



1.7.2022

Good afternoon, Charter Arts Community!

We hope that you are enjoying your first snow day in 2022 and are staying warm out there!

Given that snow is starting to fall and Omicron rates continue to rise, we wanted to provide you with an overview of building closure *options* Charter Arts may implement depending on a variety of circumstances. Additionally, we wanted to clarify student expectations for these days so that we can all remain on the same page in support of our students as we provide them continuity of education even should the building itself need to close.

To be clear, we have every intention of staying open for in-person instruction to the maximum extent possible this year! However, as a relatively small organization, we have been experiencing staffing and substitute shortages and are seeing increases in our building positivity rate due to Covid-19/Omicron since returning from winter break. We will continue to monitor these rates and stay in communication with the Bethlehem Health Bureau (BHB).

Should Charter Arts need to implement one of these days, we will notify families via PowerSchool SwiftReachK12 (email and phone calls home) as soon as the determination is made. Should you need to update your contact information in PowerSchool, you can do so by signing into your [ParentPortal account](#) and updating your contact information under the SwiftReachK12 tab. Please email mkrug@charterarts.org if you need assistance with accessing your account or updating your information.

<p>Snow Day Closure</p>	<ul style="list-style-type: none"> ● School closed. ● No instruction provided. ● Students should enjoy their day off!
<p>Flexible Instructional Day (FID)</p>	<ul style="list-style-type: none"> ● The Pennsylvania Department of Education (PDE) approved the use of Flexible Instruction Days (FID) as an alternate form of instruction in place of a day otherwise cancelled due to inclement weather or building emergency. PDE will count this as a full day of school. ● Teachers will post asynchronous lessons to their Google Classrooms by 8:00 AM. ● Teachers will host Office Hours from 10:00 AM - Noon. Links will be available on their Google Classroom pages. ● Students must submit their daily attendance through a Google Form, which will be posted to their grade-level Google Classroom page. Attendance must be submitted daily by 11:59 PM to be considered present. ● Teachers will be available to schedule 1:1 appointments with students between the hours of 8:00-10:00 AM and 1:00-3:00 PM. Students interested in this should communicate with their teachers to set up this support/check-in time. ● Students with IEPs/504s may need differentiated activities provided based on their individual needs and will have access to Academic Support from 8:00 AM -3:00 PM. This Google Meet will be monitored by a special education teacher and/or a paraprofessional all

Mission Statement

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	<p>day in the event students need to access support.</p> <ul style="list-style-type: none"> • Teachers will track participation based on completion of assignments in Google Classroom. • All assignments will be due by 8:00 AM on the next school day. Any assignment provided should take students no longer than 30-45 minutes to complete. • Families of students who are unable to participate in the FID must contact the Attendance Coordinator via email at attendance@charterarts.org to report the absence and provide documentation.
<p>Covid-related Building Closure: "Modified Plan A"</p>	<ul style="list-style-type: none"> • Covid-related building closures are to be 5 days in length or otherwise determined by school Administration. This closure is a 'modified' version of Charter Arts' Health & Safety Plan A, remote learning. Families will be notified with an Administration Letter via SwiftReachK12 which will include comprehensive instructions, start date of closure, and end date of closure. • On Day 1 of the building closure, students will follow the FID plan as outlined above. • For the remaining days of the building closure (i.e. day 2 and after), students will participate in their classes synchronously. In other words, they will utilize Google Meet links provided by their teachers on Google Classroom to log in for each class they have that day. If students do not log into the live Google Meet sessions, they will be marked absent from class. • Daily attendance for students will be taken during first period while in Modified Plan A. Students must sign into the live Google Meet session in order for daily attendance to be counted. If a student has study hall first period, they must sign into the Google Meet session provided by their study hall teacher for daily attendance to be recorded. • On the synchronous learning days, students do NOT need to log in for study hall periods, with the exception of first period study halls as noted above. • Teachers and departments may discuss specific learning plans, needs, and expectations of students depending on their subject specific curriculum as needed. • Unless otherwise communicated to students by their teachers, students will be expected to have their cameras ON during synchronous learning. • Students that have technology access questions, challenges, or concerns should complete THIS Google Form found on the Charter Arts Technology Resource Website. Student needs will be addressed in the order they are received by our technology department. <p><i>*This plan may be implemented due to recommendation by the BHB or because of staffing, sub, and/or transportation shortages. To ensure students can stay in school in person, and prior to implementing this Modified Plan A and closing down the entire building, Administration will consider moving a specific department or grade level into remote asynchronous or synchronous learning for a specified time period. Should an alternate strategy be implemented, the Administration would provide additional information to students and families impacted.</i></p>

Once again, we would like to thank all of you for your continued cooperation and support through the constantly changing landscape of this pandemic. As guidance continues to change for schools, weekly and sometimes daily, our administration, faculty, staff, and health team have been working hard to maintain a safe school environment and to continue to provide a rigorous and artistic education for our students. Our goal is to be sure that we are fulfilling our school's vision and mission while keeping our community healthy and safe.

All the best,
The Administrative Team

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