



Thursday, June 9, 2022

School Board Meeting Minutes

MEETING PLACE: 321 E. Third St., Bethlehem, PA 18015 @ 6:00pm

The President called the meeting to order at 6:04pm.

I. Pledge of Allegiance & Moment of Silence

II. Board Member Roll Call

<input checked="" type="checkbox"/> Mario Acerra <input checked="" type="checkbox"/> Paul Braden <input checked="" type="checkbox"/> John Filipos	<input type="checkbox"/> Cheryl Mueller <input type="checkbox"/> Rosemary Murdy-Haber <input type="checkbox"/> Norma Nunez-Ruch	<input checked="" type="checkbox"/> Len Perrett <input checked="" type="checkbox"/> Frank Shipman <input checked="" type="checkbox"/> Margaret Smith <input checked="" type="checkbox"/> Jasmine Woodson
Administration: <input checked="" type="checkbox"/> Carise Comstock, Superintendent & CEO <input checked="" type="checkbox"/> Jessica Diana, Interim Asst. Principal of Specialized Services <input checked="" type="checkbox"/> Jennifer Levernier, Interim Principal <input checked="" type="checkbox"/> Cheryl Schurz, Director of Finance & Board Secretary		

III. Executive Session:

Motion: The Board of Directors moves to go into Executive Session at 6:06pm for Personnel, Legal, and Property discussion.

MM: Filipos

SM: Braden

Motion Carried: Yes-7, No-0, Abstentions-0

IV. Open Session:

The Board of Directors returns to Open Session at 7:00 pm.

Opening Remarks:

- Mr. Acerra, Board President
President Acerra congratulated the Class of 2022 and thanked the Faculty and Staff for a successful year. President Acerra welcomed visitors to the meeting and explained how the Board would listen to Public Comments.
- Dr. Carise Comstock, Superintendent & CEO
Dr. Comstock thanked the staff for engaging students during this difficult year. Dr. Comstock also reminded the Board that graduation is at Lehigh on Monday, June 13th.

V. Public Comments: *(limited to 3 minutes per individual)* See attachment for Public Comments.

VI. Acceptance of Consent Agenda Items:

- Acceptance of May 12, 2022 Minutes
- Interim Principal and Departmental Reports
- Operations Report (Facilities, Safety, Grants, Media, Technology)

- Superintendent & CEO Report

Motion: The Board of Directors approves the Consent Agenda.

MM: Filipos

SM: Smith

Motion Carried: Yes-7, No-0, Abstentions-0

VII. Personnel Report

Approval of June 2022 Personnel Report.

Motion: Based upon the recommendation of the Superintendent & CEO, the Board of Directors approves the June 2022 Personnel Report.

MM: Woodson

SM: Perrett

Motion Carried: Yes-7, No-0, Abstentions-0

VIII. Foundation Report

The Foundation Board is re-organizing. Emrich Stellar is resigning as President but will remain on the Board. Melina Stitt will assume the Presidency.

IX. Committee Reports

Finance Committee report by John Filipos

Acceptance of April 2022 Financial Reports.

Motion: Based upon the recommendation of the Finance Committee, the Board of Directors accepts the April 2022 Financial Reports.

MM: Finance Committee

Motion Carried: Yes-7, No-0, Abstentions-0

Approval of the 2022-2023 School and Foundation Budgets

Motion: Based upon the recommendation of the Finance Committee, the Board of Directors approves the 2022-2023 School and Foundation Budgets

MM: Finance Committee

Motion Carried: Yes-7, No-0, Abstentions-0

Approval of the 2022-2023 School Assigned Fund Balance

Motion: Based upon the recommendation of the Finance Committee, the Board of Directors approves the 2022-2023 School Assigned Fund Balance of \$382,116.95.

MM: Finance Committee

Motion Carried: Yes-7, No-0, Abstentions-0

Resource Development Committee

Dr. Comstock reported the RFP for the website development is being finalized. \$30,000 has been budgeted for the website upgrade.

Board Development Committee report by Paul Braden

There are 2 vacancies on the Board. Please refer interested candidates to Paul Braden. A candidate with an HR background is needed.

Curriculum Committee report by Len Perrett No report.

X. Old business - None

XI. New business

Acceptance of 2022-2023 School Board Meeting Calendar

Motion: Based upon the recommendation of the Executive Director/Superintendent, the Board of Directors approves the 2022-2023 School Board Meeting Calendar.

MM: Braden

SM: Smith

Motion Carried: Yes-7, No-0, Abstentions-0

XII. Public Comments: *(limited to 3 minutes per individual)* None.

XIII. Adjournment

Motion to adjourn at 7:39pm.

MM: Filipos

SM: Braden

Motion Carried: Yes-7, No-0, Abstentions-0

Next Meeting: August 25, 2022, 6pm

Respectfully Submitted,

Cheryl Schurz
Board Secretary