

OFFICIAL COMMUNITY SERVICE/INTERNSHIP LOG

Student Name: _____ Current Grade: _____ School Year: _____

Name of Organization/Company/Enterprise: _____

Name of Supervisor: _____ Signature of Supervisor: _____

Supervisor Contact Info (non-Charter Arts staff only) Phone _____ Email: _____

All Community Service/Internship logs are to be submitted to the Guidance Department Office.

By April 1st of the senior year, all students are required to present documentation of their community service/internship hours for 1.0 graduation credit. Minimum hourly requirements are as follows:

- 4 yrs. Charter Arts attendance (60 hours)
- 3 yrs. Charter Arts attendance (45 hours)
- 2 yrs. Charter Arts attendance (30 hours)
- 1 yr. Charter Arts attendance (15 hours)

Rules and Restrictions:

- Hours completed must be voluntary in nature; babysitting is strictly prohibited. Any hours for which a student is paid for their time is prohibited as well (including, reduced tuition w/ private artistic instructors).
- Parent/Guardian(s) are not authorized supervisors as their validation of such hours is viewed as a conflict of interest.
- Graded performances related to an artistic class cannot be used as Community Service/Internship hours.

Date	Number of Hours	Activity	Initials of Supervisor

TOTAL Number of Hours Completed: _____