

**Thursday, June 29, 2020**  
**Special Meeting Minutes**  
**ZOOM MEETING**

**MEETING PLACE: 321 E. Third St., Bethlehem, PA 18015      Second Floor Conference Room      5:00pm**

**The President called the meeting to order at 5pm.**

**I.** Pledge of Allegiance:

**II.** Moment of Silence:

**III.** Roll Call:

Present:

Mario Acerra

Cheryl Mueller - Arr. 5:06pm

Frank Shipman

Paul Braden

Rosemary Murdy-Haber

Margaret Smith

John Filipos

Len Perrett

Jasmin Woodson - Arr. 5:06pm

Absent:

Norma Nunez-Ruch

Present from Administration:

Diane LaBelle, Executive Director & CEO

Cheryl Schurz, Director of Finance

Carise Comstock, Principal

**IV. Executive Session:**

**Motion:** The Board of Directors moves to go into Executive Session at 5:04pm for Personnel, Legal, and Property discussion.

**MM: Braden**

**SM: Smith**

**ACTION CARRIED: Yes-7, No-0, Abstentions-0**

**V. Open Session:**

The Board of Directors returns to Open Session at 5:12 pm.

**Opening Remarks –**

- Mr. Acerra, Board President - no remarks.
- Ms. Diane LaBelle, Executive Director - no remarks.

**VI. Public Comments:** (limited to 3 minutes per individual) None

**VII. Personnel Report**

**Approval of Updated June 2020 Personnel Report**

**Motion:** Based upon the recommendation of the Executive Director and the Principal, the Board of Directors approves the Updated June 2020 Personnel Report.

**MM: Braden**

**SM: Filipos**

**ACTION CARRIED: Yes-9, No-0, Abstentions-0**

**VIII. Old Business**

**Approval of 2020-2021 School, Development and Foundation Budgets**

The Lehigh Valley Charter High School for the Arts provides a unique environment that fosters a creative, rigorous academic approach to learning and a development of talents in the arts. Built on passion, discipline and a commitment to excellence, this integrative educational experience inspires all student to believe in who they are and in what they can accomplish

Administration

321 East 3rd Street, Bethlehem, PA 18015  
phone (610) 868-2971 | fax (610) 868-1446

**Motion:** Based upon the recommendation of the Finance Committee, the Board of Directors approves the 2020-2021 School, Development, and Foundation Budgets.

**MM: Finance Committee**

**ACTION CARRIED: Yes-9, No-0, Abstentions-0**

**Motion:** Based upon the recommendation of the Finance Committee, the Board of Directors approves the 2020-2021 Assigned School Fund Balance as of 6/30/20 to be \$95,858.06.

**MM: Finance Committee**

**ACTION CARRIED: Yes-9, No-0, Abstentions-0**

**IX. New Business**

**Approval of St. Luke's Contract**

**Motion:** Based upon the recommendation of the Executive Director and the Principal, the Board of Directors approves the St. Luke's Contract.

**MM: Murdy-Haber SM: Shipman**

**ACTION CARRIED: Yes-9, No-0, Abstentions-0**

**Approval of new Administration Structure**

**Motion:** Based upon the recommendation of the Executive Director and the Principal, the Board of Directors approves the new Administration Structure

**MM: Filipos SM: Mueller**

**ACTION CARRIED: Yes-9, No-0, Abstentions-0**

**X. Public Comments:** (limited to 3 minutes per individual) None

**XI. Adjournment**

**Motion to adjourn at 5:25pm: MM: Braden SM: Filipos ACTION CARRIED: Yes-9, No-0, Abstentions-0**

**Next Meeting Date and Time: Thursday, August 27, 2020, 6pm, ZOOM meeting.**

Respectfully Submitted,

Cheryl Schurz  
Board Secretary