

Thursday, October 10, 2024

## School Board Meeting Minutes

MEETING PLACE: 321 E. Third St., Bethlehem, PA 18015 @ 6:00 pm

Zoom link: <https://us02web.zoom.us/j/85322448578?pwd=MWFVZnBvQUhZa0FBbnJ0Q0s3SUdlZz09>

The President called the meeting to order at 6:06pm

### I. Pledge of Allegiance & Moment of Silence

### II. Board Member Roll Call

Mario Acerra, President  
 Paul Braden, VP  
 John Filipos, Treasurer

Tim Laubach  
 Karen Mustonen  
 Sergio Rivas

Cora Savage  
 Chuck Schubert  
 Margaret Smith  
 Jasmine Woodson

### Administration:

Christina Lincoln, CEO  
 Jennifer Levernier, Principal  
 Cheryl Schurz, Director of Finance & Board Secretary

### III. Executive Session:

Motion: The Board of Directors moves to go into Executive Session at 6:08pm for Personnel, Legal, and Property discussion.

MM:Filipos

SM:Rivas

Motion Carried:Yes-9,No-0,Abstention-0

### IV. Open Session:

The Board of Directors returns to Open Session at 6:14pm.

### Opening Remarks:

Mr. Acerra, Board President

President Acerra congratulated the Administration and Faculty on the Niche ratings.

#1 Charter School in PA

#1 Public School Teachers in PA

### V. CEO Report

Dr. Christina Lincoln, CEO - See CEO report

Enrollment report by Mrs. Squerrini

VI. Public Comments: (limited to 3 minutes per individual) None

## VII. Acceptance of Consent Agenda Items:

Acceptance of August 29, 2024 Minutes

Principal Reports

Operations Report

**Motion:** The Board of Directors approves the Consent Agenda.

MM:Braden

SM:Filipos

Motion Carried:Yes-9,No-0,Abstention-0

## VIII. Personnel Report

Approval of October 2024 Personnel Report

**Motion:** Based upon the recommendation of the CEO, the Board of Directors approves the October 2024 Personnel Report.

MM:Rivas

SM:Smith

Motion Carried:Yes-9,No-0,Abstention-0

## IX. Foundation Report

Mrs. Smith reported that the Foundation is planning a November event called a Friendraiser. The Gala Committee is working on plans for the May 31, 2025 Gala at ArtsQuest. The Giving Circle met last week and their 2024-2025 goal is \$35,000.

## X. Committee Reports

### Finance Committee report by John Filipos

Acceptance of September 2024 Financial Reports

**Motion:** Based upon the recommendation of the Finance Committee, the Board of Directors accepts the September 2024 Financial Reports.

MM:Committee

Motion Carried:Yes-9,No-0,Abstention-0

### Resource Development Committee report by Cora Savage

Nothing to report at this time.

### Board Development Committee report by Paul Braden

Nothing to report at this time.

### Curriculum Committee Report by Jasmine Woodson

**Approval of 2024-2025 Students Clubs**

**Motion:** Based upon the recommendation of the Curriculum Committee, and the Principal, the Board of Directors approves the 2024-2025 Student Clubs. See New Club Proposal Forms for After School Jazz Club, Art Club, Step Club, The Bullpen Club, and Google Doc for renewed Clubs (in attachment folder) seeking renewal.

**MM:Committee**

**Motion Carried:Yes-9,No-0,Abstention-0**

**Approval of Updated 2024-2025 School Calendar**

**Motion:** Based upon the recommendation of the Curriculum Committee, and the Principal, the Board of Directors approves the Updated 2024-2025 School Calendar. (Change related to Remote Learning Days formerly Flexible Instruction Days).

**MM:Committee**

**Motion Carried:Yes-9,No-0,Abstention-0**

**Approval of 2025 Dance Festival**

**Motion:** Based upon the recommendation of the Curriculum Committee, and the Principal, the Board of Directors approves the 2025 Dance Festival 2/26/25-3/2/25 in Pittsburgh, PA.

**MM:Committee**

**Motion Carried:Yes-9,No-0,Abstention-0**

**Approval of Touring Choir Carnegie Hall Trip**

**Motion:** Based upon the recommendation of the Curriculum Committee, and the Principal, the Board of Directors approves the Touring Choir Carnegie Hall Trip to New York City, 5/23/25 - 5/27/25.

**MM:Committee**

**Motion Carried:Yes-9,No-0,Abstention-0**

**Ms. Woodson discussed the new Teacher Induction Program.**

**Professional Learning Committees (PLC) have been established. Each PLC has a specific topic to work on. Each PLC meets monthly and members of each committee are volunteers from the faculty and staff.**

**The Curriculum committee is working with the Administration and the Instructional Leadership Team (ILT) on Student Performance Measures (SPMs). The SPMs will be used to evaluate programs' effectiveness.**

**XI. Old Business** None

**XII. New Business**

**Approval of Contracts/Agreements**

**Motion:** Based upon the recommendation of the CEO, the Board of Directors approves the following contract/agreement.

**Student EG Settlement Agreement and Release**

**MM:Braden**

**SM:Smith**

**Motion Carried:Yes-9,No-0,Abstention-0**

**Motion:** Based upon the recommendation of the CEO, the Board of Directors approves the following contracts/agreements.

**Colonial IU 20 Contract**

**Dr. Janine Wargo Contract for School Psychologist Services**

**MM:Filipos**

**SM:Schubert**

**Motion Carried:Yes-9,No-0,Abstention-0**

**Approval of 2024-2025 Charter Arts Employee Handbook**

**Motion:** Based upon the recommendation of the CEO, the Board of Directors approves the 2024-2025 Charter Arts Employee Handbook.

**MM:Smith**

**SM:Filipos**

**Motion Carried:Yes-9,No-0,Abstention-0**

**Approval of Update to Policy 248.1**

**Motion:** Based upon the recommendation of the CEO, the Board of Directors approves Policy 248.1 Unlawful Harassment of Students on the Basis of Sex.

**MM:Smith**

**SM:Rivas**

**Motion Carried:Yes-9,No-0,Abstention-0**

**Approval of PCPCS Annual Conference**

**Motion:** Based upon the recommendation of the Executive Director, the Board of Directors approves the PCPCS Annual Conference in Lancaster, PA, 10/7/24 - 10/9/24.

**MM:Braden**

**SM:Filipos**

**Motion Carried:Yes-9,No-0,Abstention-0**

**CAMPSPA (Charter Arts Music Program Support Association) Discussion**

CAMPSPA is an established legal entity with the IRS and the state of PA. The Administration and the leaders of CAMPSPA have met and resolved to work with Mrs. Karin Wagner on fundraising. Revenue and expenses will be centralized and funds will be managed by the Charter Arts Business Office.

**XII. Public Comments:** *(limited to 3 minutes per individual)* None

**XIII. Adjournment**

**Motion to adjourn at 6:55pm.**

**MM:Schubert**

**SM:Filipos**

**Motion Carried:Yes-9,No-0,Abstention-0**

**Respectfully submitted,**



**Cheryl Schurz, Board Secretary**

**Next Meeting: December 12, 2024 6pm**