

Thursday, October 9, 2025

School Board Meeting Minutes

MEETING PLACE: 321 E. Third St., Bethlehem, PA 18015 @ 6:00 pm

Zoom link: <https://zoom.us/j/2534557756>

The President called the meeting to order at 6:00pm.

I. Pledge of Allegiance & Moment of Silence

II. Board Member Roll Call

Mario Acerra, President
 Paul Braden, VP
 John Filipos, Treasurer

Rebecca Hudock
 Tim Laubach
 Karen Mustonen

Sergio Rivas
 Chuck Schubert
 Margaret Smith
 Loren Speziale

Administration:

Dr. Christina Lincoln, CEO
 Jennifer Levernier, Principal
 Ellyn Schindler, Director of Admissions and Marketing
 Cheryl Schurz, Director of Finance & Board Secretary

Staff:

Lorie Devereaux, Director of Visual Arts

III. Executive Session:

Motion: The Board of Directors moves to go into Executive Session at 6:03pm for Personnel, Legal, and Property discussion.

MM:Filipos

SM:Smith

Motion Carried:Yes-8,No-0,Abstention-0

IV. Open Session:

The Board of Directors returns to Open Session at 6:05 pm.

Opening Remarks:

Mr. Acerra, Board President

President Acerra thanked the Board for serving. He also thanked the Directors and Department Chairs for a good beginning to the school year.

V. CEO Report

Dr. Christina Lincoln, CEO - see PowerPoint report

VI. Public Comments: (limited to 3 minutes per individual) None.

VII. Acceptance of Consent Agenda Items and approval of August 28, 2025 Minutes:

Acceptance of Consent Agenda Items

Principal Reports

Operations Report

Motion: The Board of Directors accepts the Consent Agenda Items.

MM:Filipos **SM:**Rivas **Motion Carried:**Yes-8,No-0,Abstention-0

Approval of August 28, 2025 Minutes

Motion: The Board of Directors approves the August 28, 2025 Minutes.

MM:Braden **SM:**Laubach **Motion Carried:**Yes-8,No-0,Abstention-0

VIII. Personnel Report

Approval of October 2025 Personnel Report

Motion: Based upon the recommendation of the CEO, the Board of Directors approves the October 2025 Personnel Report.

MM:Smith **SM:**Filipos **Motion Carried:**Yes-8,No-0,Abstention-0

IX. Foundation Report

Foundation Report by Margaret Smith

The Foundation Board met on September 15th. The Gala planning is underway and is booked for May 2, 2026 at the Museum of Industrial History. The Foundation Board is looking for big donors. There is no update at this time on the Development position hire. The job description is currently being updated. The Marketing Committee is surveying stakeholders, asking "WHY?". The first Giving Circle meeting of the year met this fall.

X. Committee Reports

Finance Committee report by John Filipos

Acceptance of September 2025 Financial Reports

Motion: Based upon the recommendation of the Finance Committee, the Board of Directors accepts the September 2025 Financial Reports.

MM:Committee **Motion Carried:**Yes-8,No-0,Abstention-0

Resource Development Committee Report

The Grant Writer is working on grants for Martin Guitar, Laros Foundation, American Theatre Wing Grant, and Upper Buck Foundation. In addition, playbill ads, EITC, and marketing materials are in process.

The board would like an ongoing grants report that outlines current grant revenues.

Board Development Committee report by Margaret Smith

No Report.

Curriculum Committee Report by Sergio Rivas

Approval of 2025-2026 Student Clubs

Motion: Based upon the recommendation of the CEO and the Principal, the Board of Directors approves the 2025-2026 Student Clubs.

A new club, Hispanic Student Union, was added to the 2025-2026 Student Club List.

MM:Committee **Motion Carried:**Yes-8,No-0,Abstention-0

Approval of Revised Curriculum Committee Meeting Schedule

Motion: Based upon the recommendation of the CEO and the Principal, the Board of Directors approves the Revised 2025-2026 Curriculum Committee Meeting Schedule.

MM:Committee

Motion Carried:Yes-8,No-0,Abstention-0

Approval of Regional High School Dance Festival

Motion: Based upon the recommendation of the CEO and the Principal, the Board of Directors approves the attendance at the Regional High School Dance Festival, March 4-8, 2026, Norfolk, VA.

MM:Committee

Motion Carried:Yes-8,No-0,Abstention-0

PowerPoint Presentation by Lorie Devereaux, Visual Art Director

XI. Old Business None.

XII. New Business

Approval of Updated Policies

Motion: Based upon the recommendation of the CEO, the Board of Directors approves the following updated policies:

Policy 801 Right to Know

Policy 208 Student Withdraw - Tabled until the December Board meeting

MM:Smith

SM:Filipos

Motion Carried:Yes-8,No-0,Abstention-0

Approval of Contract

Motion: Based upon the recommendation of the CEO, the Board of Directors approves the following contract:

Bayada

MM:Braden

SM:Filipos

Motion Carried:Yes-8,No-0,Abstention-0

Presentation Ellyn Schindler, Director of Admissions and Marketing - see Handout.

XIII. Public Comments: *(limited to 3 minutes per individual)* None.

XIV. Adjournment

Motion to adjourn at 7:36pm.

MM:Rivas

SM:Smith

Motion Carried:Yes-8,No-0,Abstention-0

Respectfully submitted,



Cheryl Schurz, Board Secretary

Next Meeting: December 11, 2025, 6pm

