

Flexible Instruction Day Reminder

As the weather is changing and we prepare for winter weather, we would like to provide you with information regarding our Flexible Instructional Day (FID) plan for the 2022-23 school year. FID days may be used when the weather may not allow us to safely report to school, so students are assigned work to be completed remotely. As a reminder, we have one traditional snow day built into the school calendar and five (5) FID days available for use.

We will be using an asynchronous FID model this year, which means teachers will post independent assignments and will be available for support, but the work is designed so students complete it independently. As a reminder, FID days count as an official school day so the work assigned on this day is important. Your teacher(s) will communicate specific details with your student(s). We have asked teachers to explain the expectations to your students so they are aware of what to do on FID days and ensure that the students know how to access the applications and communication platforms they will need.

Teachers will:

- **Post asynchronous lessons to their Google Classrooms by 9:00 AM.**
- **Host virtual Office Hours from 10:00 AM-Noon.** Links will be available on their Google Classroom pages.
- Be available to schedule 1:1 appointments with students between the hours of 9:00-10:00 AM and 1:00-3:00 PM. Students interested in this should communicate with their teachers by email to set up this support/check-in time.
- Track participation based on the completion of assignments in Google Classroom. All assignments will be due by 8:00 AM on the next school day. Any assignment provided should take students no longer than 30-45 minutes to complete.

Students must:

- Submit their daily attendance through a Google Form, which will be posted to their grade-level Google Classroom page. Attendance must be submitted by 11:59 PM to be considered present.
- Complete all coursework as assigned.

Students with IEPs/504s may access Academic Support from 9:00 AM -3:00 PM by accessing the link provided on the Google Classroom page. This Google Meet will be monitored by a special education teacher and/or a paraprofessional all day in the event students need to access support.

Families of students who are unable to participate remotely should contact the Attendance Coordinator via email at attendance@charterarts.org to report the absence and provide documentation. Students that have technology access questions, challenges, or concerns should complete [THIS Google Form](#) found on the Charter Arts [Technology Resource Website](#). Student needs will be addressed in the order they are received by our technology department.

Please keep in mind that if your student's home district is closed for inclement weather and Charter Arts is open, your student will not be penalized for that absence.