



Thursday, May 14, 2026

School Board Meeting Minutes - Reorganization Meeting

MEETING PLACE: 321 E. Third St., Bethlehem, PA 18015 @ 6:00pm

The Executive Director and CEO will call the meeting to order.

I. Pledge of Allegiance & Moment of Silence

II. Board Member Roll Call

Board:

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Mario Acerra | <input checked="" type="checkbox"/> Rebecca Hudock | <input checked="" type="checkbox"/> Sergio Rivas |
| <input checked="" type="checkbox"/> Paul Braden | <input checked="" type="checkbox"/> Tim Laubach-arrived 6:26pm | <input checked="" type="checkbox"/> Chuck Schubert |
| <input checked="" type="checkbox"/> John Filipos, Treasurer | <input checked="" type="checkbox"/> Karen Mustonen | <input checked="" type="checkbox"/> Margaret Smith |
| | | <input checked="" type="checkbox"/> Loren Speziale |

Administration:

- Christina Lincoln, CEO
- Jennifer Levernier, Principal
- Cheryl Schurz, Director of Finance & Board Secretary

III. Reorganization/ Governance Actions:

1. The Board of Directors approves the following Board Appointments:

Terms Expire May 2027-May 2029

MM:Braden SM:Filipos Motion Carried:Yes-9,No-0,Abstention-0

BOARD OF DIRECTORS AND ADMINISTRATIVE INFORMATION

Term Expires - May 2027

Tim Laubach, Adams Outdoor Advertising, Sr Account Executive
Karen Mustonen, Bethlehem Vo-Tech, Lead Teacher
Loren Speziale, Gross McGinley, LLP, Partner

Term Expires - May 2028

Mario Acerra, NCC, Professor
Paul Braden, Retired Pastor
John Filipos, Buckno Lisicky & Co, CPA
Rebecca Hudock, Behavioral Health Specialist, Licensed Professional Counselor

Term Expires - May 2029

Sergio Rivas, Bethlehem Vo-Tech, Video & Media Arts Instructor
Chuck Schubert, One Financial Services, CPA
Margaret Smith, Stafeld & Smith, Chief Operating Officer

The Executive Director & CEO leads the new Board in the Oath of Office.
All Board of Directors except Laubach swore the Oath of Office at this time.

The Executive Director & CEO welcomes the new Board.

Action then proceeds to the nomination of officers.

After soliciting nominations from the Board, the Executive Director & CEO recommends the following Officer Nominations for the 2026-2027 school year:

President: Mario Acerra
Vice-President: Paul Braden
Treasurer: John Filipos

If there are no further nominations, the Executive Director and CEO will consider a motion to elect the slate of officers.

MM:Rivas SM:Smith Motion Carried:Yes-9,No-0,Abstention-0

AT THIS POINT IN THE MEETING, THE NEW PRESIDENT TAKES OVER THE CHAIR

IV. Executive Session:

Motion: The Board of Directors moves to go into Executive Session for Personnel, Legal, and Property discussion at 6:08pm.

MM:Filipos SM:Speziale Motion Carried:Yes-9,No-0,Abstention-0

V. Open Session:

The Board of Directors returns to Open Session at 6:32 pm.
Laubach swore the Oath of Office after the return to Open Session 6:32pm.

VI. Public Comments: (limited to 3 minutes per individual) None

VII. Approval of the April 9, 2026 Meeting Minutes:

Approval of April 9, 2026 Meeting Minutes

Motion: The Board of Directors approves the April 9, 2026 Minutes.

MM:Rivas SM:Smith Motion Carried:Yes-10,No-0,Abstention-0

VIII. Old Business None

IX. Personnel Report and 2026-2027 Staff Roster

Approval of May 2026 Personnel Report

Motion: Based upon the recommendation of the Executive Director & CEO and the Principal, the Board of Directors approves the May 2026 Personnel Report.

MM:Filipos SM:Rivas Motion Carried:Yes-10,No-0,Abstention-0

Approval of the 2026-2027 Staff Roster

Motion: Based upon the recommendation of the Executive Director & CEO and the Principal, the Board of Directors approves the 2026-2027 Employee Roster.

MM:Smith SM:Filipos Motion Carried:Yes-10,No-0,Abstention-0

X. Appointment of Providers 2026-2027

Based on the recommendation of the Executive Director & CEO, the Board of Directors appoints MVA, as auditors.

Based on the recommendation of the Executive Director & CEO, the Board of Directors appoints the following firms as attorneys at law of record:

**Fitzpatrick, Lentz, Bubba, Center Valley, PA, Real Estate Specialists
King, Spry, Herman, Freund & Faul, LLC, Bethlehem, PA, Public School Law Specialists
Latsha Davis Yohe & McKenna, P.C., Exton, PA, Charter School Specialists**

Based on the recommendation of the Executive Director & CEO, the Board of Directors appoints Gallagher as Benefits broker.

Based on the recommendation of the Executive Director & CEO, the Board of Directors appoints Alera Group as liability Insurance broker.

Based on the recommendation of the Executive Director & CEO, the Board of Directors appoints PenServ as 403b administrator.

Based on the recommendation of the Executive Director & CEO, the Board of Directors appoints Carbon Lehigh IU 21 as technology support and PowerSchool support.

Based on the recommendation of the Executive Director & CEO, the Board of Directors appoints St Luke's University Health Network as Athletic Trainer, Mental Health Counselor, and School Physician.

Based on the recommendation of the Executive Director & CEO, the Board of Directors appoints Bayada as sub nurse provider.

Based on the recommendation of the Executive Director & CEO, the Board of Directors appoints ESS as sub teacher service provider.

Based on the recommendation of the Executive Director & CEO, the Board of Directors appoints Executive Security as security provider.

Based on the recommendation of the Executive Director & CEO, the Board of Directors appoints Mek Tek as HVAC provider.

Based on the recommendation of the Executive Director & CEO, the Board of Directors approves Cintas, Cutting Edge, Johnson Controls, JP Mascaro, ProAsys, Pye Barker Fire and Safety, and Otis Elevator as building and grounds maintenance contractors.

Motion: The Board of Directors accepts the appointment of providers as outlined above.

MM:Braden SM:Filipos Motion Carried:Yes-10,No-0,Abstention-0

XI. Committee Reports

Finance Committee report by John Filipos

First Review of 2026-2027 School Budget - will approve in June.

The Foundation Budget will be presented and approved in June.

Board Development Committee report by Margaret Smith

Approval of the Board 2026-2027 Meeting Schedule

Motion: Based upon the recommendation of the Executive Director & CEO, the Board of Directors approves the Board 2026-2027 Meeting Schedule.

MM:Smith SM:Filipos Motion Carried:Yes-10,No-0,Abstention-0

Curriculum Committee report by Sergio Rivas

Approval of the Revised 2025-2026 School Calendar

Motion: Based upon the recommendation of the Executive Director & CEO and the Principal, the Board of Directors approves the Revised 2025-2026 School Calendar

MM:Committee Motion Carried:Yes-10,No-0,Abstention-0

Approval of the 2026-2027 School Calendar

Motion: Based upon the recommendation of the Executive Director & CEO and the Principal, the Board of Directors approves the 2026-2027 School Calendar

MM:Committee Motion Carried:Yes-10,No-0,Abstention-0

XII. New Business

Approval of Agreements and Contracts

Motion: Based upon the recommendation of the Executive Director & CEO, the Board of Directors approves the following Agreements and Contracts.

ePlus

Jamf

King Spry

ProAsys

The PIMS People

MM:Filipos SM:Rivas Motion Carried:Yes-10,No-0,Abstention-0

XIII. Public Comments: (limited to 3 minutes per individual) None

XIV. Adjournment

Motion to adjourn at 6:46pm.

MM:Rivas SM:Filipos Motion Carried:Yes-10,No-0,Abstention-0

Respectfully submitted,

Cheryl Schurz

Cheryl Schurz,

Board Secretary

Next Meeting Date and Time: Thursday, June 11, 2025, 6pm.

For those whose Stmt of Financial Interests have been returned from the state, the Board Secretary needs your employer name and address.