

Thursday, October 8, 2020 Minutes ZOOM MEETING

MEETING PLACE: 321 E. Third St., Bethlehem, PA 18015

6:00pm

The President called the meeting to order at 6:05pm.

I. Pledge of Allegiance:

II. Moment of Silence:

III. Roll Call:

Present:

Mario Acerra

Paul Braden

John Filipos

Cheryl Mueller (arrived at 6:10)

Rosemary Murdy-Haber

Len Perrett

Frank Shipman

Margaret Smith

Jasmin Woodson

Absent:

Norma Nunez-Ruch

Present from Administration:

Carise Comstock, Superintendent and CEO

Diane LaBelle, Executive Consultant present for Exec. Session

MaryJo Rosania-Harvie, Co-Principal

Lauren Sheldon, Co-Principal

Cheryl Schurz, Director of Finance

IV. **Executive Session:**

Motion: The Board of Directors moves to go into Executive Session at 6:06pm for Personnel, Legal, and Property discussion.

MM: Braden

SM: Filipos

ACTION CARRIED: Yes-8, No-0, Abstentions-0

V. **Open Session:**

The Board of Directors returns to Open Session at 6:27 pm.

Opening Remarks –

- Mr. Acerra, Board President
President Acerra expressed his confidence in the Administration and Faculty in both academic and artistic endeavors.
- Dr. Carise Comstock, Superintendent and CEO
Dr. Comstock reported a few students have been in the building to record music, record college audition pieces, and rehearse for Dance Soup.
335 families out of 635 completed a survey indicating their overall satisfaction with our fully remote instruction.
46% Outstanding, 48% Satisfactory, 6% Unsatisfactory.
65% prefer Hybrid, 35% prefer staying Remote.
Administration is analyzing another survey with regard to Equity, Diversity, and Inclusion. 29 people participated (19 parents, 7 employees, 2 community members, and 1 student)
Dr. Comstock reported that the teachers are creating community. The down side for students is a lot of work and papers to write and a lot of screen time.
Dr. Comstock reported that the determination for remote or hybrid instruction will be determined by October 23, 2020 for the second quarter 2020-2021.
- Executive Director's Report

VI. **Public Comments:** (limited to 3 minutes per individual) None.

VII. **Acceptance of Consent Agenda Items:**

- i. Acceptance of August 29, 2020 Meeting Minutes
- ii. Co-Principal's Report - Rosania-Harvie/Sheldon
- iii. Facility and Safety Report - Filchner
- iv. Grant Report - Theodore
- v. Public Relations Report - Gillette
- vi. Technology Report - Levernier
- vii. Executive Consultant Report - LaBelle

MM: Filipos

SM: Shipman

ACTION CARRIED: Yes-9, No-0, Abstentions-0

VIII. **Personnel Report**

Approval of October 2020 Personnel Report

Motion: Based upon the recommendation of the Superintendent & CEO and the Co-Principals, the Board of Directors approves the October 2020 Personnel Report.

MM: Murdy-Haber

SM: Filipos

ACTION CARRIED: Yes-9, No-0, Abstentions-0

IX. **Charter Arts Foundation**

Foundation Report - Mr. Shipman

Motion: Based upon the recommendation of the Superintendent & CEO, the Board of Directors appoints David Olson to the Charter Arts Foundation Board.

MM: Shipman

SM: Braden

ACTION CARRIED: Yes-9, No-0, Abstentions-0

X. **Old Business** None.

XI. **New Business**

Finance Committee

Acceptance of August 2020 Financial Reports

Motion: Based upon the recommendation of the Finance Committee, the Board of Directors accepts the August 2020 Financial Reports.

MM: Finance Committee

ACTION CARRIED: Yes-9, No-0, Abstentions-0

Approval of PNC Line of Credit

Motion: Based upon the recommendation of the Finance Committee, the Board of Directors approves the PNC Line of Credit Application.

MM: Finance Committee

ACTION CARRIED: Yes-9, No-0, Abstentions-0

Approval of Contracts

Bloomsburg University

Josten's Agreement

EDI Agreement (Scott Blair)

Motion: Based upon the recommendation of the Superintendent & CEO, the Board of Directors approves the above contracts.

MM: Braden

SM: Filipos

ACTION CARRIED: Yes-9, No-0, Abstentions-0

Development Committee No report.

Board Development Committee

Rev. Braden and Mrs. Smith are working on By-Laws. Rev. Braden reported no substantive changes. Language will be inserted about electronic meetings. The school's attorney will review before Board approval.

Curriculum Committee

Approval of 2020-2021 Charter Arts Clubs

Engineering/STEAM Club

The Exploration of Thought Club (see proposals)

Existing clubs (see spreadsheet)

Motion: Based upon the recommendation of the Superintendent & CEO and the Co-Principals, the Board of Directors approves the 2020-2021 Charter Arts Clubs

MM: Perrett

SM: Murdy-Haber

ACTION CARRIED: Yes-9, No-0, Abstentions-0

Executive Committee

Approval of Updated Policies:

Motion: Based upon the recommendation of the Superintendent & CEO and the Co-Principals, the Board of Directors approve the following policies with **“Recipient, (Charter Arts)”**

Policy 248: Unlawful harassment of Students

Policy 248.1: Harassment of Students on the Basis of Sex (Title IX)

Policy 348: Harassment of Employees

Policy 348.1: Harassment of Employees on the Basis of Sex (Title IX)

MM: Smith

SM: Braden

ACTION CARRIED: Yes-9, No-0, Abstentions-0

XII. Public Comments: (limited to 3 minutes per individual) None.

XIII. Adjournment

Motion to adjourn 7:00pm MM: Filipos SM: Murdy-Haber ACTION CARRIED: Yes-9, No-0, Abstentions-0

Next Meeting Date and Time: Thursday, December 10, 2020, 6pm, ZOOM meeting.

Respectfully Submitted,

Cheryl Schurz, Board Secretary