



Thursday, May 13, 2021

School Board Meeting Minutes *via Zoom*

MEETING PLACE: 321 E. Third St., Bethlehem, PA 18015 @ 6:00pm

The Superintendent/CEO called the meeting to order at 6:05pm.

I. Pledge of Allegiance & Moment of Silence

II. Board Member Roll Call

<ul style="list-style-type: none"> ✓ Mario Acerra ✓ Paul Braden John Filipos 	<ul style="list-style-type: none"> ✓ Cheryl Mueller Rosemary Murdy-Haber Norma Nunez-Ruch 	<ul style="list-style-type: none"> ✓ Len Perrett ✓ Frank Shipman ✓ Margaret Smith Jasmine Woodson
<p>Administration:</p> <ul style="list-style-type: none"> ✓ Carise Comstock, Superintendent & CEO MaryJo Rosania-Harvie, Co-Principal Lauren Sheldon, Co-Principal ✓ Cheryl Schurz, Director of Finance & Board Secretary 		

III. I. Reorganization/ Governance Actions:

1. The Board of Directors approves the following Board Appointments:

Terms Expire May 2022- May 2024

MM: Braden

SM: Perrett

Motion Carried: Yes-6, No-0, Abstentions-0

BOARD OF DIRECTORS AND ADMINISTRATIVE INFORMATION

Term Expires – May of 2022

<p>Mario Acerra NCC, Professor</p>	<p>Paul Braden Pastor, Retired</p>
<p>John Filipos Buckno Lisicky & Co, CPA/Shareholder</p>	<p>Leonard Perrett Dept. Chair of English, Retired</p>

Mission Statement

The Lehigh Valley Charter High School for the Arts provides a unique environment that fosters a creative, rigorous academic approach to learning and a development of talents in the arts. Built on passion, discipline and a commitment to excellence, this integrative educational experience inspires all students to believe in who they are and in what they can accomplish.

Term Expires – May 2023

Rosemary Murdy-Haber Professor, Music	Frank Shipman Pastor
Margaret Smith Project Manager	

Term Expires - May 2024

Norma Nunez-Ruch Allentown Symphony Assoc., Education Director	Jasmine Woodson Lehigh University
	Cheryl Mueller Financial Controller

The Superintendent & CEO welcomes the new board.

Action then proceeds to the nomination of officers.

1. After soliciting nominations from the Board, the Superintendent & CEO recommends the following Officer Nominations for the 2021-2022 school year:

President: Mario Acerra
Vice-President: Paul Braden
Treasurer: John Filipos

If there are no further nominations, the Superintendent & CEO entertains a motion to elect the slate of officers.

MM: Braden

SM: Perrett

Motion Carried: Yes-6, No-0, Abstentions-0

AT THIS POINT IN THE MEETING THE NEW PRESIDENT TAKES OVER THE CHAIR

2. Committee Assignments made by President:

Finance Committee:

- John Filipos, Chair
- Paul Braden

Curriculum Committee:

- Len Perrett, Chair
- Rosemary Murdy-Haber
- Jasmine Woodson

Resource Development Committee:

- Frank Shipman, Chair
- Cheryl Mueller
- Norma Nunez-Ruch

Board Development Committee:

- Paul Braden, Chair
- Margaret Smith

3. Foundation Board Assignments:

Motion: Based on the recommendation of the Superintendent & CEO, the Board of Directors appoints Frank Shipman as Liaison to the Foundation Board.

MOTION REMOVED FROM AGENDA, the Chair of the Resource Development Committee, Frank Shipman, shall serve as the Foundation Liaison.

IV. Executive Session:

Motion: The Board of Directors moves to go into Executive Session at 6:13pm for Personnel, Legal, and Property discussion.

MM: Braden

SM: Shipman

Motion Carried: Yes-6, No-0, Abstentions-0

V. Open Session:

The Board of Directors returns to Open Session at 6:19pm.

VI. Public Comments: *(limited to 3 minutes per individual)* **None**

VII. Acceptance of Consent Agenda Items:

Acceptance of April 8, 2021 Meeting Minutes

Motion: The Board of Directors approves the Consent Agenda.

MM: Braden

SM: Perrett

Motion Carried: Yes-6, No-0, Abstentions-0

VIII. Old Business

Approval of Updated/Revised ByLaws (second reading)

Motion: Based upon the recommendation of the Superintendent & CEO and the Co-Principals, the Board of Directors approves the Updated/Revised ByLaws (second Reading)

MM: Board Development Committee

Motion Carried: Yes-6, No-0, Abstentions-0

The Director of Facilities is working on having the water tested for lead as discussed at the previous April Board meeting. Results will be shared with the Board when available.

IX. Personnel Report and 2021-2022 Staff Roster

Approval of May 2021 Personnel Report

Motion: Based upon the recommendation of the Superintendent & CEO and the Co-Principals, the Board of Directors approves the May 2021 Personnel Report.

MM: Shipman

SM: Perrett

Motion Carried: Yes-6, No-0, Abstentions-0

Approval of the 2021-2022 Staff Roster

Motion: Based upon the recommendation of the Superintendent & CEO and the Co-Principals, the Board of Directors approves the 2021-2022 Staff Roster.

MM: Braden

SM: Shipman

Motion Carried:Yes-6,No-0,Abstentions-0

X. Appointment of Providers 2021-2022

Based on the recommendation of the Superintendent & CEO, the Board of Directors appoints Hutchinson, Gillahan & Freeh, as auditors.

Based on the recommendation of the Superintendent & CEO, the Board of Directors appoints the following firms as attorneys at law of record:

American Arbitration Assoc., Johnston, RI, Mediation Specialists

Fellheimer & Eichen LLP, Philadelphia, PA, Real Estate Specialists

Fitzpatrick, Lentz, Bubba, Center Valley, PA, Real Estate Specialists

Flamm, Walton PC, Allentown, PA, Employment Specialist

King, Spry, Herman, Freund & Faul, LLC, Bethlehem, PA, Public School Law Specialists

Kreder, Brooks & Hailstone, LLP, Scranton, PA, Mediation & Arbitration Specialists

Latsha Davis Yohe & McKenna, P.C., Exton, PA, Charter School Specialists

Leech Tishman Fuscaldo & Lampl, LLC, Pittsburgh, PA, Real Estate Specialists

Magna Legal Services, LLC, Philadelphia, PA, Trial Services

Based on the recommendation of the Superintendent & CEO, the Board of Directors appoints Equinox as Benefits broker.

Based on the recommendation of the Superintendent & CEO, the Board of Directors appoints HMK as liability Insurance Broker.

Based on the recommendation of the Superintendent & CEO, the Board of Directors appoints PenServ as 403b Administrator.

Based on the recommendation of the Superintendent & CEO, the Board of Directors appoints Carbon Lehigh IU 21 as Technology Support and PowerSchool support.

Based on the recommendation of the Superintendent & CEO, the Board of Directors appoints St Luke's University Health Network as School Nurse, Athletic Trainer, and School Physician.

Based on the recommendation of the Superintendent & CEO, the Board of Directors appoints ESS as Sub Service Provider.

Motion: The Board of Directors accepts the provider approvals as outlined above.

MM: Smith

SM: Braden

Motion Carried:Yes-6,No-0,Abstentions-0

XI. Committee Reports

Finance Committee report by Paul Braden

First Review of 2021-2022 School and Foundation Budgets.

Discussion of PenServ 403b pension investment funds changing from Vanguard LifeStrategy funds to Target Retirement funds.

Board Development Committee report by Paul Braden

Proposed 2021-2022 Meeting Schedule

Motion: Based upon the recommendation of the Superintendent & CEO, the Board of Directors approves the proposed 2021-2022 Meeting Schedule.

MM: Braden

SM: Smith

Motion Carried:Yes-6,No-0,Abstentions-0

XII. New business

Approval of 2021-2022 School Calendar

Motion: Based upon the recommendation of the Superintendent & CEO and the Co-Principals, the Board of Directors approves the 2021-2022 School Calendar.

MM: Curriculum Committee

Motion Carried:Yes-6,No-0,Abstentions-0

Approval of Flexible Instructional Day Application

Motion: Based upon the recommendation of the Superintendent & CEO and the Co-Principals, the Board of Directors approves the Flexible Instructional Day application for 2021-2022.

MM: Braden

SM: Perrett

Motion Carried:Yes-6,No-0,Abstentions-0

Approval of ArtsQuest Contract for June 2021 Graduation

Motion: Based upon the recommendation of the Superintendent & CEO and the Co-Principals, the Board of Directors approves the ArtsQuest Contract for Graduation.

MM Smith:

SM: Perrett

Motion Carried:Yes-6,No-0,Abstentions-0

XIII. Public Comments: *(limited to 3 minutes per individual)* **None**

XIV. Adjournment

Motion to adjourn at 6:42 pm.

MM: Braden

SM: Perrett

Motion Carried:Yes-6,No-0,Abstentions-0

Next Meeting Date and Time: Thursday, June 10, 2021, 6pm, ZOOM meeting.

Respectfully Submitted,



Cheryl Schurz, Board Secretary

