



675 East Broad St. Bethlehem, PA 18018 610-868-2971 Email: cschurz@lvpa.org

Thursday, October 20, 2011 Minutes

MEETING PLACE: 675 E. Broad St., Bethlehem, PA 18018 Math Room 118

The President called the meeting to order at 6:10pm.

- I. Pledge of Allegiance:
- II. Moment of Silence:
- III. Roll Call:

Present:

Mario Acerra	Marc Basist	Paul Braden
Otto Ehram Jr.	Mark Ferguson	Len Perrett

Absent:

Sharon Lee Glassman	Tom Kartotis	Nancy Mikkelsen (voted by email)
Gerry Pandleon		

Present:

Sharon Fehlinger (Principal)	Diane LaBelle (Executive Director)
Debra Nonnemacher (Director of Development)	Cheryl Schurz (Director of Finance)

- IV. Opening Remarks – Mr. Acerra, Board President
Mrs. LaBelle, Executive Director

- V. Public Comments: (limited to 5 minutes per individual) none.

- VI. Executive Director’s Report - Children’s Hour performance on the LVPA stage this weekend.
Steelstacks performance every 3rd Sunday. Moravian Village performance every 3rd Thursday.

- VII. Personnel Roster

Motion: Based upon the recommendation of the Executive Director, the Board of Directors approves the Personnel Roster.

MM: Braden SM: Basist ACTION CARRIED: 7-0

- IX. Old Business: None

- X. Acceptance of Consent Agenda Items:

- i. Acceptance of 8/25/11 Meeting Minutes and Closed Session Minutes – with amendment to remove motion of van policy details
- ii. Facility Report - Schurz
- iii. Technology Report – Scheinblum
- iv. Development Report – Nonnemacher
- v. Principal’s Report – Fehlinger

Motion: Based upon the recommendation of the Executive Director, the Board of Directors approves the Consent Agenda Items.

MM: Braden SM: Basist ACTION CARRIED:6-0 (not Mikkelsen because of amendment to August minutes)

XI. New Business

Finance Committee

Financial Statements:

Motion: Based upon the recommendation of the Finance Committee and the Executive Director, the Board of Directors accepts the financial statements ending 8/31/2011. Rev. Braden spoke about concern for tuition revenue. Present population is 444. Budget is based upon 440-student population. PDE 363 tuition revenue documents due to LVPA in November from school districts

MM: Braden SM: Basist ACTION CARRIED: 7-0

Motion: Motion: Based upon the recommendation of the Finance Committee and the Executive Director, the Board of Directors restricts \$26,438.39 of the fund balance in the Development account based on restrictions by the donors as of June 30, 2011. (see attached for detail)

MM: Braden SM: Basist ACTION CARRIED: 7-0

Bylaws Revision

Rev. Braden and Mr. Ferguson will work on revising the Bylaws for next Board meeting. Following the revision, the Bylaws will be published on the LVPA website. Rev. Braden noted a question raised from the Bylaw review.

Are Board meeting dates on the website and distributed to parents?

The meeting dates are in list form under Board heading on website. Ms. LaBelle will ask the Main Office to incorporate the dates in the monthly calendars and post to the website.

Curriculum Committee Report – Mr. Perrett and Ms. Fehlinger have been meeting about curriculum development.

Approval of Student Clubs for 2011-2012

Motion: Based upon the recommendation of the Principal, the Board of Directors approves the following clubs for 2011-2012.

MM: Ehram SM: Basist ACTION CARRIED: 7-0

<u>Club</u>	<u>Moderator</u>
AV Club	Shuman
Debate	Shuman
Friends of Rachel	Fowler
Gospel Choir	Brown
International Thespian Society	Wagner
Literary Magazine	Pratt
Magic the Gathering	Pratt
National Art Honor Society	Reinhard
Red Cross	Blaszowski
Senior Art	Reinhard
Show Choir	Ditmer

Approval of World Choir Games Trip

Motion: Based upon the recommendation of the Executive Director and the Principal, the Board of Directors approves the World Games Trip, July 3 – July 9, 2012, Cincinnati, Ohio.

MM: Perrett SM:Ferguson ACTION CARRIED: 7-0

Resource Development Committee Report - none

Board Development Committee Report - none

Approval of Policies:

Approval of Homebound Instruction Policy

Motion: Based upon the recommendation of the Executive Director, the Board of Directors approves the Homebound Instruction Policy. **Approved by email vote.**

MM: **SM:** **ACTION CARRIED: 9-0, 1 abstention**

Approval of School Visitors Policy

Motion: Based upon the recommendation of the Executive Director, the Board of Directors approves the School Visitors Policy. **Approved by email vote.**

MM: **SM:** **ACTION CARRIED: 9-0, 1 abstention**

Approval of Van Policy

Motion: Based upon the recommendation of the Executive Director, the Board of Directors approves the Van Policy.

MM: Ehksam **SM: Ferguson** **ACTION CARRIED: 7-0**

Approval of Public Records Policy

Motion: Based upon the recommendation of the Executive Director, the Board of Directors approves the Public Records Policy.

MM:Ehksam **SM:Basist** **ACTION CARRIED: 7-0**

Approval of Retention of Records Policy

Motion: Based upon the recommendation of the Executive Director, the Board of Directors approves the Retention of Records Policy.

MM: Ferguson **SM: Braden** **ACTION CARRIED: 7-0**

Approval of Enrollment Policy

Motion: Based upon the recommendation of the Executive Director, the Board of Directors approves the Enrollment Policy with an amendment to remove "Board of Trustees".

MM: Braden **SM: Ferguson** **ACTION CARRIED: 6-0 (not Mikkelsen
because of document change)**

Approval of Field Trip Policy

Motion: Based upon the recommendation of the Executive Director, the Board of Directors approves the Field Trip Policy.

MM: Ferguson **SM: Braden** **ACTION CARRIED: 7-0**

Approval of Student Records Policy

Motion: Based upon the recommendation of the Executive Director, the Board of Directors approves the Student Records Policy.

MM: Perrett **SM: Ferguson** **ACTION CARRIED: 7-0**

Approval of 2011 Annual Charter School Report

Motion: Based upon the recommendation of the Executive Director, the Board of Directors approves the 2011 Annual Charter School Report.

MM: Ehram

SM: Braden

ACTION CARRIED: 7-0

Approval of 2011 Employee Handbook

Motion: Based upon the recommendation of the Executive Director, the Board of Directors approves the Employee Handbook.

MM: Basist

SM: Ferguson

ACTION CARRIED: 7-0

XII. Public Comments: (limited to 5 minutes per individual) none

XIII. Closed Session:

Motion: The Board of Directors moves to Closed Session at 6:45pm.

MM: Braden

SM: Ferguson

ACTION CARRIED: 6-0

XIV. Open Session (the Board returned to Open Session at 7:40pm)

XV. Adjournment:

Motion to adjourn: 7:41 PM

MM: Ehram

SM: Braden

ACTION CARRIED: 5-0

(Mr. Basist left at 7:26pm)

Next Meeting: December 8, 2011 6pm

Respectfully Submitted,

Cheryl Schurz

Board Secretary