

October 5, 2022

To the Families of 9th, 10th, 11th & 12th grade students who are registered to take the PSAT and SAT:

Here is some helpful information regarding PSAT and SAT test day administration, which will be administered on Wednesday October 12, 2022.

Test Day Schedule:

Students must be in their assigned testing room by 7:45 AM. Students will be notified of their testing room by Swipe Alert when they arrive at school. Following lunch, students will report to their normal Periods 9 and 10 classes, beginning at 12:21 PM. Wednesday October 12 is a Day 1/3. Students will be dismissed at their normal Wednesday dismissal at 1:40 PM. Students with Permanent Early Dismissal are free to leave once their proctors have collected all testing packets and materials at the conclusion of their exam.

Students who are provided extended test time as per their IEP/504 Plan, will have that provided to them and testing will conclude for those students at 1:30 PM; therefore, the Academic Support Room (Room 305) will not be available to students for the entirety of the school day as it will be used to proctor PSATs for students who have both extended time and small-group testing accommodations.

Transportation:

As per College Board policy, students will not be permitted to enter their testing room after 8:00 AM. Due to some of our Easton and Bethlehem Area School District buses arriving late to school this year, if you are a resident of either Easton or Bethlehem Area School District, we strongly encourage you to drive your child to school in the morning or arrange for a carpool if possible in order to avoid missing the opportunity to take the PSAT or SAT. Transportation upon dismissal will be as it is normally followed.

Lunch:

Students will need to bring their own lunch as they will be eating in their testing room after they have completed their exam. This is due to the inability to fit every student who has taken the SAT and PSAT in the Commons Cafe at the conclusion of test administration at 11:45 AM. Students will be given until 12:15 PM to eat their lunch. Students with Permanent Early Dismissal that coincides with the conclusion of testing, will be allowed to leave if they chose not to eat lunch at school.

Students who are testing in an extended time classroom will take their lunch break in their testing room at 11:30 AM for thirty minutes. After the conclusion of lunch, those students will resume testing.

Miscellaneous:

Please make sure that your child brings two (2) No. 2 pencils with them to take the PSAT and SAT. Additionally, students are required to bring their own calculator; however, it is important to note that certain math sections on the PSAT and SAT do not allow the use of calculators, regardless of student 504/IEP accommodations.

Mission Statement

The Lehigh Valley Charter High School for the Arts provides a unique environment that fosters a creative, rigorous academic approach to learning and a development of talents in the arts. Built on passion, discipline and a commitment to excellence, this integrative educational experience inspires all students to believe in who they are and in what they can accomplish.

Students are not permitted to leave their testing room even if they have finished their exam early. Students are not allowed to do any other classwork or read a book even if they have finished a particular section early.

As per College Board policy, with the exception of their packed lunch, which students will keep in the back or the side of the classroom, unless a specific item is approved as an accommodation by the College Board SSD office, students are NOT allowed to bring the following items into their test location:

- Backpacks, bags, purses or fanny packs;
- Any electronic devices, including phones, smartwatches, laptops, Bluetooth devices, MP3 players, earpods, portable listening/recording devices, or any other device that can access the Internet
- Books, correction fluid, dictionaries, highlighters, notes or any non #2 pencils;
- Rules, straightedges or protractors;
- Scratch paper or clipboards;
- Watches that beep or have an alarm;
- Food or drink; and
- Earplugs, earbuds or headphones

Students who attempt to bring any of these items, including their backpacks, will be asked to return them to their locker. If the student does not return to their testing room before 7:45 AM, they will not be permitted to enter the classroom. If a student is found to have their cellphone in their testing location even if it is turned off, will have their phone and testing materials confiscated, and their phone returned at the end of the school day.

If you have any questions, please feel free to contact me by email or at (610) 868-2971, ext. 2433.

Sincerely,
Nader D. Manavizadeh, LPC
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PSAT & SAT Testing Coordinator
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