

## TUTORING 2024-2025 SCHOOL-PARENT/GUARDIAN COMPACT

KEEP

The Lehigh Valley Charter High School for the Arts (Charter Arts) and the parents/guardians of the students participating in after school tutoring agree that this compact outlines how the parents/guardians, the students, and the entire school staff will share the responsibility for improved student academic achievement and the means by which the school and parents/guardians will build and develop a partnership to help children achieve the state's high standards.

*Charter Arts will utilize federal grant funding to provide tutoring **AT NO COST TO YOU** or your family.*

### Description of After School Tutoring, Homework Lab

#### Homework Lab :

The purpose of Homework Lab is to create a focused, quiet space for students to work on upcoming assignments in all subject areas. A teacher will be available to:

- Assist students with study skill strategies, organization, and/or time management related to current assignments.
- Encourage students to be self advocates when they have questions about assignments (i.e. assist students in writing a teacher email or requesting a meeting for extra help).
- Assist students in reading and understanding instructions, tasks, questions, and/or rubrics.
- Support students in reviewing PowerSchool to check for missing assignments and review grades.
- Assist students in developing work plans to help them prioritize.
- Provide basic content help. **Note: *Homework Lab teachers* are not** expected to be content experts. Students will be encouraged to reach out to their teachers for assistance via email or in person meetings. These labs are NOT content/subject area tutoring.

**These services are FREE for eligible students.** For in-person, after school services, parents **MUST** provide transportation home at 4:30 pm.

**Once all forms have been collected and reviewed, all parents/guardians and students will be notified of their assigned day and time to report.** Additionally:

- Students attending in-person will be notified of the classroom for the session.
- Students participating in remote tutoring will receive a Google Meet code for all online sessions.
- If your child is going to be absent or miss Title I tutoring or Homework Lab, please contact the tutor to confirm.
- If you have questions about Title I tutoring or Homework Lab, please direct them to our Federal Programs Coordinator, Cyndi Evans ([cevens@charterarts.org](mailto:cevens@charterarts.org))
- Once tutoring has begun and your child has been assigned a tutor, please direct all questions to that specific teacher.
- *Please review Page 1 and keep for your own records.*
- *Please review Pages 3, 4, & 5, and fill out the requested information.*
- *Please sign, date, and return Pages 3, 4, & 5 to the main office, hand them to Mrs. Evans in room 211, or email them back to our Federal Programs Coordinator, Cyndi Evans ([cevens@charterarts.org](mailto:cevens@charterarts.org))*

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Families can keep the first informational page and return the second page.

**Student Name:**

**Grade:**

*Listed below are the different types of tutoring services. Some sessions are in-person tutoring and others are virtual. Please indicate which session(s) you would like your child to enroll in by **circling** the appropriate sessions. Note that some days have multiple sessions. You can only circle one session for one day.*

**IN-PERSON:**

**IN-PERSON and AFTER SCHOOL Tutoring in Math, Science, English, and Music Theory**

Indicate when your child will attend by circling **up to 3 study sessions below:**

MONDAY 3:30 - 4:30	TUESDAY 3:30-4:30	THURSDAY 3:30 - 4:30	FRIDAY 3:30 - 4:30
<b>ENGLISH</b> Ms. L. Brown (Room 306)	<b>MATH</b> Mr. C. Hausmann ( <del>Room 210</del> )	<b>MUSIC THEORY</b> Ms. E. Dickson (Room 29)	<b>MATH</b> Mr. C. Hausmann (Room 210)
<b>SCIENCE</b> Mr. S. White (Room 319)	<b>MATH</b> Mrs. J. Demyan (Room 212)		

**IN-PERSON and AFTER SCHOOL Homework Lab in ANY SUBJECT**

Indicate when your child will attend by circling **up to 2 study sessions below with either teacher:**

MONDAY 3:30 - 4:30	TUESDAY 3:30 - 4:30	THURSDAY 3:30-4:30
Mr. P. Wolkoff (Room 302)	Mr. P. Wolkoff (Room 302)	Ms. L. Reinhard Specializing in VA courses (Room 320)
Ms. L. Reinhard Specializing in VA courses (Room 320)		

Student Name:

Grade

***VIRTUAL:***

**VIRTUAL and AFTER SCHOOL Homework Lab in ANY SUBJECT**

Indicate when your child will attend by circling **up to 2 study sessions below with either teacher:**

<b>MONDAY 5:30-6:30</b>	<b>TUESDAY 5:30-6:30</b>
Mr. P. Wolkoff Via Google Meet (code will be provided by teacher)	Mr. P. Wolkoff Via Google Meet (code will be provided by teacher)

*By signing this compact, I agree that I have fully read and understand the tutoring school-parent compact and understand the services that my child will receive. I will hold myself personally responsible for partnering with Charter Arts as outlined below to help my child reach their full potential and meet the state’s high standards of academic achievement. Further, I understand that there is NO cost to me. If my child is attending an in-person session, I agree to provide transportation home for my child at 4:30 pm. If my child is signed up for ANY tutoring services and does not attend, the school will be in contact with the parent or guardian.*

**We, as parents/guardians, will support our children’s learning in the following ways:**

- Monitor grades weekly using PowerSchool and/or Google Classroom when applicable.
- Monitor attendance using Powerschool.
- Make sure that homework and projects are completed.
- Stay informed about my child’s education.
- Communicate with the school by promptly reading all notices from the school either received by my child, by email, phone call, or USPS and responding, as appropriate
- Initiate communication with my child’s tutor(s), teachers and/or school counselor, via email or phone, when I see my child struggling or needing support.
- Attend Charter Arts parent meetings and school board meetings when possible.

**We, as students, will share the responsibility to improve our academic achievement and achieve the state’s high standards. Specifically, we will:**

- Monitor grades weekly using PowerSchool.
- Complete all class work, homework, and projects that are assigned to me and submit them on time.
- Give to my parents or the adult who is responsible for my welfare all notices and information received by me from my school every day.
- Ask for help when I need it.

**Charter Arts will:**

- Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the Pennsylvania Department of Education’s (PDE) academic achievement standards and graduation requirements. Charter Arts provides additional support to students through a variety of methods both in and outside of the classroom, including but not limited to: after school in-person tutoring, after school remote online tutoring, after school in-person homework lab, after school remote online homework lab, small group study hall, 1:1 teacher-student conferencing, resources, etc.
- Hold parent-teacher conferences during which this compact will be discussed as it relates to the individual child’s achievement. These conferences will be held as needed and as requested by Charter Arts faculty or by the parent/guardian. These conferences must be scheduled in advance, and the date/time must be during the school day and agreed upon by all parties.
- Provide parents access to their child’s academic progress through the use of PowerSchool and/or state assessment score reports. Charter Arts recommends that all parents sign up for PowerSchool notifications which will send regular communication via email about their children’s academic performance. Information about accessing PowerSchool is available on our school website under the parents tab and will be updated by teachers weekly.
- Provide parents reasonable access to staff. Staff will be available for consultation with parents primarily through email and phone. Individual conferences will occur as necessary and as outlined above.

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*Print Parent/Guardian Name*

*Parent/Guardian Signature*

*Date*

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*Best Cell phone/Email for Parent/Guardian Contact*

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*Print Student Name*

*Student Signature*

*Date*