

Thursday, April 9, 2026

School Board Meeting Minutes

MEETING PLACE: 321 E. Third St., Bethlehem, PA 18015 @ 6:00 pm

Zoom link: <https://zoom.us/j/2534557756>

The President called the meeting to order at 6:05pm

I. Pledge of Allegiance & Moment of Silence

II. Board Member Roll Call

Mario Acerra, President

Paul Braden, VP

John Filipos, Treasurer

Rebecca Hudock

Tim Laubach

Karen Mustonen

Sergio Rivas

Chuck Schubert

Margaret Smith

Loren Speziale

Administration:

Dr. Christina Lincoln, CEO

Jennifer Levernier, Principal

Ellyn Schindler Dir of Admissions and Marketing

Cheryl Schurz, Director of Finance & Board Secretary

Robert Young, Dir of Development

III. Executive Session:

Motion: The Board of Directors moves to go into Executive Session at 6:06 pm for Personnel, Legal, and Property discussion.

MM:Braden

SM:Smith

Motion Carried:Yes-7,No-0,Abstention-0

IV. Open Session:

The Board of Directors returns to Open Session at 6:19 pm.

Opening Remarks:

Mr. Acerra, Board President

President Acerra thanked Mrs. Schindler and Mr. Young and spoke on behalf of the Board appreciating their efforts in marketing and development for the School and the Foundation.

V. CEO Report

Dr. Christina Lincoln, CEO

Dr. Lincoln recognized the staff and students of the musical "9 to 5" and complimented them on an amazing performance.

Dr. Lincoln introduced Mrs. Schindler and Mr. Young and their "Charter Arts Institutional Branding" presentation followed.

To date, 142 new students have been accepted for the 2026-2027 school year.

VI. Public Comments: *(limited to 3 minutes per individual)* None

VII. Acceptance of Consent Agenda Items:

Acceptance of Consent Agenda Items

Principal Reports

Operations Report

Motion: The Board of Directors accepts the Consent Agenda Items.

MM:Braden

SM:Schubert

Motion Carried Yes-7, No-0, Abstention-0

VIII. Approval of February 12, 2026 Board Minutes:

Motion: The Board of Directors approves the February 12, 2026 Minutes.

MM:Rivas

SM:Smith

Motion Carried Yes-7, No-0, Abstention-0

IX. Personnel Report

Approval of April 2026 Personnel Report

Motion: Based upon the recommendation of the CEO, the Board of Directors approves the April 2026 Personnel Report.

MM:Speziale

SM:Mustonen

Motion Carried Yes-7, No-0, Abstention-0

X. Foundation Report

Foundation Report by Margaret Smith

Please purchase your tickets for the upcoming Gala, 5/2/26. The deadline is the week of April 13.

XI. Committee Reports

Finance Committee report by Chuck Schubert

Acceptance of Preliminary March 2026 Financial Reports

Motion: Based upon the recommendation of the Finance Committee, the Board of Directors accepts the Preliminary March 2026 Financial Reports.

MM:Committee

Motion Carried Yes-7, No-0, Abstention-0

Resource Development Committee Report by Tim Laubach

Dr. Lincoln reported the school received a new grant for \$2,500 for Instrumental Music Curriculum Development. The PCCD grant has been submitted for \$70,000 for safety and mental health initiatives.

Board Development Committee report by Margaret Smith

Mrs. Smith requested the Board forward their completed Act 55 training certificates to Mrs. Schurz for her file.

Curriculum Committee Report by Sergio Rivas No report

XII. Old Business None

XIII. New Business

Approval of Contracts

Motion: Based upon the recommendation of the CEO, the Board of Directors approves the following contracts:

Dr. Terri Erbacher, Professional Development, Suicide Prevention, Summer 2026

Pareto Captive Services

MM:Rivas

SM:Braden

Motion Carried Yes-7, No-0, Abstention-0

Approval of Policies

Motion: Based upon the recommendation of the CEO, the Board of Directors approves the following policies:

Policy 908.1 Recording of Parent/Guardian Meetings

MM:Rivas SM:Mustonen Motion Carried Yes-7, No-0, Abstention-0

XIV. Public Comments: *(limited to 3 minutes per individual)* None

XV. Adjournment

Motion to adjourn at 7:00pm.

MM:Rivas SM:Braden Motion Carried Yes-7, No-0, Abstention-0

Next Meeting: May 14, 2026, 6pm (Board Re-Organization meeting)

Statement of Financial Interest Form Due to Mrs. Schurz by 5/1/26.

See Board Drive, Attachment Folder

Respectfully submitted,

Cheryl Schurz

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Board Secretary