

Thursday, October 18, 2018 Minutes

MEETING PLACE: 321 E. Third St., Bethlehem, PA 18015

Second Floor Conference Room

6:00pm

The President called the meeting to order. 6:02

I. Pledge of Allegiance:

II. Moment of Silence:

III. Roll Call:

Present:

Mario Acerra

Paul Braden

Otto Ehram

John Filipos

Cheryl Mueller (arrive 6:07pm)

Rosemary Murdy-Haber

Len Perrett

Margaret Smith

Charles Stinner

Absent:

Mark Ferguson

Also Present from Administration:

Diane LaBelle, Executive Director & CEO

Carise Comstock, Principal

MaryJo Rosania Harvie, Assistant Principal

Lauren Sheldon, Assistant Principal

IV. Approval of New Board Member, Curlee Raven Holton

Motion: Based upon the recommendation of the Executive Director and the Executive Committee, the Board of Directors approves Curlee Raven Horton to serve the Board of Directors with a term ending May 2021.

Tabled until the December 2018 meeting.

Executive Session:

Motion: The Board of Directors moves to go into Executive Session at 6:05 pm for Personnel, Legal, and Property discussion.

MM: Stinner

SM: Filipos

ACTION CARRIED: Yes-8, No-0, Abstentions-0

Cheryl Mueller arrived at 6:07PM

V. Open Session:

The Board of Directors returns to Open Session at 6:41pm.

Opening Remarks –

- Mr. Acerra, Board President – congratulations on the Blue Ribbon Award to the students and staff. When the Board started, it was said that the school would be great not only locally, but nationally. This award shows that we have achieved that. It's great to have that recognition.
- Ms. Diane LaBelle, Executive Director
Executive Director's Report – We are at 633 and the budget is at 650. We had auditions today and yesterday and we have 2 more coming up. Ms. LaBelle and Mrs. Schurz will be looking at budgets and likely will be cutting 10% across the board. We had a great week the first week in October with many awards and grants. Board Members mentioned that they saw media coverage.

VI. Public Comments: (limited to 3 minutes per individual) None

VII. Acceptance of Consent Agenda Items:

- i. Acceptance of August 23, 2018 Meeting Minutes
- ii. Principal's Report - Comstock
- iii. Facility and Safety Report - Filchner
- iv. Development Report - Storm

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- v. Public Relations Report - Gillette
- vi. Technology Report - Levernier
- vii. Outreach - Brown
- viii. Committee Updates - Rosania-Harvie

MM: Smith

SM: Mueller ACTION CARRIED: Yes-9, No-0, Abstentions-0

VIII. Personnel Report

Approval of October 2018 Personnel Report

Motion: Based upon the recommendation of the Finance Committee, the Board of Directors approves the October 2018 Personnel Report.

MM: Murdy-Haber

SM: Stinner

ACTION CARRIED: Yes-9, No-0, Abstentions-0

IX. Charter Arts Foundation

Foundation Report - No report.

X. Approval of New Foundation Board Member, Neal Koplin

Motion: Based upon the recommendation of the Executive Director and the Foundation Board, the Board of Directors approves Neal Koplin to serve the Foundation Board with a term ending May 2021.

MM: Braden

SM: Filipos

ACTION CARRIED: Yes-9, No-0, Abstentions-0

XI. Old Business

Approval of the following Policies:

000, 100, 200, 300, 400, 500, 600, 700, 800, 900

Excluded from this motion 204 and 100s. These policies are deferred to the December 2018 Board meeting.

Motion: Based upon the recommendation of the Executive Director, the Board of Directors approves the above policies.

MM: Braden

SM: Stinner

ACTION CARRIED: Yes-9, No-0, Abstentions-0

XII. New Business

Finance Committee

Currently, Charter Arts is operating with a surplus and net income is higher than this time last year.

Acceptance of August 2018 Financial Reports

Motion: Based upon the recommendation of the Finance Committee, the Board of Directors accepts the August 2018 Financial Reports.

MM: Finance Committee

ACTION CARRIED: Yes-9, No-0, Abstentions-0

Approval to Change Budget Account Numbers (to align with PDE Account Numbers)

Motion: Based upon the recommendation of the Finance Committee, the Board of Directors approves the following changes:

Director of Special Education Salary and Benefits from 1200 Special Ed to Instruction and Curriculum Development Services 2260

School Psychologist Salary and Benefits from 1200 Special Ed to 2140 Psychological Services

Vision, Physical Therapy, Orientation and Mobility Therapy from 1200 Special Ed to 2420 Medical Services

Special Ed Professional Development 1200, Guidance Professional Development 2100, Principal 2380, Nursing Professional Development 2400 to 2271 (Certified Employees)

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Executive Director Professional Development 2360, Business Professional Development 2500, Maintenance Professional Development 2600 to 2272 (Non Certified Employees)

MM: Finance Committee

ACTION CARRIED: Yes-9, No-0, Abstentions-0

Approval of Contracts:

Motion: Based upon the recommendation of the Executive Director, the Board of Directors approves following contracts:

Bayada Delta-T, Lowery, and Steel Ice Center

MM: Smith

SM: Filipos

ACTION CARRIED: Yes-9, No-0, Abstentions-0

Mr. Filipos left at 7:04

Development Committee

Board Development Committee

Curriculum Committee

PA Ready Index and Keystone Exam Presentation - Dr. Comstock

Dr. Comstock shared the image for the Blue Ribbon Award. The Staff is using the emblem in our email signatures.

Students should be proficient by 11th grade in each Keystone subject

Algebra 1 is now an everyday class rather than being just every other day. We believe Algebra I scores will increase due to this change.

Summer Boot Camp was very successful, 12 out of 15 students passed the Keystone Literature Test.

93 AP Exams were administered in the Spring of 2018 and 70% scored a 3, 4, or 5.

The state is now using the PA Future Ready Index rather than SPP.

Mrs. Murdy-Haber left at 7:12

Approval of 2018-2019 Student Clubs:

Motion: Based upon the recommendation of the Executive Director and the Principal, the Board of Directors approves following 2018-2019 Student Clubs:

Avidum	French	Scientia Symposium
Anime	Gay Straight Alliance	Second Stage
Art Alliance	Harry Potter	Senior Seminar - Vis. Art
Chess	Instrumental Music	Senior Seminar - Vocal
Civil Liberties	Korean	Spanish
Class of 2019	Mythology	Student Ambassadors
Culture	National Honor Society	Student Council
Debate	National Honor Society -Dance	SADD
Environmental	Newspaper	Tri - M Honor Music Soc.
Feminist	Prom	Writing
Figure Skating	Scholastic Scrimmage	Youth for Christ

MM: Perrett

SM: Mueller

ACTION CARRIED: Yes-7, No-0, Abstentions-0

Executive Committee

Acceptance of Response to Auditor General's Report and Corrective Action Plan

Ms. LaBelle met with a rep from the Education Department at Moravian College to discuss certifications for our non-certified

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teachers/artists. Details of the program were discussed with Moravian. Charter Arts is closer to the 75% required teacher certification with the 3 emergency certifications that were granted by PDE.

Motion: Based upon recommendation of the Executive Director, the Board of Directors accepts the Response to the Auditor General's Report and Corrective Action Plan.

MM: Mueller

SM: Smith

ACTION CARRIED: Yes-7, No-0, Abstentions-0

Act 55 Training - Ms. Pistone will email link to modules for the required Board Professional Development

XIII. Public Comments: (limited to 3 minutes per individual) None

XIV. Adjournment 7:27pm

Motion to adjourn: MM: Mueller

SM: Stinner

ACTION CARRIED: Yes-7, No-0, Abstentions-0

Next Meeting Date and Time: Thursday, December 13, 2018, 6pm, Conference Room, 2nd Floor

Respectfully Submitted,

**Cheryl Schurz
Board Secretary**