

Thursday, February 13, 2020 Minutes

MEETING PLACE: 321 E. Third St., Bethlehem, PA 18015 Second Floor Conference Room 6:00pm

The President called the meeting to order at 6:02pm.

I. Pledge of Allegiance:

II. Moment of Silence:

III. Roll Call:

Present:

Mario Acerra

Paul Braden

John Filipos

Rosemary Murdy-Haber

Len Perrett

Frank Shipman

Margaret Smith

Absent:

Cheryl Mueller

Norma Nunez-Ruch

Charles Stinner

Jasmin Woodson

Also Present from Administration:

Diane LaBelle, Executive Director & CEO

Carise Comstock, Principal

Mary Jo Rosania-Harvie, Assistant Principal

Cheryl Schurz, Director of Finance

Dawn Markowski-Fernandez, Donor Relations/Events

IV. Executive Session:

Motion: The Board of Directors moves to go into Executive Session at 6:05pm for Personnel, Legal, and Property discussion.

MM: Filipos

SM: Smith

ACTION CARRIED: 7-Yes,0-No,0-Abstentions

V. Open Session:

The Board of Directors returns to Open Session at 6:30pm.

Opening Remarks –

- Mr. Acerra, Board President
Congratulations to Mrs. Murdy-Haber upon receiving a Lehigh Valley Music Award.
Congratulations to Charter Arts for being a top Title I School, 3rd year in a row.
- Ms. Diane LaBelle, Executive Director
Please see the new rack card for upcoming spring performances.
Please RSVP to the Gala if you haven't done so already and bring friends!
- Executive Director's Report

VII. Public Comments: (limited to 3 minutes per individual) None

VIII. Acceptance of Consent Agenda Items:

- i. Acceptance of December 12, 2019 Meeting Minutes
- ii. Principal's Report - Comstock
- iii. Facility and Safety Report - Filchner
- iv. Development Report - Markowski-Fernandez
- v. Grant Report - Theodore

The Lehigh Valley Charter High School for the Arts provides a unique environment that fosters a creative, rigorous academic approach to learning and a development of talents in the arts. Built on passion, discipline and a commitment to excellence, this integrative educational experience inspires all student to believe in who they are and in what they can accomplish

- vi. Public Relations Report - Gillette
- vii. Technology Report - Levernier
- viii. Outreach - Brown
- ix. Safety - Rosania-Harvie

MM: Braden

SM: Shipman

ACTION CARRIED: 7-Yes,0-No,0-Abstentions

IX. Personnel Report

Approval of February 2020 Personnel Report

Motion: Based upon the recommendation of the Executive Director and the Principal, the Board of Directors approves the February 2020 Personnel Report.

MM: Braden

SM: Filipos

ACTION CARRIED: 7-Yes,0-No,0-Abstentions

Approval of Jody Fowler and Kristen Bruck Attendance at NCTE Conference

Motion: Based upon the recommendation of the Executive Director and the Principal, the Board of Directors approves Mrs. Fowler and Mrs. Bruck to attend the NCTE Conference in Washington, DC, April 6-7, 2020.

MM: Filipos

SM: Smith

ACTION CARRIED: 7-Yes,0-No,0-Abstentions

X. Charter Arts Foundation

Foundation Report - Mr. Shipman

The Gala Committee is working on preparations for the Gala. The invitations have been mailed.

XI. Old Business - None.

XII. New Business

Finance Committee

Acceptance of December 2019 Financial Reports

Motion: Based upon the recommendation of the Finance Committee, the Board of Directors accepts the December 2019 Financial Reports.

MM: Finance Committee

ACTION CARRIED: 7-Yes,0-No,0-Abstentions

Approval of DeSales University Contract

Motion: Based upon the recommendation of the Principal and the Curriculum Committee, the Board of Directors approves the DeSales University Contract

MM: Braden

SM: Shipman

ACTION CARRIED: 7-Yes,0-No,0-Abstentions

Development Committee- No report

Board Development Committee - No report

Curriculum Committee

Approval of 2020 - 2021 Course Catalog

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Administration

321 East 3rd Street, Bethlehem, PA 18015
phone (610) 868-2971 | fax (610) 868-1446

Motion: Based upon the recommendation of the Principal and the Curriculum Committee, the Board of Directors approves the 2020 - 2021 Course Catalog.

MM: Curriculum Committee

ACTION CARRIED: 7-Yes,0-No,0-Abstentions

Walk for the Arts

Dr. Comstock discussed the "Walk for the Arts" Fundraiser, with a theme of wellness. The student body will start at Charter Arts, walk to the Greenway and end at Levitt Pavilion with a Yoga class. The Administration is researching platforms to accept donations from family, friends, and the community. The Walk is scheduled for April 17 in the afternoon, weather permitting.

Executive Committee:

Approval of Bethlehem YMCA MOU and Bethlehem Area School District MOU

Motion: Based upon the recommendation of the Executive Director and the Principal, the Board of Directors approves the Bethlehem YMCA MOU and the Bethlehem Area School District MOU.

MM: Filipos

SM: Smith

ACTION CARRIED: 7-Yes,0-No,0-Abstentions

Approval of Policies 610, 611, and 626a

Motion: Based upon the recommendation of the Executive Director and the Finance Committee, the Board of Directors approves Policies 610, 611, and 626a.

MM:

SM:

ACTION REQUIRED: TABLED UNTIL APRIL 2020

XIII. Public Comments: (limited to 3 minutes per individual) None

XIV. Adjournment

Motion to adjourn at 6:50pm: MM: Filipos SM: Shipman ACTION CARRIED: 7-Yes,0-No,0-Abstentions

Next Meeting Date and Time: Thursday, April 16, 2020, 6pm, Conference Room, 2nd Floor.

Respectfully Submitted,

Cheryl Schurz
Board Secretary