

**Thursday, August 25, 2022**  
**School Board Meeting Minutes**

MEETING PLACE: 321 E. Third St., Bethlehem, PA 18015 @ 6:00pm

**The President called the meeting to order at 6:06pm.**

**I. Pledge of Allegiance & Moment of Silence**

**II. Board Member Roll Call**

<input checked="" type="checkbox"/> Mario Acerra <input checked="" type="checkbox"/> Paul Braden <input checked="" type="checkbox"/> John Filipos  Braden left at 7:10pm	<input checked="" type="checkbox"/> Cheryl Mueller <input checked="" type="checkbox"/> Rosemary Murdy-Haber <input type="checkbox"/> Norma Nunez-Ruch  Shipman excused for Exec. Session but returned for Open Session.	<input checked="" type="checkbox"/> Len Perrett <input checked="" type="checkbox"/> Frank Shipman <input type="checkbox"/> Margaret Smith <input checked="" type="checkbox"/> Jasmine Woodson
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<p><b>Administration:</b></p> <input checked="" type="checkbox"/> Diane LaBelle, Interim Executive Director & CEO <input checked="" type="checkbox"/> Jennifer Levernier, Principal <input checked="" type="checkbox"/> Jess Diana, Asst. Principal <input checked="" type="checkbox"/> Robert Ippolito, Asst. Principal <input checked="" type="checkbox"/> Cheryl Schurz, Director of Finance & Board Secretary <input checked="" type="checkbox"/> Theresa Vinci, HR and Chief of Staff
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**III. Executive Session:**

Motion: The Board of Directors moves to go into Executive Session at 6:08pm for Personnel, Legal, and Property discussion.

MM: Woodson

SM: Filipos

Motion Carried: Yes-8, No-0, Abstention-0

**IV. Open Session:**

The Board of Directors returns to Open Session at 7:04pm.

**Opening Remarks:**

Mr. Acerra, Board President

President Acerra welcomed Ms. LaBelle back to Charter Arts and expressed the Board's gratitude in assuming the position of Executive Consultant for an interim period while the School searches for the new Executive Director/CEO.

Ms. Diane LaBelle, Interim Executive Director & CEO

Ms. LaBelle complimented the team on the wonderful job accomplished to get ready for the

opening of the 22-23 school year. She especially thanked Mrs. Levernier, Ms. Diana, Mr. Ippolito, Mr. Weldner, and Mrs. Vinci.

**V. Public Comments:** *(limited to 3 minutes per individual)*

Theresa Ware, parent of a 10th grade student. Ms. Ware said she is encouraged by the school's letter sent to parents this summer. However, she is still concerned about the number of study halls on her daughter's schedule and her daughter is not scheduled for any electives that she signed up for. Ms. Ware asked about the required lanyards and whether they are breakaways?

Holly Delaco Smith, parent of 2 students (Literary Arts and Visual Arts). Ms. Smith said she will continue to watch to see whether changes have really been made. She will be looking for procedures and communications from the Administration. Ms. Ware wants to understand the academic rigor and audition process.

**VI. Acceptance of Consent Agenda Items:**

Acceptance of June 9 and July 28, 2022 Minutes  
Interim Executive Director & CEO Report  
Principal Reports  
Operations Report

Motion: The Board of Directors approves the Consent Agenda.

MM: Filipos

SM: Perrett

Motion Carried: Yes-7, No-0, Abstention-0

**VII. Personnel Report**

**Approval of August 2022 Personnel Report.**

Motion: Based upon the recommendation of the Interim Executive Director & CEO, the Board of Directors approves the August 2022 Personnel Report.

MM: Mueller

SM: Perrett

Motion Carried: Yes-7, No-0, Abstention-0

**VIII. Foundation Report**

Ms. Melinda Stitt is the new President of the Foundation Board. Mr. Emich Stellar, former President of the Foundation Board, will remain on the Foundation Board.

**IX. Committee Reports**

Finance Committee report by John Filipos

**Acceptance of Preliminary June 2022 Financial Reports.**

Motion: Based upon the recommendation of the Finance Committee, the Board of Directors accepts the Preliminary 2022 Financial Reports.

MM: Finance Committee

Motion Carried: Yes-7, No-0, Abstention-0

Resource Development Committee report by Norma Nunez-Ruch No report.

Board Development Committee report by Paul Braden No report.

Curriculum Committee report by Len Perrett

**2022-2023 Course Catalog**

Motion: Based upon the recommendation of the Interim Executive Director & CEO and the Principal, the Board of Directors approves the 2022-2023 Course Catalog.

MM: Curriculum Committee

Motion Carried: Yes-7, No-0, Abstention-0

X. Old business - None

XI. New business

**Charter Arts Annual Report 2021-2022**

Motion: Based upon the recommendation of the Interim Executive Director & CEO, the Board of Directors approves the Annual Report 2021-2022.

MM: Mueller

SM: Filipos

Motion Carried: Yes-7, No-0, Abstention-0

**Approval of Contracts**

Motion: Based upon the recommendation of the Interim Executive Director & CEO, the Board of Directors approves the following contracts:

Bayada Nursing Service Contract 2022-2023

Colonial IU 20 Service Agreements 2022-2023

Center for Humanistic Change Contract 2022-2023

Johnson Controls Planned Service Agreements 2022-2023

PNC Underwriting Engagement

MM: Murdy-Haber

SM: Woodson

Motion Carried: Yes-7, No-0, Abstention-0

**Approval of Policies**

Motion: Based upon the recommendation of the Interim Executive Director & CEO, the Board of Directors approves the following policies.

117 Temporary Medical Excusal

117a TME Application and FAQ

249 Anti-Bullying - Cyberbullying

249.1 Anti-Bullying - Cyberbullying Report Form

249a Anti-Bullying - Cyberbullying Attachment

806 Child-Student Abuse

806.2 Naloxone aka Narcan

MM: Filipos

SM: Mueller

Motion Carried: Yes-7, No-0, Abstention-0

**Approval of PDE - LaBelle Resolution**

Motion: Based upon the recommendation of the Interim Executive Director & CEO, the Board of Directors approves the PDE - LaBelle Resolution

MM: Filipos

SM: Mueller

Motion Carried: Yes-7, No-0, Abstention-0

**Approval of PDE 418**

Motion: Based upon the recommendation of the Interim Executive Director & CEO, the Board of Directors approves the PDE418 Lease Reimbursement 2021-2022.

MM: Filipos

SM: Mueller

Motion Carried: Yes-7, No-0, Abstention-0

**Approval of John Callahan’s proposal for Charter Arts parking lot**

Motion: Based upon the recommendation of the Interim Executive Director & CEO, the Board of Directors approves John Callahan’s proposal for our parking lot.

- 1) installing the apron and removing the internal curbing needed to provide access to the Charter Arts’ Taylor St lot from Columbia Street (As per sketch attached).
- 2) closing Taylor Street for approximately 15 months
- 3) removing the apron and restoring the curb as it was prior to construction
- 4) reopening and milling and overlaying Taylor St as well as milling and overlaying and striping the Charter Arts’ lot

MM: Mueller

SM: Murdy-Haber

Motion Carried: Yes-7, No-0, Abstention-0

**XII. Adjournment**

Motion to adjourn at 7:19pm.

MM: Mueller

SM: Filipos

Motion Carried: Yes-7, No-0, Abstention-0

**Next Meeting: October 13, 2022, 6:00 pm**

*Cheryl Schuyf  
Board Secretary*