THE LEHIGH VALLEY CHARTER HIGH SCHOOL FOR THE ARTS

www.CharterArts.org

321East 3rd Street, Bethlehem, PA 18015
phone (610) 868-2971 | fax (610) 868-1446

September 30, 2026

Dear Charter Arts Families,

We would like to provide you with information regarding our Remote Learning Day procedures for the 2026-27 school year. Remote Learning Days may be implemented for different reasons when instruction can not physically take place in the building, such as inclement weather, testing days, etc.

If we implement a Remote Learning Day, the following procedures and expectations will be in place:

Teachers will:

- **Post asynchronous lessons to their Google Classrooms by 9:00 AM.**
- **On inclement weather or emergency closure days:**
  - **Host virtual Office hours from** 10:30 AM to noon. Links will be available on student Google Classroom pages.
  - Be available to schedule 1:1 appointments with students between the hours of 9:30-10:30 AM and 1:30-3:30 PM. Students interested in this should communicate with their teachers by email to set up this support/check-in time.
- **On school testing days, such as PSAT/SAT, Placement and Keystone testing:**
  - **Host virtual appointment sessions, by scheduled appointment only.** Students can request appointments by contacting their teacher via email directly.
- Track participation based on the completion of assignments in Google Classroom. All assignments will be due by 8:25 AM on the next school day. Any assignment provided should take students no longer than 30-45 minutes to complete.

Students must:

- Submit their daily attendance through a Google Form, which will be posted to their grade-level Google Classroom page. Attendance must be submitted by 11:59 PM to be considered present.
- Attend scheduled appointments with a counselor or social worker via Google Meet, which will be emailed to students directly on the Remote Learning Day.
- Complete all coursework as assigned.

Students with IEPs may access Academic Support from 8:30 AM -3:30 PM by accessing the link provided in the Google Classroom page. This Google Meet will be monitored by a special education teacher and/or a paraprofessional all day in the event students need to access support.

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Families of students who are unable to participate remotely should contact the Attendance Coordinator via email at attendance@charterarts.org to report the absence and provide documentation. Students who have technology access questions, challenges, or concerns should complete THIS Google Form found on the Charter Arts Technology Resource Website. Student needs will be addressed in the order they are received by our technology department.

Best,

Mrs. Jennifer Levernier, M.Ed.

Principal