

Thursday, February 9, 2023

School Board Meeting Minutes

MEETING PLACE: 321 E. Third St., Bethlehem, PA 18015 @ 6:00 pm

The President called the meeting to order at 6:01pm.

I. Pledge of Allegiance & Moment of Silence

II. Board Member Roll Call

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Mario Acerra, President | <input checked="" type="checkbox"/> Christina Lincoln | <input checked="" type="checkbox"/> Sergio Rivas |
| <input checked="" type="checkbox"/> Paul Braden, VP | <input type="checkbox"/> Cheryl Mueller | <input checked="" type="checkbox"/> Margaret Smith |
| <input checked="" type="checkbox"/> John Filipos, Treasurer | <input checked="" type="checkbox"/> Rosemary Murdy-Haber | <input checked="" type="checkbox"/> Jasmine Woodson |
| | <input checked="" type="checkbox"/> Len Perrett | |

Administration:

- Diane LaBelle, Interim Executive Director & CEO
- Jennifer Levernier, Principal
- Theresa Vinci, HR/Chief of Operations
- Cheryl Schurz, Director of Finance & Board Secretary

III. Executive Session:

Motion: The Board of Directors moves to go into Executive Session at 6:04 pm for Personnel, Legal, and Property discussion.

MM:Filipos

SM:Smith

Motion Carried:Yes-9,No-0,Abstention-0

IV. Open Session:

The Board of Directors returns to Open Session at 6:18pm.

Opening Remarks:

Mr. Acerra, Board President

- Welcome to Mr. Rivas. Thank you for your time in serving Charter Arts.
- President Acerra thanked the Board for their shared commitment to the school.
- President Acerra thanked the Administration and Staff for their informative reports.

Ms. Diane LaBelle, Interim Executive Director & CEO

- Ms. LaBelle does not have an update regarding the BASD Charter School Renewal approval.
- Ms. LaBelle reported audition numbers are down and the next auditions are next week. We may have to add an audition day in March.
- Ms. LaBelle reported that the construction around the school has been very disruptive (see the CEO's report for details).
- Ms. LaBelle reported that the updating of the Strategic Plan will begin in early March. The Board will review the Plan in May and vote on the Plan in June.

V. Public Comments: *(limited to 3 minutes per individual)* Tara Durante introduced herself to the Board.

VI. Acceptance of Consent Agenda Items:

Acceptance of December 8, 2022 Minutes
Interim Executive Director & CEO Report
Principal Reports
Operations Report

Motion: The Board of Directors approves the Consent Agenda.

MM:Filipos

SM:Smith

Motion Carried:Yes-9,No-0,Abstention-0

VII. Personnel Report

Approval of February 2023 Personnel Report.

Motion: Based upon the recommendation of the Interim Executive Director & CEO, the Board of Directors approves the February 2023 Personnel Report.

MM:Braden

SM:Murdy-Haber

Motion Carried:Yes-9,No-0,Abstention-0

VIII. Foundation Report

Please join us for the Gala of Dreams, March 25 at Steel Stacks. The Gala is inspired by the musical Mama Mia.

IX. Committee Reports

[Finance Committee report by John Filipos](#)

Acceptance of January 2023 Financial Reports.

Motion: Based upon the recommendation of the Finance Committee, the Board of Directors accepts the January 2023 Financial Reports.

MM: Finance Committee

Motion Carried:Yes-9,No-0,Abstention-0

Acceptance of June 2022 School and Foundation Audits and the 2022 School and Foundation Form 990s.

Motion: Based upon the recommendation of the Finance Committee, the Board of Directors accepts the 2022 School and Foundation Audits and the 2022 School and Foundation Form 990s.

MM: Finance Committee

Motion Carried:Yes-9,No-0,Abstention-0

[Resource Development Committee report by Cheryl Mueller](#) No Report.

[Board Development Committee report by Paul Braden](#)

Appointment of New Board Member:

Motion: Based upon the recommendation of the Interim Executive Director & CEO and the Board Development Committee, the Board of Directors appoints Tara Durante to the Board of Directors with a term expiration of May 2024.

MM:Board Development Committee

Motion Carried:Yes-9,No-0,Abstention-0

Curriculum Committee report by Len Perrett

Approval of Staff Trips:

Motion: Based upon the recommendation of the Interim Executive Director & CEO and the Principal, the Board of Directors approves the following staff trips.

PAFPC Conference, Pocono Manor, PA, April 17-19, 2023

PMEA All State Conference, Pocono Manor, PA, April 20-22, 2023

Music in the Parks, Hershey, PA, May 12-13, 2023

MM:Curriculum Committee

Motion Carried:Yes-9,No-0,Abstention-0

Approval of Updated 2022-2023 School Calendar:

Motion: Based upon the recommendation of the Interim Executive Director & CEO and the Principal, the Board of Directors approves the updated 2022-2023 School Calendar.

MM:Curriculum Committee

Motion Carried: Yes-9,No-0,Abstention-0

X. Old business - None

XI. New business

Approval of Agreements/Contracts

Motion: Based upon the recommendation of the Interim Executive Director & CEO, the Board of Directors approves the following agreements/contracts:

Bethlehem YMCA MOU

Chet Brown Independent Contract

Charter Arts Foundation Revised Lease

Charter Arts Foundation Loan Agreement with Peoples Security

Cindy Johnson Separation Agreement

Corwin Agreement and Corwin Third Party Special Needs Trust

St. Luke's Human Subjects Research

The Meadows, February 25, 2023 Winter Ball

Wind Creek Short Term Lease

Zoellner Agreement

MM:Murdy-Haber

SM:Filipos

Motion Carried:Yes-9,No-0,Abstention-0

Approval of Policy

Motion: Based upon the recommendation of the Interim Executive Director & CEO, the Board of Directors approves the following policy.

Policy 918 Title I Parent and Family Engagement

MM:Smith

SM Lincoln

Motion Carried:Yes-9,No-0,Abstention-0

XII. Adjournment

Motion to adjourn at 6:45pm.

MM:Perrett

SM:Filipos

Motion Carried:Yes-9,No-0,Abstention-0

Next Meeting: April 13, 2023, 6:00 pm

Respectfully submitted,

Cheryl Schurz, Board Secretary