



**Thursday, June 10, 2021**

**School Board Meeting Minutes *via Zoom***

MEETING PLACE: 321 E. Third St., Bethlehem, PA 18015 @ 6:00pm

The President called the meeting to order at 6:02pm.

**I. Pledge of Allegiance & Moment of Silence**

**II. Board Member Roll Call**

<input checked="" type="checkbox"/> Mario Acerra <input checked="" type="checkbox"/> Paul Braden <input checked="" type="checkbox"/> John Filipos	<input checked="" type="checkbox"/> Cheryl Mueller <input checked="" type="checkbox"/> Rosemary Murdy-Haber <input type="checkbox"/> Norma Nunez-Ruch	<input checked="" type="checkbox"/> Len Perrett <input type="checkbox"/> Frank Shipman <input checked="" type="checkbox"/> Margaret Smith <input checked="" type="checkbox"/> Jasmine Woodson
<p><b>Administration:</b></p> <input checked="" type="checkbox"/> Carise Comstock, Superintendent & CEO <input checked="" type="checkbox"/> MaryJo Rosania-Harvie, Co-Principal <input checked="" type="checkbox"/> Lauren Sheldon, Co-Principal <input checked="" type="checkbox"/> Roobhenn Smith, Assistant Principal <input checked="" type="checkbox"/> Dina Kovats-Bernat, Director of Institutional Advancement <input checked="" type="checkbox"/> Cheryl Schurz, Director of Finance & Board Secretary		

**III. Executive Session:**

**Motion: The Board of Directors moves to go into Executive Session at 6:04pm for Personnel, Legal, and Property discussion.**

**MM: Braden      SM: Filipos      Motion Carried: Yes-8, No-0, Abstentions-0**

**IV. Open Session:**

The Board of Directors returns to Open Session at 6:43pm.

**Opening Remarks:**

- Mr. Acerra, Board President  
President Acerra thanked the Board for their patience with regards to ZOOM meetings and hopes to return to in person meetings in August. He also thanked the Administration and teachers for their work in keeping education moving forward during the 2020-2021 school year.
- Dr. Carise Comstock, Superintendent & CEO  
Each Board member has a Charter Arts email account. These accounts are required by the state and are subject to Sunshine Laws. The Charter Arts Tech Team is prepared to help all Board members set up their accounts.

**V. Public Comments: (limited to 3 minutes per individual)    None**

**VI. Acceptance of Consent Agenda Items:**

- Acceptance of May 13, 2021 Meeting Minutes

- Co-Principal and Departmental Reports
- Operations Report (Facilities, Safety, Grants, Media, Technology)

**Motion: The Board of Directors approves the Consent Agenda.**

**MM: Smith SM: Murdy-Haber Motion Carried: Yes-8,No-0,Abstentions-0**

## **VII. Old business**

Results of Lead Testing - ProAsys Lab Reports - PASSED

## **VIII. Personnel Report**

Approval of June 2021 Personnel Report

**Motion: Based upon the recommendation of the Superintendent & CEO and the Co-Principals, the Board of Directors approves the June 2021 Personnel Report.**

**MM: Filipos SM: Braden Motion Carried: Yes-8,No-0,Abstentions-0**

**Motion: Based upon the recommendation of the Superintendent & CEO, the Board of Directors denies the extended leave as requested but approves an extended leave through 12/31/21 with a return date of 1/3/22.**

**MM: Braden SM: Filipos Motion Carried: Yes-8,No-0,Abstentions-0**

## **IX. Committee Reports**

Finance Committee report by John Filipos

Acceptance of the April 2021 Financial Reports

**Motion: Based upon the recommendation of the Finance Committee, the Board of Directors accepts the April 2021 Financial Reports.**

**MM: Finance Committee Motion Carried: Yes-8,No-0,Abstentions-0**

Approval of the 2021-2022 School and Foundation Budgets and 2021-2022 Fund Balance

**Motion: Based upon the recommendation of the Finance Committee, the Board of Directors approves the 2021-2022 School and Foundation Budgets.**

**MM: Finance Committee Motion Carried: Yes-8,No-0,Abstentions-0**

**Motion: Based upon the recommendation of the Finance Committee, the Board of Directors approves the 2021-2022 General Assigned Fund Balance to be \$108,020.45.**

**MM: Finance Committee Motion Carried: Yes-8,No-0,Abstentions-0**

Resource Development Committee report by Frank Shipman

Acceptance of Tami Corwin's resignation from the Charter Arts Foundation Board.

**Motion: Based upon the recommendation of the Resource Development Committee and the Superintendent & CEO, the Board of Directors accepts the resignation of Tami Corwin from the Charter Arts Foundation Board.**

Appointment of Elise Hill to the Charter Arts Foundation Board.

**Motion: Based upon the recommendation of the Resource Development Committee and the Superintendent & CEO, the Board of Directors appoints Elise Hill to the Charter Arts Foundation Board.**

**MM: Braden SM: Filipos Motion Carried: Yes-8,No-0,Abstentions-0**

Dr. Comstock reported that Mrs. Kovats-Bernat presented the Foundation's EITC program to the Foundation Board. Please contact Mrs. Kovats-Bernat if you are interested in EITC tax credits and desire to receive EITC information.

No report.

Curriculum Committee report by Len Perrett

Asian and Pacific Islander Club

**Motion: Based upon the recommendation of the Curriculum Committee and the Administrative Team, the Board of Directors approves the Asian and Pacific Islander Club.**

MM: Curriculum Committee

Motion Carried: Yes-8, No-0, Abstentions-0

Kemp AP Biology Conference

**Motion: Based upon the recommendation of the Curriculum Committee and the Administrative Team, the Board of Directors approves the Kemp AP Biology Conference and estimated expenses of \$1,573.78 June 28-July 1, 2021 in Baltimore, MD.**

MM: Curriculum Committee

Motion Carried: Yes-8, No-0, Abstentions-0

Graduation Project Requirement

**Motion: Based upon the recommendation of the Curriculum Committee and the Administrative Team, the Board of Directors approves waiving the graduation project requirement for the 2020-2021 school year.**

MM: Curriculum Committee

Motion Carried: Yes-8, No-0, Abstentions-0

X. New business

Approval of Carbon Lehigh IU Contract

**Motion: Based upon the recommendation of the Superintendent & CEO and the Co-Principals, the Board of Directors approves the following contract: Carbon Lehigh IU 21 Contract**

MM: Braden

SM: Smith

Motion Carried: Yes-8, No-0, Abstentions-0

Approval of BASD MOU

**Motion: Based upon the recommendation of the Superintendent & CEO and the Co-Principals, the Board of Directors approves the BASD MOU.**

MM: Braden

SM: Filipos

Motion Carried: Yes-8, No-0, Abstentions-0

Approval of the Employee Handbook

**Motion: Based upon the recommendation of the Superintendent & CEO and the Co-Principals, the Board of Directors approves the Staff Handbook.**

MM: Braden

SM: Murdy-Haber

Motion Carried: Yes-8, No-0, Abstentions-0

Approval of Lehigh University Counseling Psychology Program and Psychology Training Program

**Motion: Based upon the recommendation of the Superintendent & CEO and the Co-Principals, the Board of Directors approves Charter Arts to be an internship site for Lehigh University graduate students completing their Counseling Psychology and School Psychology Training Programs.**

MM: Smith

SM: Woodson

Motion Carried: Yes-8, No-0, Abstentions-0

EDI Presentation

**Motion: Based upon the recommendation of the Superintendent & CEO and the Co-Principals, the Board of Directors approves the EDI Strategic Plan.**

MM: Braden

SM: Smith

Motion Carried: Yes-8, No-0, Abstentions-0

Comstock Arts Schools Network Leadership Circle Retreat

**Motion: Based upon the recommendation of the Curriculum Committee and Administrative Team, the Board of Directors approves Dr. Comstock to attend the Leadership Circle Retreat in Texas from July 14-16, 2021.**

MM: Perrett

SM: Filipos

Motion Carried: Yes-8, No-0, Abstentions-0

**XI. Public Comments:** *(limited to 3 minutes per individual)* None

**XII. Adjournment**

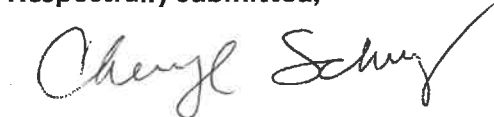
**Motion to adjourn at 7:23pm.**

**MM: Filipos**

**SM: Murdy-Haber**

**Motion Carried: Yes-8, No-0, Abstentions-0**

**Respectfully submitted,**

A handwritten signature in black ink, appearing to read "Cheryl Schurz". The signature is written in a cursive style with a large, sweeping flourish at the end.

**Cheryl Schurz  
Board Secretary**

Next Meeting Date and Time: Thursday, August 26, 2021, 6pm.