

Administration

675 East Broad Street, Bethlehem, PA 18018
phone 610-868-2971 | fax 610-868-1446

Thursday, October 10, 2013 Meeting Minutes

MEETING PLACE: 675 E. Broad St., Bethlehem, PA 18018 Room 118 6:00pm

The Board President called the meeting to order at 6:05pm.

- I. Pledge of Allegiance:
- II. Moment of Silence:
- III. Roll Call:

Present:

Mario Acerra	Paul Braden	
Otto Ehram	Mark Ferguson	Tom Kartsotis
Nancy Mikkelsen	Len Perrett	Charles Stinner

Absent:

Marc Basist

Also Present:

Carise Comstock, Dean of Academic Affairs	Diane LaBelle, Executive Director
Sharon Fehlinger-Ricker, Principal	Cheryl Schurz, Director of Finance
Debra Storm, Director of Development	

- IV. Public Comments: (limited to 3 minutes per individual) None.

- V. Acceptance of Ms. Jennifer Faust resignation from the Board.
Based upon the recommendation of the Board Development Committee, the Board of Directors accepts Ms. Faust's letter of resignation.

MM: Mikkelsen	SM: Braden	ACTION CARRIED: 8-0
Mario Acerra - Yes	Paul Braden - Yes	
Otto Ehram - Yes	Mark Ferguson - Yes	Tom Kartsotis - Yes
Nancy Mikkelsen - Yes	Len Perrett - Yes	Charles Stinner - Yes

- VI. Executive Session:

Motion: The Board of Directors moves to go into Executive Session at 6:10pm.

MM: Ehram	SM: Mikkelsen	ACTION CARRIED: 8-0
Mario Acerra - Yes	Paul Braden - Yes	
Otto Ehram - Yes	Mark Ferguson - Yes	Tom Kartsotis - Yes
Nancy Mikkelsen - Yes	Len Perrett - Yes	Charles Stinner - Yes

- VII. Open Session:
The Board of Directors returns to Open Session at 6:23 pm.

Opening Remarks –

- Mr. Acerra, Board President - Thanks to all who attended the Bethlehem Area School District Board meeting for the discussion and approval of the location for our new building.
- Ms. Diane LaBelle, Executive Director – None.
- Executive Directors Report – No report.

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VIII. Acceptance of Consent Agenda Items:

- i. Acceptance of August 22, 2013 Meeting Minutes and Executive Session Minutes
- ii. Facility Report - Silvany
- iii. Technology Report – Scheinblum
- iv. Development Report and Public Relations – Storm
- v. Principal’s Report – Fehlinger-Ricker
- vi. Dean of Students Report - Comstock

Motion: Based upon the recommendation of the Executive Director, the Board of Directors approves the Consent Agenda items.

MM: Ferguson	SM: Mikkelsen	ACTION CARRIED: 8-0
Mario Acerra - Yes	Paul Braden - Yes	
Otto Ehram - Yes	Mark Ferguson - Yes	Tom Kartsois - Yes
Nancy Mikkelsen - Yes	Len Perrett – Yes	Charles Stinner - Yes

IX. Personnel Report

Approval of 2013-2014 Updates to the Staff Roster and Sub Roster

Motion: Based upon the recommendation of the Executive Director and the Finance Committee, the Board of Directors approves the 2013-2014 Updates to the Staff Roster and Sub Roster.

MM: Ferguson	SM: Mikkelsen	ACTION CARRIED: 8-0
Mario Acerra - Yes	Paul Braden - Yes	
Otto Ehram - Yes	Mark Ferguson - Yes	Tom Kartsois - Yes
Nancy Mikkelsen - Yes	Len Perrett – Yes	Charles Stinner - Yes

X. Old Business None.

XI. New Business

Finance Committee

Approval of August 2013 Financial Statements

Motion: Based upon the recommendation of the Finance Committee, the Board of Directors approves the August 2013 Financial Statements.

MM: Finance Committee	ACTION CARRIED: 8-0	
Mario Acerra - Yes	Paul Braden - Yes	
Otto Ehram - Yes	Mark Ferguson - Yes	Tom Kartsois - Yes
Nancy Mikkelsen - Yes	Len Perrett – Yes	Charles Stinner - Yes

Curriculum Committee

Approval of Students Clubs

Motion: Based upon the recommendation of the Executive Director and the Principal, the Board of Directors approves the 2013-2014 Student Clubs

MM: Perrett	SM: Stinner	ACTION CARRIED: 8-0
Mario Acerra - Yes	Paul Braden - Yes	
Otto Ehram - Yes	Mark Ferguson - Yes	Tom Kartsois - Yes
Nancy Mikkelsen - Yes	Len Perrett – Yes	Charles Stinner - Yes

Administration

Approval of Student Trip to 2014 Dance Festival, Miami Florida, April 2-6, 2014

Motion: Based upon the recommendation of the Executive Director and the Principal, the Board of Directors approves the student trip to the 2014 Dance Festival.

MM: Ehram **SM: Stinner** **ACTION CARRIED: 8-0**

Mario Acerra - Yes

Paul Braden - Yes

Otto Ehram - Yes

Mark Ferguson - Yes

Tom Kartsotis - Yes

Nancy Mikkelsen - Yes

Len Perrett – Yes

Charles Stinner - Yes

Presentation of SPP (School Performance Profile) – Fehlinger-Ricker – See handout

Mrs. Fehlinger-Ricker reviewed SPP handout.

Mr. Kartsotis asked what is being done in the Science Department to elevate the Biology scores. Mrs. Fehlinger-Ricker replied a new teacher was hired this year, curriculum re-alignment, and tracking student achievement through Study Island. A Keystone Task force has been created at Charter Arts. The Administration is examining options to support students who do not pass the keystones. Options include remediation courses, observing practices in classrooms, and classroom diagnostic tools. A professional development in-service is scheduled for October 30. Teachers will be instructed in online tools to benchmark student learning.

Executive Committee – No report.

Resource Development Committee – No report.

Board Development Committee – No report.

XII. Public Comments: (limited to 3 minutes per individual) None.

XIII. Adjournment

Motion to adjourn: 7:20PM

MM: Ehram

SM:Mikkelsen

ACTION CARRIED: 8-0

Next Meeting Date and Time: Thursday, December 12, 2013, 6pm.

Respectfully Submitted.

Cheryl Schurz, Board Secretary