

Thursday, April 10, 2025

School Board Meeting Minutes

MEETING PLACE: 321 E. Third St., Bethlehem, PA 18015 @ 6:00 pm

Zoom link: <https://us02web.zoom.us/j/85322448578?pwd=MWFVZnBvQUhZa0FBbnJ0QsS3SUdIZz09>

The President called the meeting to order at 6:00pm.

I. Pledge of Allegiance & Moment of Silence

II. Board Member Roll Call

Mario Acerra, President

Paul Braden, VP

John Filipos, Treasurer

Tim Laubach

Karen Mustonen

Sergio Rivas

Ali Santos

Chuck Schubert

Margaret Smith

Jasmine Woodson

Administration:

Dr. Christina Lincoln, CEO

Jennifer Levernier, Principal

Cheryl Schurz, Director of Finance & Board Secretary

III. Executive Session:

Motion: The Board of Directors moves to go into Executive Session at 6:03pm for Personnel, Legal, and Property discussion.

MM:Braden

SM:Rivas

Motion Carried:Yes-7,No-0,Abstention-0

IV. Open Session:

The Board of Directors returns to Open Session at 6:09 pm.

Opening Remarks:

Mr. Acerra, Board President

President Acerra welcomed the Board and thanked the Board for their time and investment in Charter Arts.

V. CEO Report

Dr. Christina Lincoln, CEO

Dr. Lincoln remarked that budget season is upon us and as we are preparing for the budget. We are also working on increasing the student population for the 2025-2026 school year.

See CEO Report

VI. Public Comments: (limited to 3 minutes per individual) None

VII. Acceptance of Consent Agenda Items:

Acceptance of February 13, 2025 Minutes

Principal Reports

Operations Report

Motion: The Board of Directors approves the Consent Agenda.

MM:Smith

SM:Mustonen

Motion Carried:Yes-7,No-0,Abstention-0

IX. Personnel Report

Approval of April 2025 Personnel Report

Motion: Based upon the recommendation of the CEO, the Board of Directors approves the April 2025 Personnel Report.

MM:Braden

SM:Schubert

Motion Carried:Yes-7,No-0,Abstention-0

X. Foundation Report

Foundation Report by Margaret Smith

Please see the attached Foundation Board Report. Gala preparations are moving forward for the Gala at ArtsQuest, May 31, 2025.

XI. Committee Reports

Finance Committee report

Acceptance of March 2025 Financial Reports

Motion: Based upon the recommendation of the Finance Committee, the Board of Directors accepts the March 2025 Financial Reports.

MM:Committee

Motion Carried:Yes-7,No-0,Abstention-0

Discussed the 2025-2026 Healthcare plan - Equinox is still in the processing of getting quotes. Expected quotes are due back in May. Audit RFP issued and only 2 firms quoted. Audit work awarded to MVA (our incumbent firm) See below approval of contract. Applied for ERC reimbursement, received the first check for \$27,301. More reimbursements to come.

Resource Development Committee Report

No report.

Board Development Committee report by Paul Braden

Rev. Braden reminded the Board that the next Board training is in July. If a Board Member needs training, please register online.

Resignation of Ali Santos

Motion: Based upon the recommendation of the Board Development Committee, the Board of Directors accepts the resignation of Ali Santos from the Board of Directors, effective immediately.

MM:Braden

SM:Smith

Motion Carried:Yes-7,No-0,Abstention-0

Curriculum Committee Report by Sergio Rivas

Approval of 2025-2026 School Calendar

Motion: Based upon the recommendation of the CEO and the Principal, the Board of Directors approves the 2025-2026 School Calendar.

MM:Committee

Motion Carried:Yes-7,No-0,Abstention-0

Approval of 2025-2026 Course Catalogue

Motion: Based upon the recommendation of the CEO and the Principal, the Board of Directors approves the 2025-2026 Course Catalogue.

Mr. Rivas reported on updates for Graduation, Visual Arts, Theatre, Science, and Seminar

MM:Committee

Motion Carried:Yes-7,No-0,Abstention-0

Approval of Photography Club

Motion: Based upon the recommendation of the CEO and the Principal, the Board of Directors approves the Photography Club.

MM:Committee

Motion Carried:Yes-7,No-0,Abstention-0

Keystone Exams update - Jennifer Levernier

See Handout. Next year all students will take the Keystone Exams digitally. This year Charter Arts piloted digital testing with the Literature Keystone Exam.

XII. Old Business See Policy 249a below.

XIII. New Business

Approval of Updated Policies

Motion: Based upon the recommendation of the CEO, the Board of Directors approves the following updated policies:

Policy 201.1 Enrollment

Policy 249a Anti Bullying/Cyber Bullying - tabled from the February 13, 2025 Board meeting

Policy 907 School Visitors

MM:Smith

SM:Braden

Motion Carried:Yes-7,No-0,Abstention-0

Approval of Contract

Motion: Based upon the recommendation of the CEO, the Board of Directors approves the MVA Contract for Audit Services 25-26, 26-27, and 27-28.

MM:Schubert

SM:Braden

Motion Carried:Yes-7,No-0,Abstention-0

Approval of Staff and Staff/Student Trips

Motion: Based upon the recommendation of the CEO, the Board of Directors approves the following staff and staff/student trips:

Colonial Williamsburg, VA, "Music in the Parks", May 2-May 4, 2025

Hershey, PA, "PAFPC Conference", May 12-May 14, 2025, attended by Cyndi Evans and Cheryl Schurz

MM:Smith

SM:Rivas

Motion Carried:Yes-7,No-0,Abstention-0

XIV. Public Comments: *(limited to 3 minutes per individual)* None

XV. Adjournment

Motion to adjourn at 6:52pm.

MM:Rivas

SM:Smith

Motion Carried:Yes-7,No-0,Abstention-0

Respectfully submitted,



Cheryl Schurz, Board Secretary

Next Meeting: May 8, 2025 (Reorganization Meeting), 6pm