

Dear Charter Arts Families,

Keystone Testing will be administered at Charter Arts on Tuesday, May 14, 2024 and Thursday, May 16, 2024. All students currently enrolled in Algebra I, Biology, and 10th Grade Literature will be scheduled to take the Keystone Exams per state and federal requirements, as well as those students who have either not yet tested in these areas or need a retest. Teachers have been preparing students for these exams throughout the year and will continue to review Keystone topics and testing strategies throughout the month of May.

Our testing schedule:

WEEK 1: May 13 - 17		WEEK 2: May 20	
Monday, 5/13	Normal Bell Schedule - Day 1/3 ALL STUDENTS IN PERSON	Monday, 5/20	Normal Bell Schedule - Day 1/3 ALL STUDENTS IN PERSON
Tuesday, 5/14	ALGEBRA I end of course AND LITERATURE end of course Keystone Exams Non testers asynchronous	Tuesday, 5/21	Keystone Make Up Exams - Day 2/4 Participants TBD ALL STUDENTS IN PERSON
Wednesday, 5/15	Normal Bell Schedule - Day 4 ALL STUDENTS IN PERSON	Wednesday, 5/22	Normal Bell Schedule - Day 1 ALL STUDENTS IN PERSON
Thursday, 5/16	BIOLOGY end of course AND ALGEBRA I (10th grade retest only) Keystone Exams Non testers asynchronous	Thursday, 5/23	Keystone Make Up Exams - Day 1/3 Participants TBD ALL STUDENTS IN PERSON
Friday, 5/17	11:45 a.m. Dismissal - Day 2/4 ALL STUDENTS IN PERSON	Friday, 5/24	11:45 a.m. Dismissal - Day 2/4 ALL STUDENTS IN PERSON

Students will receive their testing date and room location via school issued email prior to the test and will report to that location when they arrive on their scheduled testing day.

- **Only students required to take the exams will come to school on testing dates.**
- All Non Testing Students **MUST** fill out the **Asynchronous Attendance Forms** that will be posted on their Grade Level Google Classroom for each testing date.
- If your student fails to complete the attendance form they will be marked as an **UNEXCUSED** absence, and you will need to provide a "Parent Note" to excuse the absence.

Food Service

Students attending testing will have the opportunity to order lunch through our food service SUBWAY. All orders will need to be PREPAID. Food will be delivered directly to the student and eaten in the testing room as we must maintain a secure testing environment. A google form for ordering lunches during Keystone Exams will be sent to students along with their room assignments one week before testing begins. However, students are encouraged to bring their own lunch on testing days.

Transportation

Students who are eligible for busing from their home school district will be offered busing on their assigned days during Keystone testing. All other students (carpool, family drivers) should drop off and pick up on First Street.

Please Note: *All test takers are given extended time to take the exams. Testing officially ends at the conclusion of our day at 3:30 pm; however, if students need extended time for the second module our building will remain open until 4 pm. If your student misses their bus or ride they will be required to find alternative transportation when they complete their testing module.*

If you have any questions, please feel free to contact me at admissions@charterarts.org.

Ann Marie Squerrini

Director of Admissions and Assessments

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