Insurance Broker.

Based on the recommendation of the Executive Director, the Board of Directors appoints PenServ as 403b Administrator.

Based on the recommendation of the Executive Director, the Board of Directors appoints Carbon Lehigh IU 21 as Technology Support and PowerSchool support.

Based on the recommendation of the Executive Director, the Board of Directors appoints St Luke's University Health Network as Athletic Trainer and School Physician.

Based on the recommendation of the Executive Director, the Board of Directors appoints Source 4 Teachers as Sub Service Provider.

MM: Braden

SM: Smith

ACTION CARRIED: 10-0

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X. Personnel

Approval of May 2018 Personnel Report

Motion: Based upon the recommendation of the Executive Director and the Executive Committee, the Board of Directors approves the May 2018 Personnel Report.

Approval of 2018-2019 Staff Roster

Motion: Based upon the recommendation of the Executive Director and the Executive Committee, the Board of Directors approves the 2018-2019 Staff Roster.

MM: Ferguson

SM: Murdy-Haber

ACTION CARRIED: 10-0

XI. **Foundation Report**

Mr. Mark Ferguson reported the next Foundation meeting is Monday, May 14.

XII. Old Business None.

XIII. **New Business**

Finance Committee

Presentation of 2018-2019 Development, School and Foundation Budgets

Motion: Based upon the recommendation of the Executive Director the Board of Directors approves the Hank's Auto Service Agreement.

MM: Filipos

SM: Mueller

ACTION CARRIED: 10-0

Motion: Based upon the recommendation of the Executive Director the Board of Directors approves the Bayada School Nursing Agreement and General Healthcare Resources Contract.

MM: Ferguson

SM: Filipos

ACTION CARRIED: 10-0

Curriculum Committee

Motion: Based upon the recommendation of the Executive Director the Board of Directors approves the contract with Peter Langman to provide ½ day In-Service Training to the Faculty and Staff on August 21, 2018.

MM: Perrett

SM: Smith

ACTION CARRIED: 10-0

Executive Committee

Proposed 2018-2019 Meeting Schedule

Motion: Based upon the recommendation of the Executive Director and the Executive Committee, the Board of Directors approves the proposed 2018-2019 Meeting Schedule.

MM: Ferguson

SM: Braden

ACTION CARRIED: 10-0

Policies 439 and 439a

Motion: Based upon the recommendation of the Executive Director and the Executive Committee, the Board of Directors approves the 439 and 439a Policies

MM: Ferguson

SM: Filipos

ACTION CARRIED: 10-0

Resource Development Committee No report.

Board Development Committee No report.

XIV. Public Comments: (limited to 3 minutes per individual) None.

XV. Adjournment
Motion to adjourn: 6:42PM MM: Mueller SM: Smith ACTION CARRIED: 10-0

Next Meeting Date and Time: Thursday, June 14, 2018, 6pm

Respectfully Submitted,

Cheryl Schurz, Board Secretary