

675 East Broad Street, Bethlehem, PA 18018 phone 610-868-2971 | fax 610-868-1446

Thursday, December 11, 2014 Minutes

MEETING PLACE: 675 E. Broad St., Bethlehem, PA 18018 Room 118 6:00pm

The President called the meeting to order at 6:06pm.

I. Pledge of Allegiance:

II. Moment of Silence:

III. Roll Call:

Present:

Mario Acerra Paul Braden
Otto Ehrsam John Filipos

Yvette Johnson Nancy Mikkelsen William Moran Rosemary Murdy-Haber Len Perrett Charles Stinner

Absent:

Marc Basist Mark Ferguson

Administration: Also Present:

Diane LaBelle, Executive Director Carise Comstock, Dean of Academic Affairs

Sharon Fehlinger-Ricker, Principal Cheryl Schurz, Director of Finance

IV. Executive Session:

Motion: The Board of Directors moves to go into Executive Session at 6:08 pm.

MM: Ehrsam SM: Johnson ACTION CARRIED: 10-0

Mario Acerra - Yes
Otto Ehrsam - Yes

Paul Braden - Yes
John Filipos - Yes

Yvette Johnson - Yes Nancy Mikkelsen - Yes William Moran - Yes Rosemary Murdy-Haber - Yes Len Perrett - Yes Charles Stinner - Yes

V. **Open Session:**

The Board of Directors returns to Open Session at 6:15pm.

Opening Remarks -

- Mr. Acerra, Board President President Acerra wished everyone a Happy Holidays and requested the Administration extend good wishes to the Staff.
- Ms. Diane LaBelle, Executive Director Ms. LaBelle reported that audition registrations are 170 and ahead of last year at this time. 12 students have registered for Literary Arts auditions.
- Executive Director's Report
- VI. **Public Comments:** (limited to 3 minutes per individual) none.

VII. Acceptance of Consent Agenda Items:

- i. Acceptance of October 9, 2014 Meeting Minutes
- ii. Facility and Safety Report Filchner
- iii. Development Report Storm
- iv. Public Relations Report Gillette
- v. Principal's Report Fehlinger-Ricker
- vi. Dean of Academic Affairs Comstock
- vii. Dean of Student Affairs Buck





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MM: Mikkelsen SM: Murdy-Haber ACTION CARRIED: 10-0

Mario Acerra - Yes
Otto Ehrsam - Yes
John Filipos - Yes

Yvette Johnson - Yes Nancy Mikkelsen - Yes William Moran - Yes Rosemary Murdy-Haber - Yes Len Perrett - Yes Charles Stinner - Yes

VIII. Personnel Report

Approval of December 2014 Personnel Report.

Motion: Based upon the recommendation of the Executive Director and the Executive Committee, the Board of Directors approves the December 2014 Personnel Report.

MM: Stinner SM: Braden ACTION CARRIED: 10-0

Mario Acerra - Yes
Otto Ehrsam - Yes
John Filipos - Yes

Yvette Johnson - Yes Nancy Mikkelsen - Yes William Moran - Yes Rosemary Murdy-Haber - Yes Len Perrett - Yes Charles Stinner - Yes

IX. Foundation Board Liaison Report – Mr. Mark Ferguson

X. Old Business

Proposed By-Law Changes (Second Reading)

Ms. Johnson recommends the following changes to the By-laws:

- Change of school name to reflect the elimination of Performing.
- Update the mission to reflect mission statement changes in the Strategic Planning sessions.
- Correct the titles of administrators, Dean of Academic and Curricular Instruction and Dean of Student Services.
- Eliminate outdated terms such as "telegraph", etc.
- Clarify the importance of attending board meetings as the board members are not able to vote via proxy and input from all board members is important.

Motion: Based upon the recommendation of the Executive Committee and the Executive Director, the Board of Directors approves the Proposed By-Law Changes.

MM: By-Law Committee ACTION REQUIRED: 10-0

Mario Acerra - Yes
Otto Ehrsam - Yes
John Filipos - Yes

Yvette Johnson - Yes Nancy Mikkelsen - Yes William Moran - Yes Rosemary Murdy-Haber - Yes Len Perrett - Yes Charles Stinner - Yes

XI. New Business

Finance Committee

Acceptance of October 2014 Financial Reports

Motion: Based upon the recommendation of the Finance Committee, the Board of Directors accepts the October 2014 Financial Reports.

MM: Finance Committee ACTION REQUIRED: 10-0

Mario Acerra - Yes
Otto Ehrsam - Yes
John Filipos - Yes

Yvette Johnson - Yes Nancy Mikkelsen - Yes William Moran - Yes Rosemary Murdy-Haber - Yes Len Perrett - Yes Charles Stinner - Yes



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Acceptance of 2013-2014 School Audit Report and Form 990, 2013-2014 Foundation Audit Report and Form 990

Motion: Based upon the recommendation of the Finance Committee, the Board of Directors accepts the 2013-2014 School Audit and Form 990, 2013-2014 Foundation Audit Report and Form 990.

MM: Finance Committee ACTION CARRIED: 10-0

Mario Acerra - Yes
Otto Ehrsam - Yes
John Filipos - Yes

Yvette Johnson - Yes Nancy Mikkelsen - Yes William Moran - Yes Rosemary Murdy-Haber - Yes Len Perrett - Yes Charles Stinner - Yes

Approval of Bucks Development Change Order

Motion: Based upon the recommendation of the Finance Committee and the Executive Director, the Board of Directors approves the \$1,068,723.08 Bucks Development Change Order.

MM: Braden SM: Filipos ACTION CARRIED: 10-0

Mario Acerra - Yes
Otto Ehrsam - Yes
John Filipos - Yes

Yvette Johnson - Yes Nancy Mikkelsen - Yes William Moran - Yes Rosemary Murdy-Haber - Yes Len Perrett - Yes Charles Stinner - Yes

Curriculum Committee

Mr. Perrett congratulated Mrs. Comstock on successfully defending her Doctorate in Urban Education Leadership.

Approval of 2014-2015 Course Selection Guide

Motion: Based upon the recommendation of the Executive Director and the Principal, the Board of Directors approves the 2014-2015 Course Selection Guide. (With change to the Introduction.)

MM: Curriculum Committee

ACTION CARRIED: 10-0

Mario Acerra - Yes Paul Braden - Yes

Otto Ehrsam - Yes John Filipos - Yes Yvette Johnson - Yes Nancy Mikkelsen - Yes William Moran - Yes Rosemary Murdy-Haber - Yes Len Perrett - Yes Charles Stinner - Yes

Approval of 2014-2015 Student Clubs

Motion: Based upon the recommendation of the Executive Director and the Principal, the Board of

Directors approves the Acapella Club and MEDLIFE (Medicine, Education, and Development of Low Income Families Everywhere) Club.

MM: Curriculum Committee ACTION CARRIED: 10-0

Mario Acerra - Yes
Otto Ehrsam - Yes
John Filipos - Yes

Yvette Johnson - Yes Nancy Mikkelsen - Yes William Moran - Yes Rosemary Murdy-Haber - Yes Len Perrett - Yes Charles Stinner - Yes

Approval of All Eastern Conference/Performance, April 9-12, 2014, Providence, RI

Motion: Based upon the recommendation of the Executive Director and the Principal, the Board of Directors approves the All Eastern Conference/Performance April 9-12, in Providence, RI.

MM: Curriculum Committee ACTION CARRIED: 10-0

Mario Acerra - Yes Paul Braden - Yes Otto Ehrsam - Yes John Filipos - Yes

Yvette Johnson - Yes Nancy Mikkelsen - Yes William Moran - Yes Rosemary Murdy-Haber - Yes Len Perrett - Yes Charles Stinner - Yes



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Presentation of SPP - Comstock and Fehlinger-Ricker

President Acerra congratulated Mrs. Fehlinger-Ricker and Mrs. Comstock on the students' achievements. On behalf of the Board of Directors, President Acerra wishes to thank the Faculty for their hard work and dedication. We are seeing the benefit of arts education across the curriculum. Well done!

Board Development Committee No report.

Mr. Perrett left at 7:10pm.

Executive Committee

Approval of Safety Documents

Motion: Based upon the recommendation of the Executive Director and the Principal, the Board of Directors approves the MOU with the City of Bethlehem Police Department, the Safe Schools Plan, and the School Emergency Operations Plan.

MM: Filipos SM: Mikkelsen ACTION CARRIED: 9-0

Mario Acerra - Yes Paul Braden - Yes Otto Ehrsam - Yes John Filipos - Yes

Yvette Johnson - Yes Nancy Mikkelsen - Yes William Moran - Yes

Rosemary Murdy-Haber - Yes Charles Stinner - Yes

XII. **Public Comments:** (limited to 3 minutes per individual)

Dean Donaher from BASD congratulated the Administration and Faculty on our outstanding SPP scores. Mr. Donaher concurs with President Acerra's remarks that there is definite value to infusing the arts in academic classrooms.

XIII. Adjournment

Motion to adjourn: MM: Mikkelsen SM: Murdy-Haber ACTION CARRIED: 9-0

Mario Acerra - Yes
Otto Ehrsam - Yes

Paul Braden - Yes
John Filipos - Yes

Yvette Johnson - Yes Nancy Mikkelsen - Yes William Moran - Yes

Rosemary Murdy-Haber - Yes Charles Stinner - Yes

Next Meeting Date and Time: Thursday, February 12, 2015, 6pm

Respectfully Submitted,

Cheryl Schurz Board Secretary