

# Senior Portrait Information

1. **Senior Photo Deadline:** All senior photos must be submitted by January 12th, 2025. Please note that once images have been placed in the yearbook, they cannot be swapped out or changed.
2. **Photo Submission Process:**
  - **Christmas City Studios:** Charter Arts has a predetermined agreement with the Christmas City Studios. This means that if you have your photos taken with their company your image will be automatically added to the yearbook website and no further action will be needed after you complete your session with them. You can contact Christmas City Studios at <https://www.christmascitystudio.com/booknow>
  - **Other Photography Studios:** If you choose to have your senior portrait taken by any professionals outside of the Christmas City Studios Company you must complete the attached photo release form (this needs to be signed by the photographer you are hiring though it can be submitted physically or digitally [either as a pdf or photo]). Once the photo release form has been submitted, photographers can submit the chosen senior portrait to [hwiessmann@charterarts.org](mailto:hwiessmann@charterarts.org). Please make sure that you only choose ONE photo to be uploaded to the yearbook.
  - **Non-Professional Photos:** If your senior photo is not taken by a non-professional (ie., a friend or family member who is *NOT* being paid), you can submit non-professional senior portraits directly to [hwiessmann@charterarts.org](mailto:hwiessmann@charterarts.org) without needing to complete the photo release form.
3. **Senior Portrait Requirements:**
  - **High Resolution:** Photos must be high resolution to ensure quality printing.
  - **Content:** Photos must be appropriate in content and should clearly show the student's face.
    - i. Images can be full body style if preferred but students must be clearly identifiable in the photo.
  - **No Filters:** Please do not add filters (ie., snapchat or instagram) to your images, as they tend to decrease the quality of jpegs.

Thank you for your cooperation, and we look forward to seeing your amazing senior portraits in the yearbook! If you have any questions or concerns please reach out to me at [hwiessmann@charterarts.org](mailto:hwiessmann@charterarts.org)



**Photographer/Photo studio information:**

Name: \_\_\_\_\_ Phone: (     ) \_\_\_\_\_ - \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

**Permission to print in Lehigh Valley Charter High School for the Arts Yearbook & post digitally for promotional purposes:**

I, \_\_\_\_\_ ("Photographer/Studio representative"), give full permission to The Lehigh Valley Charter HS for the Arts (Charter Arts) to print photos in the Yearbook (physical or digital) or or digitally post (for promotion), the images on this disk/in this digital file.

Photographer releases The Lehigh Valley Charter HS for the Arts (Charter Arts) from any copyright infringement.

All images on this CD/in this digital file, are copyright (Photographer name: \_\_\_\_\_). License is granted to print in Charter Arts Yearbook (physical or digital) and digitally post for promotional use.

Date of photo session:

Name of Photo Client/Charter Arts Student:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Signature of Photographer or studio representative

\_\_\_\_\_  
Date Signed