

**Thursday, April 13, 2023**

## **School Board Meeting Minutes**

MEETING PLACE: 321 E. Third St., Bethlehem, PA 18015 @ 6:00 pm

**The President called the meeting to order at 6:05pm**

### **I. Pledge of Allegiance & Moment of Silence**

### **II. Board Member Roll Call**

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Mario Acerra, President | <input type="checkbox"/> Tara Durante                 | <input checked="" type="checkbox"/> Len Perrett     |
| <input checked="" type="checkbox"/> Paul Braden, VP         | <input checked="" type="checkbox"/> Christina Lincoln | <input checked="" type="checkbox"/> Sergio Rivas    |
| <input type="checkbox"/> John Filipos, Treasurer            | <input type="checkbox"/> Cheryl Mueller               | <input checked="" type="checkbox"/> Margaret Smith  |
|   | <input type="checkbox"/> Rosemary Murdy-Haber         | <input checked="" type="checkbox"/> Jasmine Woodson |

### **Administration:**

- ☒ Diane LaBelle, Interim Executive Director & CEO
- ☐ Jennifer Levernier, Principal
- ☒ Cheryl Schurz, Director of Finance & Board Secretary
- ☒ Theresa Vinci, HR/Chief of Operations

### **III. Executive Session:**

Motion: The Board of Directors moves to go into Executive Session at 6:08pm for Personnel, Legal, and Property discussion.

MM: Braden      SM: Perrett      Motion Carried: Yes-7, No-0, Abstentions-0

### **IV. Open Session:**

The Board of Directors returns to Open Session at 6:23 pm.

Opening Remarks:

#### **Mr. Acerra, Board President**

President Acerra thanked the Board for attending.

He also congratulated the Gala Committee on a beautiful and successful Gala. Special thanks go to Ann Gillette.

#### **Ms. Diane LaBelle, Interim Executive Director & CEO**

Ms. LaBelle reported that the Strategic Planning is progressing well and the Board will have the first reading of the Strategic Plan in May. The Plan will be posted on our website for public viewing and the Board will approve the Plan at the June Board meeting. Yvette Johnson is consulting and leading the formulation of the Strategic Plan.

Ms. LaBelle reported that the Gala raised approximately \$79,000. The Gala committee worked hard. She congratulated Victoria Fugallo, Ann Gillette, Chris Kulp and Melinda Stitt as well as the entire Foundation Board.

BASD has invited Charter Arts to a virtual meeting on 4/25/23 concerning our Charter School Renewal. The meeting will be attended by 2 members of BASD, Ms. LaBelle, 2 Charter School Administrators, and our attorney.

**V. Public Comments:** *(limited to 3 minutes per individual)*

Mrs. Cheryl Schurz, staff member of Charter Arts, commented on the proposed approval of the Coven/Esoteric/Land, Sea, and Sky Club. Mrs. Schurz read a summary from a scholarly paper by Dr. Zlatko Sram and Dr. Roger Bufford entitled "Childhood Trauma, the Occult, and Mental Disorders: Relations in a Sample of Psychiatric Outpatients".

**VI. Acceptance of Consent Agenda Items:**

Acceptance of February 13, 2023 Minutes  
Interim Executive Director & CEO Report  
Principal Reports  
Operations Report

Motion: The Board of Directors approves the Consent Agenda.

MM: Lincoln              SM: Rivas              Motion Carried: Yes-7, No-0, Abstentions-0

**VII. Personnel Report**

**Approval of April 2023 Personnel Report.**

Motion: Based upon the recommendation of the Interim Executive Director & CEO, the Board of Directors approves the April 2023 Personnel Report.

MM: Braden              SM: Lincoln              Motion Carried: Yes-7, No-0, Abstentions-0

**VIII. Foundation Report** No report.

**IX. Committee Reports**

Finance Committee report by Paul Braden

**Acceptance of March 2023 Financial Reports.**

Motion: Based upon the recommendation of the Finance Committee, the Board of Directors accepts the March 2023 Financial Reports.

MM: Finance Committee              Motion Carried: Yes-7, No-0, Abstentions-0

Resource Development Committee report by Cheryl Mueller No report.

Board Development Committee report by Paul Braden

Rev. Braden reported that there will be 2 Board Members who will be retiring from the Board in May 2023. If you are acquainted with anyone who is interested in serving on the Board please refer them to Rev. Braden.

Rev. Braden reminded the Board that the state requires all Board Members to attend Act 55 training.

## Curriculum Committee report by Len Perrett

### **Approval of New Student Clubs**

Motion: Based upon the recommendation of the Interim Executive Director & CEO, the Board of Directors approves the following Student Clubs:

Acceptances to Heart

Land, Sea, and Sky

Sign Language

MM: Curriculum Committee

Motion Carried:Yes-7, No-0, Abstentions-0

### **Approval of Plans**

Motion: Based upon the recommendation of the Interim Executive Director & CEO, the Board of Directors approves the following:

Emergency Operations Plan

Health and Safety Plan

Special Education Plan - removed from agenda. Charter Schools are not required to develop this plan.

MM: Curriculum Committee

Motion Carried:Yes-7, No-0, Abstentions-0

### **Approval of 2023-2024 Course Catalog**

Motion: Based upon the recommendation of the Interim Executive Director & CEO, the Board of Directors approves the 2023-2024 Course Catalog. Mr. Perrett commended Mrs. Levernier and her team for all the work done to produce the 2023-2024 Course Catalog. The 2023-2024 Course Catalog includes the addition of Seminar Courses.

MM: Curriculum Committee

Motion Carried:Yes-7, No-0, Abstentions-0

## **X. Old business - None**

## **XI. New business**

### **Approval of Agreements/Contracts**

Motion: Based upon the recommendation of the Interim Executive Director & CEO, the Board of Directors approves the following agreements/contracts:

Colonial IU 20

ESS Northeast LLC

MOU City of Bethlehem

MOU Steel Ice Rink

Penn State Lehigh Valley Dual Enrollment Agreement

MM: Braden

SM: Lincoln

Motion Carried:Yes-7, No-0, Abstentions-0

### **Approval of Policies**

Motion: Based upon the recommendation of the Interim Executive Director & CEO, the Board of Directors approves the following policies.

Policy 218 Student Discipline

Policy 220 Student Expression/Distribution and Posting of Materials  
Policy 236 Student Assistance Program  
Policy 247 Hazing  
Policy 610 Purchases Subject to Quotation  
Policy 611 Purchases Budgeted  
Policy 626a Federal Procurement Programs  
Policy 805 Emergency Preparedness  
Policy 805.1 Relations with Law Enforcement Agencies  
Policy 832 Electronic Data Storage

MM: Smith SM: Rivas Motion Carried:Yes-7, No-0, Abstentions-0

## **XII. Adjournment**

Motion to adjourn at 7:06pm.

MM: Rivas SM: Smith Motion Carried:Yes-7, No-0, Abstentions-0

**Next Meeting: May 11, 2023, 6pm (Reorganization Meeting)**

Respectfully Submitted,

Cheryl Schurz  
Board Secretary