

675 East Broad St. , Bethlehem, PA 18018

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# Thursday, October 11, 2012 Minutes

MEETING PLACE: 675 E. Broad St., Bethlehem, PA 18018 Room 101 6:00pm

The President called the meeting to order at 6:02pm.

I. Pledge of Allegiance:

II. Moment of Silence:

III. Roll Call:

Present:

Mario Acerra

Marc Basist

Otto Ehrsam Jr.

Mark Ferguson

Thomas Kartsotis

Nancy Mikkelsen

Gerry Pandaleon

Len Perrett

Diane LaBelle (Executive Director

Debra Storm (Development)

Sharon Fehlinger (Principal) Cheryl Schurz (Business)

Absent:

Paul Braden

Jon Drescher

IV. Executive Session:

**Motion:** The Board of Directors went into Executive Session at 6:05pm.

MM: Mikkelsen

SM: Basist

**ACTION CARRIED: 8-0** 

Acerra – Yes

Basist - Yes

Ehrsam - Yes

Ferguson – Yes

Kartsotis – Yes

Mikkelsen - Yes

Pandaleon – Yes

Perrett – Yes

Open Session:

The Board of Directors returned to Open Session at 6:16pm

V. Opening Remarks – Mr. Acerra, Board President - Discussion of whether President votes. The President shall vote on all motions. Congratulations to the Administration for a wonderful kickoff of our 10<sup>th</sup> Anniversary. The Laurence Juber reception and concert was enjoyed by all.

Ms. LaBelle, Executive Director – Congratulations to our award winning Emmy students! LVPA students have been awarded a second Emmy.

Congratulations to Tabitha Arnold and Arturo Cabrera whose artwork will be displayed in Washington DC and honored at a special ceremony on Friday, October 12, 2012. Eighty works from student artists all over the country are displayed and LVPA is represented by two students.

The Scholastic Scrimmage team won the first round of scrimmage with Bangor this week. Screening on Channel 69 will be December 1.

VI. Public Comments: (limited to 3 minutes per individual)

Ms. Gwen Ayers, Sp Ed Director and Middle States Corrdinator, reviewed Middle States Orientation on August 24 and Staff Training on September 5. Wednesday afternoons has been devoted to each Standard Team working on their assignment. The Internal Coordinators' goal is to have all teams complete their work by Wednesday, October 17. Mr. Paul Walsh, English Teacher, is also on the Internal Coordinator's team.

Mrs. Mary Ritter, Science Teacher and Internal Coordinator, described the surveys of stakeholders for Middle States. 220 parents responded to the Middle States survey. That is about 50% parent participation, which is the % Middle States recommends are minimum. 97% of the student body responded via school Ipads. 100% staff participation is expected due October 31.

The Internal Coordinators thanked Ms. LaBelle, Mrs. Fehlinger-Ricker, Mrs. Levernier, Mr. Scheinblum, and Ms. Wilde for their kind assistance in getting the surveys up and running.

- VII. Executive Director's Report attached
- VIII Acceptance of Consent Agenda Items:
  - i. Facility Report Schurz
  - ii. Technology Report Scheinblum
  - iii. Development & Marketing/Public Relations Report Storm
  - iv. Principal's Report Fehlinger-Ricker pulled for discussion
  - v. August 23, 2012 Minutes and Executive Session Minutes

**Motion:** Based upon the recommendation of the Executive Director, the Board of Directors approves the Consent Agenda items.

MM: Mikkelsen	SM: Basist	<b>ACTION CARRIED: 8-0</b>
Acerra – Yes	Basist - Yes	Ehrsam - Yes
Ferguson – Yes	Kartsotis – Yes	Mikkelsen - Yes
Pandaleon – Yes	Perrett – Yes	

Discussion of Principal's Report – page 3. Question: Is there a school policy regarding student prohibited from activities if the students are on the probation list or being disciplined? Answer: Yes, the policy can be found in the Student Handbook.

**Motion:** Based upon the recommendation of the Executive Director, the Board of Directors approves the Principal's Report.

MM: Ferguson	SM: Basist	ACTION CARRIED: 8-0
Acerra – Yes	Basist - Yes	Ehrsam - Yes
Ferguson – Yes	Kartsotis – Yes	Mikkelsen - Yes
Pandaleon - Yes	Perrett – Yes	

#### IX. Personnel

**Motion:** Based upon the recommendation of the Executive Director and the Finance Committee, the Board of Directors approves additions to the 2012-2013 Staff Roster.

MM: Pandaleon	SM: Basist	<b>ACTION CARRIED: 8-0</b>			
Acerra – Yes	Basist - Yes	Ehrsam - Yes			
Ferguson – Yes	Kartsotis – Yes	Mikkelsen - Yes			

Pandaleon – Yes Perrett – Yes

#### X Old Business

### **LVPA Foundation Board Appointments**

**Motion:** Based upon the recommendation of the Executive Director, the Board of Directors appoints the following LVPA Foundation Board members.

Timothy Charlesworth	Holly Chelasci	Pat D'Amico
Scott Hawk	David Lyons	Sheryl Maher

Mark Metzgar Rosemary Murdy-Haber

Sharon Scheirer Frank Shipman Melinda Stitt

# TABLED until December 13, 2012 meeting.

#### **Approval of Charter School Construction Application (PDE 397)**

**Motion:** Based upon the recommendation of the Executive Director, the Board of Directors approves the Charter School Construction Application (PDE 397).

## TABLED until December 13, 2012 meeting.

### XI. New Business

**Finance Committee** 

Mrs. Pandaleon noted that the Committee is watching the tuition revenue carefully as the budget is based on 460 students and we currently have 460 students enrolled.

### **Approval of August 2012 Financial Statements**

**Motion:** Based upon the recommendation of the Finance Committee, the Board of Directors approves the August 2012 Financial Statements.

MM: Pandaleon	SM: Basist	<b>ACTION CARRIED: 8-0</b>				
Acerra – Yes	Basist - Yes	Ehrsam - Yes				
Ferguson – Yes	Kartsotis – Yes	Mikkelsen - Yes				
Pandaleon – Yes	Perrett – Yes					

#### Curriculum Committee

The Committee thanks Ms. Ayers. Mrs. Ritter, and Mr. Walsh for their work on Middle States accreditation. The Committee met on October 1 to discuss the transition from PSSA to Keystone Exams. The technology needs for teachers will increase due to assessments and planning for student outcomes.

## **Approval of Student Trip**

**Motion:** Based upon the recommendation of the Executive Director and the Principal, the Board of Directors approves the Regional High School Dance Festival Trip to Norfolk, Va., March 6, 2013 through March 10, 2013. The Board questioned who is driving students to the Festival. The Board requested Ms. LaBelle contact our school attorney with regards to school liability and car pooling parents driving students to a school sponsored event.

#### TABLED until December 13, 2012 meeting.

Executive Committee - no report

### Approval of Updated 2012-2013 School Calendar

**Motion:** Based upon the recommendation of the Executive Director and the Principal, the Board of Directors approves the updated 2012-2013 School Calendar (added Keystone Exam dates).

MM: Ehrsam SM: Basist ACTION CARRIED: 8-0

Acerra – Yes Basist – Yes Ehrsam - Yes Ferguson – Yes Kartsotis – Yes Mikkelsen - Yes

Pandaleon – Yes Perrett – Yes

Resource Development Committee

The Committee met on October 11. The Committee discussed the school's name change. A letter will be sent to parents this week regarding the school's name change. Mrs. Storm is continuing to work with the Parent Association on fundraising. Next year's Gala will be at the Steelstacks.

**Board Development Committee** 

Mrs. Mikkelsen reminded the Board of the Strategic Planning meeting on October 23. Ms. LaBelle is seeking clarity from IU 20 and PDE. Mrs. Mikkelsen and Ms. LaBelle will meet prior to the October 23 meeting. Reminder – The Administration will provide each board member with a color copy of the 2009 Strategic Plan. The Board will be reviewing the five goals and developing a new Strategic Plan.

Ms. LaBelle described PDE's requirements for a Comprehensive Plan (due November 2013). The Comprehensive Plan is a systematic analysis of test scores and develops a plan to meet the needs of all students.

XI. Public Comments: (limited to 3 minutes per individual) none

XII. Adjournment

Motion to adjourn: 7:17PM MM: Ehrsam SM: Mikkelsen ACTION CARRIED: 8-0

Acerra – Yes Basist – Yes Ehrsam - Yes Ferguson – Yes Kartsotis – Yes Mikkelsen - Yes

Pandaleon – Yes Perrett – Yes

Next Meeting Date and Time: Thursday, December 13, 2012, 6pm

# REMINDER: STRATEGIC PLANNING MEETING OCT 23, 6:00PM

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Cheryl Schurz

**Board Secretary**