



Thursday, December 16, 2021

School Board Meeting Minutes

MEETING PLACE: 321 E. Third St, Bethlehem, PA 18015 @ 6:00pm - Conference Room 223 **The**

President called the meeting to order at 6:04pm.

I. Pledge of Allegiance & Moment of Silence

II. Board Member Roll Call

<input checked="" type="checkbox"/> Mario Acerra <input type="checkbox"/> Paul Braden <input checked="" type="checkbox"/> John Filipos	<input type="checkbox"/> Cheryl Mueller <input checked="" type="checkbox"/> Rosemary Murdy-Haber <input type="checkbox"/> Norma Nunez-Ruch	<input checked="" type="checkbox"/> Len Perrett <input checked="" type="checkbox"/> Frank Shipman <input checked="" type="checkbox"/> Margaret Smith <input type="checkbox"/> Jasmine Woodson
Administration: <input checked="" type="checkbox"/> Carise Comstock, Superintendent & CEO <input checked="" type="checkbox"/> Cheryl Schurz, Director of Finance & Board Secretary		

III. Executive Session:

Motion: The Board of Directors moves to go into Executive Session at 6:05pm for Personnel, Legal, and Property discussion.

MM: Filipos

SM: Smith

Motion Carried: Yes-6, No-0, Abstentions-0

IV. Open Session:

The Board of Directors returns to Open Session at 6:30pm.

Opening Remarks:

- Mr. Acerra, Board President

President Acerra thanked the Board for their work. He also thanked the Administration for their work and is happy to see the Arts thriving at Charter Arts again. He expressed confidence in the Administration's Safety Plan.

- Dr. Carise Comstock, Superintendent & CEO

Dr. Comstock said Charter Arts will continue to wear masks until further notice. The masking protocols will be reviewed in January 2022 after the holiday break.

Mission Statement

The Lehigh Valley Charter High School for the Arts provides a unique environment that fosters a creative, rigorous academic approach to learning and a development of talents in the arts. Built on passion, discipline and a commitment to excellence, this integrative educational experience inspires all students to believe in who they are and in what they can accomplish.

V. Public Comments: (limited to 3 minutes per individual) None.

VI. Acceptance of Consent Agenda Items:

- Acceptance of October 14, 2021 Meeting Minutes
- Asst. Principal and Departmental Reports
- Operations Report (Facilities, Safety, Grants, Media, Technology)
- Superintendent & CEO Report

Motion: The Board of Directors approves the Consent Agenda.

MM: Smith

SM: Filipos

Motion Carried:Yes-6,No-0,Abstentions-0

VII. Personnel Report

Approval of December 2021 Personnel Report

Motion: Based upon the recommendation of the Superintendent & CEO, the Board of Directors approves the December 2021 Personnel Report.

MM: Shipman

SM: Murdy-Haber

Motion Carried:Yes-6,No-0,Abstentions-0

VIII. Committee Reports

Finance Committee report by John Filipos

Acceptance of October 2021 Financial Reports

Motion: Based upon the recommendation of the Finance Committee,the Board of Directors accepts the October 2021 Financial Reports.

Acceptance of 2020-2021 School and Foundation Audit Reports and Form 990s **Motion: Based upon the recommendation of the Finance Committee,the Board of Directors accepts the 2020-2021 School and Foundation Audit Reports and School and Foundation Form 990s.**

MM: Finance Committee

Motion Carried:Yes-6,No-0,Abstentions-0

Approval of Contracts

Motion: Based upon the recommendation of the Superintendent & CEO,the Board of Directors approve the following Contracts.

- Blue River Solutions (Greg Piel updated contract)
- Cutting Edge Property Services
- ESS Northeast Addendum
- Kansas State University

MM: Finance Committee

Motion Carried:Yes-6,No-0,Abstentions-0

Resource Development Committee report by Frank Shipman

Mr. Shipman reported the Committee has started to work on the 20th year anniversary. The anniversary kickoff will start Arts Education Week in September 2022. Mr, Shipman recommended a complete overhaul of the website. An RFP will be required. In addition to a new website, the committee will work on marketing and branding materials. Dr. Comsock commented that the Committee is also considering a Charter Arts App. The March 2023 Gala will celebrate Charter Arts 20th anniversary.

Board Development Committee report by Paul Braden No report.

Curriculum Committee report by Len Perrett

Approval of the 2021-2022 Student Club

Motion: Based upon the recommendation of the Superintendent & CEO, the Board of Directors approve the following club:

→ Progressive Poetry Society

MM: Curriculum Committee

Motion Carried: Yes-6, No-0, Abstentions-0

IX. Old business None

X. New business None.

XI. Public Comments: *(limited to 3 minutes per individual)* None.

XII. Adjournment

Motion to adjourn at 6:58pm.

MM: Filipos

SM: Smith

Motion Carried: Yes-6, No-0, Abstentions-0

Next Meeting Date and Time: Thursday, February 10, 2022, 6pm

Respectfully Submitted,

Cheryl Schurz, Board Secretary